

***TAMPA PALMS
COMMUNITY DEVELOPMENT DISTRICT***

***Agenda Package
Board of Supervisors Meeting***



Wednesday, May 12, 2021

6:00 P.M.

Compton Park Recreation Building

16101 Compton Drive

Tampa, Florida



DPFG

DEVELOPMENT PLANNING & FINANCING GROUP, INC.

TAMPA PALMS COMMUNITY DEVELOPMENT DISTRICT

CDD Meeting Advanced Package May 12, 2021

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4. Strategic Planning and Capital Projects Planning
 - f. Focus 2021
 - g. Strategic Planning
 - h. Signature Project Spending Plan
5. March, 2021 Minutes
6. FY 2021-22 Budget & Hearing Date
 - i. Proposed Budget
 - j. Resolution Setting Hearing & Adopting Budget
7. Consultant Reports
 - k. Covid and Tampa Palms
 - l. Signature / BB Downs Projects
 - m. Around the Neighborhood
 - n. Park Updates
 - o. Update City Mobility Meeting & Town Hall
 - p. New Tampa Performing Arts Center

INTRODUCTION

Tab 1

Tampa Palms Community Development District

**Development Planning and Financing Group
16311 Tampa Palms Blvd W., Tampa FL 33647
Phone: 813-977-3933
Fax: 813-977-6571**

May 7, 2021

Board of Supervisors
**Tampa Palms Community
Development District**

Dear Board Members:

The Board of Supervisors of the Tampa Palms Community Development District Budget Hearing and Board Meeting is scheduled for Wednesday, May 12, 2021 at **6:00 p.m.** at the Compton Park Recreation Building, 16101 Compton Drive, Tampa, Florida. The advanced copy of the agenda for this meeting is attached.

Enclosed for your reviews are the minutes of the April 14, 2021 Board Meeting and the documents outlined in the table of contents.

Any additional support material will be distributed prior to the meeting, and staff will present their reports at the meeting.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Chris

Chris Cleveland, District Manager
DPFG

CC:mmw

cc: Maggie Wilson
DPFG (Record Copy)

AGENDA

Tab 2

Tampa Palms CDD Meeting Agenda

**May 12, 2021, 6:00 p.m.
Compton Park Recreation Building
16101 Compton Drive, Tampa, FL 33647**

**Join Zoom Meeting
<https://us02web.zoom.us/j/2539344102>
Meeting ID: 253 934 4102**

1. Welcome & Roll Call
2. Strategic Planning
3. Board Member Discussion Items
4. Public Comments
5. Approval of the April 14, 2021 Minutes
6. Approval of District Disbursements
7. Consultant Reports
 - Around the Neighborhoods
 - Covid/Community Updates
 - FY 2021-22 Proposed Budget
 - Tampa Palms (How Many Votes)
 - Report: City Listening Meeting & Town Hall
8. Other Matters
9. Public Comments
10. Supervisor comments
11. Adjourn

FINANCIAL STATEMENTS

Tab 3

FINANCIAL ANALYSIS

Tab 3 A

Executive Summary

The CDD continues to be in sound financial health with funds sufficient to meet the community needs as presently known, as well as, reasonable reserves to deal with future events and unknowns. The District ended the first six months of the fiscal year with cash balance of \$ 5.3 million, net of liabilities.

The District will collect an estimated additional \$ 104 K by close of business July 31st of which \$53 K was already been collected in April, though not reportable on these March financial statements.

The General Fund Budget for Normal Operations reflects a favorable \$ 123 K variance due in part to reduced legal expenses, property mowing but primarily due to the timing of expenditures. There is every expectation that the budget for Normal Operations expenditures for the year will be realized.

The General Fund Projects reflects a negative variance against budget of \$14 K due to:

- Capital Projects & R&R Projects not yet required which are off-set by
- Restoration expenses associated with *Signature Projects* where the funds have not yet been moved from the balance sheet.

Cash Flow Outlook for Calendar 2020

		(Shown in \$ 000s)
<u>Sources of Funds</u>		
Cash Balance 3/31/2021		\$ 5,261
Collections balance of FY 2020-21		104
Total Sources of Funds		\$ 5,365
<u>Uses of Funds</u>		
Balance of FY 2020-21 expenses excluding Signature	(\$1,455)	
TP Signature Projects (unspent)	(438)	
Weather Damage	(400)	
Tree & Palm Replacement	(200)	
Community-Wide Wall & Monument	(100)	
Pond Improvements	(700)	
Infrastructure Replacement Contingency	(135)	
1 st Qtr FY 21-22	(679)	(\$ 4,107)
Total Uses of Funds		(\$ 4,107)
Projected District Unallocated Balance	December 31, 2021	\$ 1,258

FAQ The monthly financial statements display a discount applied to the assessment revenue. What is the discount amount and why does percentage vary slightly from month to month?

The amount shown on the budget and monthly financial statements for "assessments" is the gross amount of the non-ad valorem assessment levied by the District. The discount amount displayed as the ***budget*** is the maximum discount that could be achieved under the law if 100% of the owners take advantage of the full early payment discount.

Bills for taxes and non-ad valorem assessments collected by the Tax Collector are rendered by Nov 1 and due by March 31 of the following year. Tax bills are considered overdue as of April 1st.

Per Florida Law, there is an incentive to pay taxes early; specifically, taxes paid before the month the taxes/assessments are due receive a discount. The amount of that discount is based on when payment is received by the Tax Collector

- 4% in November,
- 3% in December,
- 2% in January,
- 1% in February.

The annual budget reflects the discount at the highest / earliest payment level that could be achieved if all payers paid in November upon receipt of the tax bill; a significant number of owners or the mortgage holders for owners in Tampa Palms do pay in time to receive the highest discount level.

Slight variances in the discount displayed in the financial reflect the timing of payments received.

For assessment revenue received after February 28th no early payment discounts are applied.

All assessments are subject to a 2% Tax Collector fee for collection management irrespective of when the payments are received.

FINANCIAL STATEMENTS

Tab 3 B

Tampa Palms CDD
Balance Sheet
March 31, 2021

	<u>GENERAL</u>
<u>ASSETS:</u>	
CASH - Operating Account	\$ 1,412
PETTY CASH	500
INVESTMENTS:	
Excess Fund Account- Sunshine Bank	5,282,311
ACCTS. RECEIVABLE	344
RECEIVABLE FROM TAMPA PALMS HOA	18,364
PREPAID ITEMS	-
TOTAL ASSETS	<u>\$ 5,302,931</u>
<u>LIABILITIES:</u>	
ACCOUNTS PAYABLE	\$ 39,875
ACCRUED EXPENSES	1,768
<u>FUND BALANCE:</u>	
NON-SPENDABLE	-
RESTRICTED	-
UNASSIGNED:	5,261,289
TOTAL LIABILITIES & FUND BALANCE	<u>\$ 5,302,931</u>

Tampa Palms CDD
General Fund
Statement of Revenue, Expenditures and Change in Fund Balance
For the period from October 1, 2020 through March 31, 2021

	BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	FAVORABLE (UNFAVORABLE) YTD VARIANCE
REVENUES				
ASSESSMENTS NON-ADVOLAREM	\$ 2,737,595	2,463,836	\$ 2,638,062	\$ 174,226
EARLY PAYMENT DISCOUNT	(109,504)	(87,603)	(100,246)	(12,643)
INTEREST INCOME	10,000	5,000	22,492	17,492
EXCESS FEES	15,000	-	-	-
MISC. REVENUE	1,200	1,200	2,100	900
CARRY FORWARD	85,000	-	-	-
TOTAL REVENUES	2,739,291	2,382,432	2,562,408	179,975
EXPENDITURES				
ADMINISTRATIVE EXPENDITURES:				
PERSONNEL SERVICES				
BOARD OF SUPERVISORS	11,000	5,500	1,613	3,887
FICA	5,810	2,905	376	2,529
FUTA/SUTA/PAYROLL FEES	5,024	2,512	688	1,824
S/T PERSONNEL SERVICES	21,834	10,917	2,678	8,239
PROFESSIONAL SERVICES				
ATTORNEY'S FEES	10,000	5,000	366	4,635
ANNUAL AUDIT	6,813	3,407	-	3,407
MANAGEMENT FEES	67,369	33,685	31,146	2,539
TAX COLLECTOR	54,752	50,660	50,660	-
ASSESSMENT ROLL	10,050	10,050	10,050	-
S/T PROFESSIONAL SERVICES	148,984	102,801	92,222	10,580
ADMINISTRATIVE SERVICES				
DIRECTORS & OFFICERS INSURANCE	3,685	2,832	2,832	-
MISC. ADMINISTRATIVE SERVICES	12,000	6,000	6,237	(237)
S/T ADMINISTRATIVE SERVICES	15,685	8,832	9,069	(237)
TOTAL ADMINISTRATIVE	186,503	122,550	103,968	18,582
FIELD / OPERATIONS SERVICES				
FIELD MANAGEMENT SERVICES				
DISTRICT OPERATING STAFF	174,601	87,301	87,323	(23)
PARK ATTENDANTS	75,000	37,500	36,954	546
PARK PATROLS (Security Co)	71,774	35,887	41,845	(5,958)
FIELD MANAGEMENT CONTINGENCY	20,800	10,400	3,142	7,258
S/T FIELD MANAGEMENT SVCS	342,175	171,088	169,264	1,824
GENERAL OVERHEAD:				
INSURANCE	13,017	13,017	11,121	1,896
IT (TEL / SECURITY)	24,717	12,359	8,011	4,348
WATER	21,000	10,500	17,650	(7,150)
REFUSE REMOVAL	13,000	6,500	8,423	(1,923)
ELECTRICITY	110,000	55,000	54,956	44
STORMWATER FEE	4,096	3,041	3,041	(0)
MISC. FIELD SERVICES	13,000	6,500	6,500	0
S/T GENERAL OVERHEAD	198,830	106,917	109,703	(2,786)
LANDSCAPE MAINTENANCE:				
LANDSCAPE & POND MAINTENANCE	1,044,980	522,490	471,350	51,140
LANDSCAPE MONITORING FEE	18,900	9,450	9,450	-
LANDSCAPE & REPLACEMENT	94,080	47,040	38,834	8,206
S/T LANDSCAPE MAINTENANCE	1,157,960	578,980	519,633	59,347
LANDSCAPE MAINTENANCE NEW & ENHANCED:				
PROPERTY MOWING	98,426	49,213	26,611	22,602
COUNTY POND	18,517	9,259	-	9,259
NPDES POND PROGRAM	46,800	23,400	21,880	1,520
S/T LANDSCAPE NEW & ENHANCED	163,743	81,872	48,491	33,381

Tampa Palms CDD
General Fund
Statement of Revenue, Expenditures and Change in Fund Balance
For the period from October 1, 2020 through March 31, 2021

	BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	FAVORABLE (UNFAVORABLE) YTD VARIANCE
FACILITY MAINTENANCE:				
IRRIGATION SYSTEM	105,194	52,597	50,347	2,250
FOUNTAIN	26,784	13,392	9,461	3,931
FACILITY MAINTENANCE	88,913	44,457	37,755	6,702
JANITORIAL/SUPPLIES	2,704	1,352	1,488	(136)
S/T FACILITY MAINTENANCE	<u>223,595</u>	<u>111,798</u>	<u>99,051</u>	<u>12,747</u>
PROJECT DRIVEN EXPENSES:				
SIGNATURE TP 2017	-	-	55,972	(55,972)
RENEWAL AND REPLACEMENT & DEFERRED MTC	207,426	103,713	105,084	(1,371)
CAPITAL PROJECTS	200,000	100,000	97,999	2,001
NPDES/CLEAN WATER	59,059	29,530	31,249	(1,720)
S/T TOTAL PROJECT DRIVEN EXPENSES	<u>466,485</u>	<u>233,243</u>	<u>290,304</u>	<u>(57,062)</u>
TOTAL EXPENDITURES	<u>2,739,291</u>	<u>1,406,446</u>	<u>1,340,414</u>	<u>66,032</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	-	975,987	1,221,994	246,007
FUND BALANCE - BEGINNING	-	-	4,039,295	
FUND BALANCE - ENDING	<u>\$ -</u>	<u>\$ 975,987</u>	<u>\$ 5,261,289</u>	<u>\$ 246,007</u>

FINANCIAL SUMMARY

Tab 3 C

**TAMPA PALMS CDD
FINANCIAL SUMMARY THRU MARCH 31, 2021
GENERAL FUND**

(Shown in \$)	<u>Normal Operations</u>	<u>Non-Operating Project Driven</u>	<u>Total As Reported</u>
<u>Revenues</u>			
Operating	\$2,104,575		\$2,105,542
<u>Non Operating</u>			
Capital Projects		\$185,332	185,332
Renewal & Rel		\$192,214	192,214
Signature 2017		\$0	\$0
NPDES		\$54,728	\$54,728
Excess Fees			-
Interest	22,492		22,492
Misc Rev	2,100		2,100
Carry Forward Bal *			
Total	\$ 2,129,167	\$ 432,274	\$2,562,408
<u>Expenses</u>			
Operations	\$ 1,050,110		1,050,110
<u>Non Operating</u>			
Renewal & Rel		105,084	105,084
NPDES/EPA		31,249	31,249
Capital Projects		97,999	97,999
TP Signature 2017		<u>55,972</u>	<u>55,972</u>
Total	\$1,050,110	\$290,304	\$290,304
Total Expenditures			\$1,340,414
Excess Revenue Vs Expenses			\$1,221,994

**TAMPA PALMS CDD
FINANCIAL SUMMARY THRU MARCH 31, 2021
GENERAL FUND**

<u>General Fund</u>	3/31/2021	(\$000)
Cash		2
Cash Equivalent (Excess Cash ICS)		5,282
Due From TPOA		18
Receivable		0
Total		\$ 5,303
Less:		
Payables		40
Accrued Expenses		2
	Net Cash 3/31/2021	\$ 5,261
Allocation for:		
Weather Damage		400
Community-Wide Wall & Monument		100
Tree & Palm Replacement		200
Pond Improvements		700
1st Qtr FY 2021-22 Expenses Operations		679
Infrastructure Replacement Contingency		135
TP Signature Projects (unspent)		438
	Adjusted Net Cash	\$ 2,609
	Forecast	

2020-21 Fiscal Year			
(\$ 000)	<u>Receipts</u>	<u>Expenses</u>	<u>Monthly Bal</u>
<i>Apl</i>			
CDD Operations	44	195	
R&R	4	65	
NPDES	1	10	
Signature Projects	0	75	
Capital Projects	4	15	
Total	53	360	\$ 2,302
<i>May</i>			
CDD Operations	35	210	
R & R	3	30	
NPDES	1	10	
Signature Projects	0	21	
Capital Projects	3	51	
Total	42	322	\$ 2,023
<i>June</i>			
CDD Operations	7	195	
R & R	1	30	
NPDES	0	10	
Signature Projects	0	46	
Capital Projects	1	23	
Total	9	304	\$ 1,728

* Palm Treatment and Replacement of Both Palms and Trees Identified as Future Liability

TAMPA PALMS CDD
MARCH 21, 2021
GENERAL FUND

(\$000)	Prior Year Collected	Prior Year Collected \$	Current Year Collected \$	Current Year Collected %	Variance % Fav (Unfav)
October					
November	14%	376	887	34%	20%
December	92%	2,388	2,343	89%	-3%
January	94%	2,475	2,476	94%	0.0%
February	96%	2,512	2,477	94%	0.0%
March	97%	2,537	2,537	97%	0.0%
April	99%	2,579			
May	99%	2,606			
June	100.2%	2,635			
July	100.2%	2,635			
August	100.3%	2,635			
September	100.3%	2,635			
Year End					
Total Assessed (Net Discount)		\$2,628			

PROJECT DRIVEN REPORTS

Tab 3 D

Summary- Project Driven Expenses

Six Months Ending March 31, 2021

Operating Capital Projects	(\$000)
<u>Sources of Funds</u>	
FY 2020-21 Budget	\$200
<u>Uses of Funds</u>	
Spent Thru 3/31/2021	98
Total Funds Under Consideration	\$0
Budget Available as of 3/31/2021	\$102
Renewal & Replacement	
<u>Sources of Funds</u>	
FY 2020-21 Budget	207
<u>Uses of Funds</u>	
Spent Thru 3/31/2021	105
Total Funds Under Consideration	\$0
Budget Available as of 3/31/2021	\$103
TP Signature Projects	
<u>Sources of Funds*</u>	
FY 2020-21 Budget	\$0
<u>Uses of Funds</u>	
Spent Thru 3/31/2021	\$56
Total Funds / Projects Under Consideration	\$381
Budget Available as of 3/31/2021*	(438)
* Additional Signature funds \$438 K available to be brought forward when needed	\$438

SUMMARY

FY 2020-21 RENEWAL REPLACEMENT PROJECTS

			Original Project	March 31, 2021	Committed To Spend
Infrastructure					
Amberly Parking Lot Repairs (Accident)				\$1,500	
Park Pavilion Amberly				\$1,400	
Park Pavilion Repairs - Hampton				\$3,500	
Traffic / Street Sign Replacements				\$1,841	
Racquetball floors				\$2,800	
Table Restoration (Amberly & Hampton)				\$1,400	
Prepressure Wash CDD Sidewalks & walls				\$7,390	
Landscape					
Entry Poinsettias				\$14,800	
Plant Replacements Medians & Entries				\$17,576	
Tree Work - Blvds				\$19,440	
Palma Vista w/ Medians				\$6,634	
Wellington & Medians				\$14,930	
Irrigation					
Clean and Replace Area 1 Filter Discs					
Lighting (Park & Landscape)					
Court Lighting				\$639	
Other					
TPOA Newsletter (50%)				\$11,000	
		<i>Sub Total R&R Projects</i>		<i>\$104,850</i>	
		<i>Sub Total Restoration Projects</i>		<i>\$0</i>	
Total R&R Projects					
				\$104,850	\$0

**Capital Projects 2020-21
Budget Monitor**

31-Mar-21			
(\$000)	Current Projects	Spent 2020-21	Pending Commitments
Tampa Palms Signature Projects (BB Downs)			
Consulting Services	4	4	-
Irrigation	20	0	20
Main Entry Restorations	163	25	140
Area 2 Pond		2	0
Bruce B Downs Improvements	245	24	221
Sub-Total TP Signature 2017	\$436	\$56	\$381
Capital Projects			
Consulting Services			
Irrigation Systems		0	
Parks & Cameras		34	
Landscape & Lighting		22	
Signs, Infrastructure & Lighting		41	
Sub-Total Capital Projects	\$0	98	\$0
Total TP Signature & Standard Capital Projects		\$154	\$381

**Capital Projects Signature Projects
2020-21 Through February 28, 2020**

Tampa Palms Signature Projects (BB Downs)	Current Projects	Spent A/O 2/28/2021	Pending Commitments
Consulting Services			
Restoration Designs	4,000	4,000	
Survey & Staking & MOT	400	400	
<i>Sub Total</i>	<i>4,400</i>	<i>4,400</i>	
Irrigation			
Area 1 & 2 Irrigation (Incl BB Downs)	20,000		20,000
<i>Sub Total</i>	<i>20,000</i>		<i>20,000</i>
Main Entry Restorations			
Area 1 Entry Landscape (Phase II)	77,513	2,300	75,195
Area 2 Phase II	15,000		15,000
Area 2 Landscape (TP Blvd & Amberly Phase II)	20,000	10,914	12,000
Area 2 Pond Landscape & Wayfinding	50,000	11,833	38,167
<i>Sub Total</i>	<i>162,513</i>	<i>25,047</i>	<i>140,362</i>
Area 2 Pond			
Littoral Plantings & Noxious Removal			
Area 2 Pond Landscape -Bank Repairs	3,707	2,145	0
<i>Sub Total</i>	<i>3,707</i>	<i>2,145</i>	<i>0</i>
Bruce B Downs Improvements			
Area 1 Adl Trees			0
Wall restorations 4 villages + drainage & additional landscape bufferbuffer	245,000	24,380	220,620
<i>Sub Total</i>	<i>245,000</i>	<i>24,380</i>	<i>220,620</i>
Sub-Total Tampa Palms Signature	435,620	\$55,972	380,982
Normal Capital Projects			
	Current Projects		Pending Commitments
Irrigation Systems			
VFD Pump Drive Area Area 2			
Area 1 Pump Station Filter New Discs			
<i>Sub Total</i>	<i>0</i>	<i>0</i>	<i>0</i>
Parks & Cameras			
Cameras		3,183	-
Benches - Oak Park			
Courts Resurfacing		31,275	
<i>Sub Total</i>	<i>0</i>	<i>34,458</i>	<i>-</i>
Landscape & Lighting			
Bricks & Construction for Sanctuary Wall Bed			
Major Landscape (> 5 Years)		20,474	
Eco Sens Lighting		1,832	
<i>Sub Total</i>	<i>-</i>	<i>22,306</i>	<i>-</i>
Signs, Infrastructure & Lighting			
Drainage Easement Reconsruction		8,906	
Cambridge Fountain Replacement		3,945	
Speed Limits Sign(s)		1,654	
Walls - Reserve & Sanctuary		26,730	
<i>Sub Total</i>	<i>0</i>	<i>41,235</i>	<i>0</i>
Sub-Total Normal Capital Projects	\$0	\$97,999	\$0
Total TP Signature & Standard Capital Projects		\$153,971	\$380,982

CHECK REGISTER

Tab 3 E

**TAMPA PALMS CDD
CASH REGISTER
FY 2021**

02/28/2021			EOM BALANCE	200,037.31	248,213.01	163,359.74
03/01/2021	8889	ABM Landscape & Turf Services	Landscape Maint - Jan/Feb		124,588.20	38,771.54
03/02/2021		City of Tampa	Refund	114.12		38,885.66
03/04/2021	8890	DPFG	CDD Mgmt - March		6,274.33	32,611.33
03/05/2021	8891	DOUGLAS CLEANING SERVICES	February CDD Cleaning		1,520.00	31,091.33
03/05/2021	8892	A & A DEVELOPMENT, INC	Installed 2 rolls coconut mulch- Wyndover pond		4,357.00	26,734.33
03/05/2021	8893	ADB Landscaping Materials, Inc	Plants		10,797.00	15,937.33
03/05/2021	8894	ADVANCED ENERGY SOLUTION OF	Electric Repairs		632.75	15,304.58
03/05/2021	8895	ARCHITECTURAL FOUNTAINS, INC	Servcie call to cleanants out of panel		125.00	15,179.58
03/05/2021	8896	CINTAS	Safety Mats		123.14	15,056.44
03/05/2021	8897	FRONTIER COMMUNICATIONS	Phone/Internet service		897.52	14,158.92
03/05/2021	8898	HOOVER PUMPING SYSTEMS	Check Valve		722.11	13,436.81
03/05/2021	8899	REPUBLIC SERVICES	3/1 - 3/31 - Solid Waste		1,688.41	11,748.40
03/05/2021	8900	SECURITAS SECURITY SERVICES USA, INC	Security Guard services		3,415.60	8,332.80
03/05/2021	8901	SEFFNER ROCK & GRAVEL	potting soil and sand		500.00	7,832.80
03/05/2021	8902	Zeno Office Solutions, Inc.	Contract ovg charge 1/25 - 2/24		36.66	7,796.14
03/05/2021		Center State Bank	Funds Transfer	200,000.00		207,796.14
03/10/2021	8903	ABM Landscape & Turf Services	Landscape maint March		85,792.00	122,004.14
03/10/2021	8904	AT&T	Long Distance - February		87.50	121,916.64
03/10/2021	8905	Cintas	Voided Check		0.00	121,916.64
03/10/2021	8906	CLEAN SWEEP SUPPLY COMPANY	Supplies		206.75	121,709.89
03/10/2021	8907	FEDEX	Shipping		60.91	121,648.98
03/10/2021	8908	FLORIDA FOUNTAIN MAINTENANCE, INC	Fountain Maint & Repairs		895.13	120,753.85
03/10/2021	8909	HOOVER PUMPING SYSTEMS	Irrigation Maint		2,638.16	118,115.69
03/10/2021	8910	IRON MOUNTAIN	3/1 - 3/31 - Records Storage		286.10	117,829.59
03/10/2021	8911	LOWE'S	Supplies		48.98	117,780.61
03/10/2021	8912	Pinwheel Nursery	Installed Merigold and Magentas		9,210.60	108,570.01
03/10/2021	8913	SUNSHINE STATE ONE CALL F FLORIDA	Dig Tickets - 2/28		43.51	108,526.50
03/10/2021	8914	TERMINEX	Pest Control		161.00	108,365.50
03/10/2021	8915	VERIZON	1/24 - 2/23 - Phone		114.75	108,250.75
03/10/2021	8916	WELCH TENNIS COURTS, INC	Miracle Sweep unit complete		233.88	108,016.87
03/12/2021	0312021DD	DOROTHY COLLINS	3/8 - 3/21 - D. Collins P/R		2,357.03	105,659.84
03/12/2021	03122021AC	Innovative Employer Solutions	3/8 - 3/21 - D. Collins P/R		895.57	104,764.27
03/16/2021		Fedex / Residents	Park Membership / Shipping refund	623.09		105,387.36
03/17/2021	8917	ABM Landscape & Turf Services	Landscape Maint - March		62,294.10	43,093.26
03/17/2021	8918	CINTAS	Safety Mats 3/15		61.57	43,031.69
03/17/2021	8919	CLEAN SWEEP SUPPLY COMPANY	supplies		149.78	42,881.91
03/17/2021	8920	HOOVER PUMPING SYSTEMS	Repair Coupling		1,831.94	41,049.97
03/17/2021	8921	OLM, INC	Landscape Insp - 3/3		1,575.00	39,474.97
03/17/2021	8922	SECURITAS SECURITY SERVICES USA, INC	Security Service		3,385.50	36,089.47
03/17/2021	8923	TAMPA ELECTRIC	Electricity Jan-Feb		19,461.31	16,628.16
03/17/2021	8924	TERMINEX	Pest Control - March Main Facility		70.00	16,558.16
03/26/2021	8925	MARY-MARGARET WILSON	Field Mgmt - April		9,161.00	7,397.16
03/26/2021	03262021DD	DOROTHY COLLINS	03/22 - 04/04 - D. Collins P/R		2,357.03	5,040.13
03/26/2021	ACH0326202	Innovative Employer Solutions	3/22 - 04/04 - D. Collins P/R		895.57	4,144.56
03/31/2021	587	CITY OF TAMPA UTILITIES	Water Utilities - Mar		2,767.13	1,377.43
03/31/2021		Center State Bank	Interest	34.16		1,411.59
03/31/2021			EOM BALANCE	200,771.37	362,719.52	1,411.59

STRATEGIC PLANNING

Tab 4

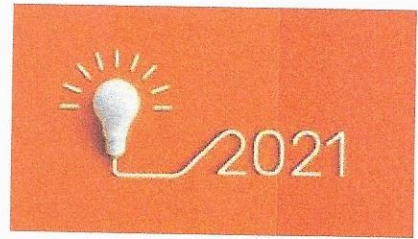
2021 FOCUS

Tab 4F

Focus For 2020-21

Re-presented May, 2021

The Tampa Palms CDD is a unit of State of Florida special-purpose government with limited boundaries and is distinct in both form and function from general purpose government entities including but not limited to the City of Tampa, Hillsborough County etc.



The TP CDD authority is laser-focused and limited in attention to the properties owned by the CDD or shared with the City of Tampa. (Example TP Blvd medians)

- The CDD has no enforcement powers
- The CDD's public funds cannot be spent on private property
- CDD attention and activity is limited to that which occurs within its boundaries.

The majority of the CDD budget addresses community aesthetics - making residents proud of their homes. Tampa Palms defines the standard of care as that which is observed from a vehicle at 35 mph

Specific considerations for 2021

	Next Steps	Timing
Covid & Tampa Palms		
(1) Protection of Residents	Continue Enhanced Cleaning	On Going
	On Site Park Guards (Amberly)	Re-Evaluate July
(2) Protection of Workers	Guardhouse Used for Workers	Re-Evaluate July
	Continue Enhanced Cleaning	Re-Evaluate July
Monitor Projects in Tampa Palms		
(1) Wetland Destruction	Court Hearing	May 12, 2021
(2) Tampa Palms Blvd	Meeting w/ Ayres Engr Re Design	May- June
(3) Bike Path Improvements	Deferred Until TPB Project Designed	Review After TPB Designs
Monitor Projects Impacting Tampa Palms		
(1) I-75 Transit Lanes	PDE Public Meeting	Public Meeting Tentative July 2021

STRATEGIC PLANNING

Tab 4G

	<u>Next Step</u>	<u>Date</u>	<u>Responsible</u>
I. Signature Projects			
1) General Progress & Timeline			
a) Progress	Report To Board	May	Staff
2) Entrance Pond			
a) Pond Perimeter Platings / Pod Levels	Review Progress	Jun	Staff
3) Community Entrances			
a) Tampa Palms Blvd - Area 1 Propose Planting Plan	Progress	Jul	Staff
b) Cable Intrusions Provide Update	Progress	May	Staff/Soley
II Capital Projects			
1) Wayfinding & Misc. Signs			
a) Sanctuary Wall	Update Board	May	Staff

2) Lake Fountains Review

- a) Board update

III Landscape Assets

1) Assessment YTD Weather Impacts

2) Village Entry & Blvd Restorations

- a) Plans / Direction
- b) Palm Tree Pests

3) LED Landscape Lighting

- a) Phase III

IV Park Reviews

1) Park Inspections & Restorations

- a) Park Status Report

V. Misc and Local Government

- a) Covid Impacts
- b) Tampa Palms Blvd
- d) Multi-Modal Path Repaving [COT]

<u>Next Step</u>	<u>Date</u>	<u>Responsible</u>
Review	Aug	Staff
Report To Board	On Going	Staff
Update	Jun	Staff
Report To Board	Jun	Staff
Future Consideration	TBD	Staff
Report	May	Staff
Report To Board	May	Staff
Report To Board	May	Staff
Report To Board	TBD	Staff

SIGNATURE SPENDING PLAN

Tab 4H

Update Signature Mitigation Projects

This report is filed monthly to update the Board Members as to the status of funds - both availability and commitment - for the Signature Tampa Palms projects.

Funds Available A/O Fiscal Year 2020-21

\$ 436K

Work in Progress or Anticipated A/O May, 2021 Meeting



Opening Balance/Available	FY 2013-14 \$1,330,480	FY 2014-15 \$1,043,490 \$300,000	FY 2016-18 \$1,287,907	FY 2018-19 781,762	FY 2019-20 \$505,513	FY 2020-21 \$435,620 In Progress
Consulting Svcs			\$32,005	\$7,809	\$11,320	\$20,000
Irrigation Relocation	\$93,000					
Irrigation- New Install & Repairs		\$55,000	\$95,000	\$19,472		\$20,000
Area 1- Entry Streetlights			\$20,000	Complete		
Area 1 & 2 Pillars, Fencing & Lighting			\$882	\$73,534		
Area 1- Landscape Entry Median (Phase I)				Complete		
Area 1 Entry - Landscape Phase II)				\$71,632	\$25,263	\$75,000
Area 2- Entry Streetlights			\$14,475	Complete		
Area 2 Pillars, Fencing & Lighting			\$26,323			
Area 2 Entry - Median Landscape (Phase I)			\$55,000	Complete		
Area 2 Entry - Landscape (Phase II)			\$33,000			\$0
Area 1 & 2 Median Electrical Restoration			\$36,000	Complete		
Area 1 & 2 Wall Replacements/Repairs			\$15,000			\$265,620
Amberly (1) Entrances (Monument Area)			\$55,000	\$47,447		
Area 2 Entry Pond Bank						\$35,000
Area 2 Entry Pond - Landscape Phase 2				\$50,425		
Area 2 Entry Pond - Tree Buffer			\$85,000	Complete	\$5,400	
Area 2 Entry Pond - Fountain & Fountain Lights			\$21,460	Complete		
Area 1 - Landscape & Irr Welcome -Amberly			\$55,000	Complete		
Area 2 - Landscape BB D (Incl Wayfinding)					\$27,910	\$20,000
Area 2- Landscape Amberly To Bridge			\$20,000	\$5,930		
Optional Lights						
Area 2 Entry- Roadway Bricks*			\$142,000	Complete*		
BB Downs Fencing Upgrade (Black)*	193,990					
<i>S/T By Fiscal Year</i>	<i>\$286,990</i>	<i>\$55,583</i>	<i>\$706,145</i>	<i>\$276,249</i>	<i>\$69,893</i>	<i>\$435,620</i>
Total All Projects	Actual	Actual	Actual	Actual	Actual	Estimate

* Actual paver cost \$142K, balance due \$49K a/c of final accounting for fencing resulted in cost reduction

** Estimated \$200K added from forward balance to address BB Downs walls as needed

MINUTES

Tab 5

1
2
3 **MINUTES OF MEETING**
4 **TAMPA PALMS**
5 **COMMUNITY DEVELOPMENT DISTRICT**

6 The Regular Meeting of the Board of Supervisors of the Tampa Palms Community
7 Development District was held on Wednesday, April 14, 2021 at 6:00 p.m. at the Compton
8 Park Recreation Building, 16101 Compton Drive, Tampa, Florida.

9
10 **FIRST ORDER OF BUSINESS - Welcome & Roll Call**

11 Mr. Field called the meeting to order.

12 The Board members and staff introduced themselves for the record.

13
14 Present and constituting were:

15 Gene Field	Chairman*
16 Tracy Falkowitz	Supervisor*
17 Jake Schoolfield	Supervisor (via teleconference)
18 Mike Gibson	Supervisor

19 * Constituting quorum

20
21 Also present were:

22 Chris Cleveland	District Management
23 Maggie Wilson	Consultant/Resident
24 Warren Dixon	TPOA Business Consultant
25 Brian Koerber	TPOA Property Manager

26
27
28 Mr. Field established that a quorum of the Board was present.

29
30 **Pledge of Allegiance**

31 Ms. Falkowitz led the recitation of the Pledge of Allegiance.

32
33 **SECOND ORDER OF BUSINESS- Strategic Planning**

34 Mr. Field reviewed the most current strategic plans, focusing on those issues which
35 have immediate impact and noting that the Board Book contained the full examination. The
36 full strategic plans and significant events were included in the advance Board Package; a copy
37 of which is attached hereto and made a part of the public record.

38
39 **THIRD ORDER OF BUSINESS - Board Member Discussion Items**

40
41 There being none, the next item followed.

Warren Dixon, Business Manager for the TPOA, advised the Board that consistent with the City of Tampa and CDC recommendations the TPOA has removed the requirement that groups cannot exceed 10 people out of doors in the parks and gatherings will be governed by the general encouragement that social distancing should be maintained. He noted that the limitations on use of the buildings continues with the expanded 50%.

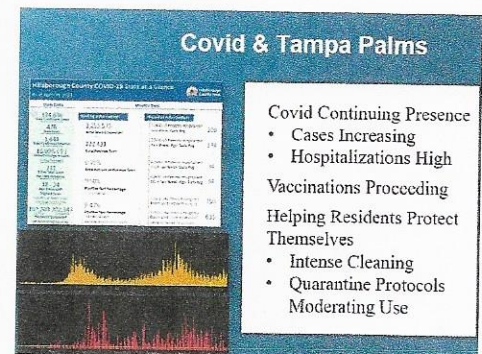
ON MOTION by Mr. Gibson, SECONDED by Ms. Falkowitz WITH ALL IN FAVOR, the Board approved the Minutes of the March 10, 2021 Board Meeting.

Mr. Field noted that the check register had been audited for consistency. A copy of the Board Financial Analysis, Financial Statements and Check Register are attached hereto and made a part of the public record.

On MOTION by Ms. Falkowitz SECONDED by Mr. Gibson WITH ALL IN FAVOR, the Board approved the Disbursements for the month ending February 28, 2021 in the amount of \$248,213.01.

◆ Covid Report For Tampa Palms

She noted that Tampa Palms continues to help residents protect themselves by enhanced attention to park facility cleaning, worker quarantine protocols in the event of suspected exposure.



1 ♦ **General Appearance**

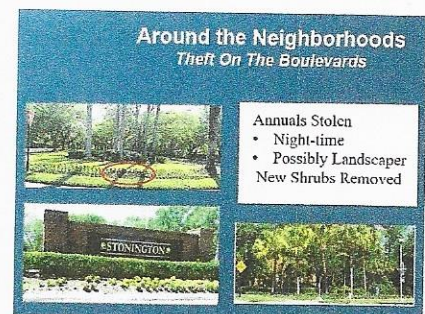
2 Ms. Wilson reported that community continues to
3 provide and inviting appearance and that this was confirmed
4 by the OLM inspection.

5 5G Cable installation continues, though the current
6 crop of contractors are doing much less damage.



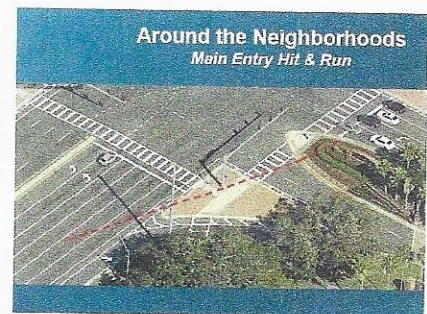
9 ♦ **.... Around the Neighborhoods**

10 Ms. Wilson briefed on the recent thefts of annuals
11 and shrubs that have occurred in Tampa Palms. The
12 removals occurred at night and there were no reports by
13 residents of having observed anyone so there were no calls
14 to the police.



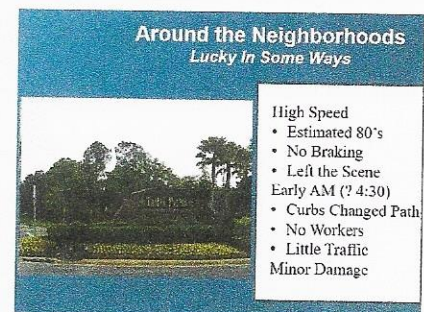
15 The ABM team suspects that rogue landscapers are responsible due to the "care" with
16 which the plants were removed.

18 Ms. Wilson described the high speed accident at the
19 Area 1 entry where a driver left the road, became airborne
20 twice and landed in front of the brick monument. There was
21 no evidence of even an attempt to brake.



22 This happened about 4:30 in the morning so
23 fortunately there were no workers present and no traffic. The
24 driver fled the scene. The car was registered to someone
25 living in TPOST 3.

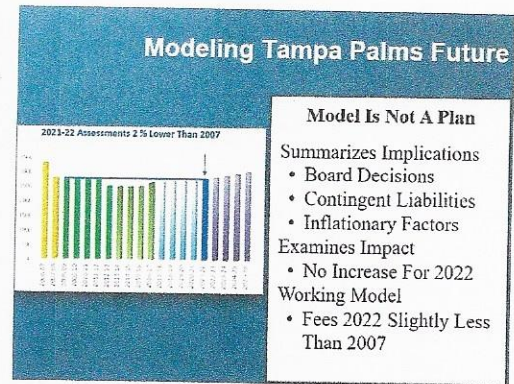
26 There was damage to the bushes around the
27 monument, some annuals were destroyed and the curb on the
28 entry side of the median was damaged. Fortunately the car
29 barely scratched the brick monument and it was not
30 damaged.



31 The police provided the insurance information for the car owner and the damage (which
32 was relatively minor) will be repaired the insurance company will cover the costs.

♦ **Modeling Tampa Palms Future**

Ms. Wilson re-presented the 5-Year financial model which was originally provided in the March Board Book noting in particular that there was no change in assessments for FY 2021-22. The model is examined annually and adjusted to meet current conditions.



♦ **Park Updates**

Ms. Wilson advised that the court improvements had been completed for Hampton Park and were well received by the players.

She also noted that the parks were well used from the playgrounds to the courts and many family gatherings.



Ms. Wilson described a few difficulties encountered in the parks including a theft of a bicycle (the bike was recovered) and a recalcitrant tennis coach who repeatedly brings her dog despite being told that dogs are not allowed on the courts and may not be tethered in the park. The park guard hours were reviewed.

Park Updates

A Few Problems

- Unauthorized Use
- Dogs On Courts
- Thieves

Guard Services

- Hampton
- Amberly

Service Area	Duration	Schedule	Hours*	Rate**	Annual	Status
Hampton Park	On Going	1 PM to 9 PM AL Sat. Sun. 12 - 5:00	56	\$ 15.50	\$45,136	Funded
Amberly Park	On Going	10 AM - 6 PM M-Sun	56	\$ 15.50	\$45,136	Partially Funded

♦ **City of Tampa Meetings**

Ms. Wilson mentioned two upcoming meetings, one a town hall and the other part of the planning for the City of Tampa Mobility master plan.

**City of Tampa
Town Hall Meeting**

PLEASE JOIN MAYOR LUIS CASTOR AND TAMPA CITY COUNCILMAN LUIS VIERA FOR A TOWN HALL MEETING.

Town Hall Meeting

- For New Tampa
- 1st In Many Years
- Freedom High

Mayor Castor & City Councilman Luis Viera

1 ♦ **Additional Advanced Board Package Materials:**

2 Information regarding financial reports were included in the Advance Board package;
3 copy of which is attached hereto and made a part of the public record.

4
5 **EIGHTH ORDER OF BUSINESS – Other Matters**

6 There being none, the next item followed.

7
8 **NINTH ORDER OF BUSINESS – Public Comments**

9 Mr. Dixon updated the Board and residents as to the status of the City and HCEPC
10 efforts to illegally drain the wetlands and construct roads and ponds between the CC and the
11 river. He noted that the court date had been delayed for two months.

12 Mr. Dixon also commented on the ribbon cutting for the New Tampa Rec Center, noting in
13 part the tremendous contribution made by Supervisor Tract Falkowitz.

14 Mr. O'Neal commented on the paving of Tampa Palms Blvd and the new caution
15 signs.

16
17 **TENTH ORDER OF BUSINESS - Supervisor Comments**

18 Supervisor Falkowitz encouraged everyone to attend the town has and mentioned how
19 important it is that residents attend these types of functions, noting in particular that being seen
20 is vital to making sure that the needs of Tampa Palms, such as the paving of Tampa Palms
21 Blvd, are met.

22
23 **ELEVENTH ORDER OF BUSINESS - Adjournment**

24 There being no further business,

25
26 On MOTION by Mr. Gibson SECONDED by Ms. Falkowitz, WITH ALL IN FAVOR, the
27 meeting was adjourned.

28
29 **These minutes were done in summation format, not verbatim.*

30 **Each person who decides to appeal any decision made by the Board with respect to any matter*
31 *considered at the meeting is advised that person may need to ensure that a verbatim record of*

1 *the proceedings is made, including the testimony and evidence upon which such appeal is to*
2 *be based.*

3

4 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a**
5 **publicly noticed meeting held on _____.**

6

7

8 **Signature**

9

10

11 **Printed Name**

12 **Title:**

13 ☐ **Assistant Secretary**

14 ☐ **District Manager**

Signature

Gene Field

Printed Name

Title:

☐ **Vice Chairperson**

☒ **Chairperson**

FY 2021-22
BUDGET &
HEARING DATE

Tab 6

PROPOSED PRELIMINARY BUDGET

Tab 6 I

Tampa Palms CDDFY 2021-22 General Fund BudgetExecutive Summary

The FY 2021-22 General Fund Budget is directionally years two of the Multi-Year Financial Model that has been presented in the March and April board books:

- 1) Assessments have been maintained at **current year level** vs a 2.2 % increase that had been under consideration pre-pandemic.
 - The reduction is in recognition of the financial impact of the coronavirus on the economy and Tampa Palms residents.
 - It should be noted this constitutes a \$ 58 K reduction in modeled assessments for the second year in a row.
- 2) Interest Income is included at the \$ 20 K level, due in major part to a beneficial excess funds investment agreement with the CDD's banking partner.
- 3) Carryforward funds are transferred from reserve balances to cover budgeted shortfalls.

Constituent Perspective

Although there is no assessment increase, the CDD can assure owners that the District continues to maintain the ability to preserve and protect the approximately \$ 21.0 million in community assets. Notable the FY 2021-22 assessments equate to FY 2007-08 assessments, which was the first year Tampa Palms was debt free.

Levels.

Assumptions

Signature projects not yet completed are not included in the model, reserves are on hand to cover as necessary.

The following economics were used in the model:

- No change in Assessment levels, they are equal to the current year (FY 2020-21).
- Interest income remains modest to recognize Federal Reserve rate reductions.
- Expense inflation for the largest segment of grounds maintenance is a modest 1%, balancing the basic contract (4%) with management of auxiliary products such as mulch and annual plantings. Many / most other items are modeled at 3%.

The proposed FY 2021-21 Budget is presented as attached. Between this meeting (May) and the Budget Hearing (July) the Board may make changes and / or decrease the assessments but the Board cannot raise the assessments once the preliminary budget is adopted.

TAMPA PALMS CDD
PROPOSED BUDGET SUMMARY REPORT - FY 2021-22

	FY2020-21 Adopted	FY 2020-21 Outlook	FY2021-22 Proposed	\$ INCR (DCR) VS 2019-20 Budget	% INCR (DCR) VS 2019-20
REVENUE- ALL SOURCES					
Assessments Non-Advalorem	2,737,595	2,737,595	2,737,595	-	0.0%
Early Payment Discount	-109,504	-109,504	-109,504	-	0.0%
Interest Income	10,000	34,000	20,000	10,000	100%
Excess Fees	15,000	15,000	15,000	-	0.0%
Misc. Rev	1,200	1,200	1,200	-	0.0%
Carry Forward (Signature Funds & Other) ¹	<u>85,000</u>	<u>50,000</u>	<u>115,000</u>	30,000	35.3%
Total Revenue	\$2,739,291	\$2,728,291	\$2,779,291	40,000	1%
EXPENDITURES					
Administrative Expenditures					
S/T Personnel Services	21,834	20,090	21,516	-	0%
S/T Professional Services	148,984	141,302	143,838	-5,147	-3%
S/T Administrative Services	15,685	14,900	15,700	15	0%
Total Administrative	186,503	167,202	181,054	-5,132	-3%
Field/ Operations Services					
S/T Field Management Svcs	342,175	341,290	360,514	18,339	5.4%
S/T General Overhead	198,830	202,863	227,875	29,045	15%
S/T Landscape Maintenance	1,157,960	1,108,870	1,171,111	13,151	1%
S/T Landscape New & Enhanced	163,743	144,000	149,970	-13,773	-8%
S/T Facility Maintenance	<u>223,595</u>	<u>216,590</u>	<u>229,086</u>	<u>5,491</u>	2%
Total Field Operations/Services	2,086,303	2,013,613	2,138,556	52,253	3%
Total Normal Operations	2,272,806	2,180,815	2,319,610	47,121	2%
Project Driven Expenses					
Total Project Driven Expenses	466,485	547,476	459,681	-\$6,804	-1.5%
Total Normal Operations and Project Driven Expenses	\$2,739,291	\$2,728,291	\$2,779,291	\$40,000	1%
Excess Revenue	0	0	0		

¹ Fund previously allocated for Signature & other restoral and brought into the budget as required.

TAMPA PALMS CDD
PROPOSED BUDGET FY 2021-2022

	FY 2020-21 Adopted	FY 2020-21 Outlook	FY2021-22 Proposed	\$ INCR (DCR) VS 2020-21	% INCR (DCR) VS 2020-21
REVENUE- ALL SOURCES					
Assessments Non-Advalorem	2,737,595	2,737,595	2,737,595	-	0.0%
Early Payment Discount	-109,504	-109,504	-109,504	-	0.0%
Interest Income	10,000	34,000	20,000	10,000	100.0%
Excess Fees	15,000	15,000	15,000	-	0.0%
Misc. Rev	1,200	1,200	1,200	-	0.0%
Carry Forward	85,000	50,000	115,000	30,000	35.3%
Total Revenue	\$2,739,291	\$2,728,291	\$2,779,291	40,000	1.5%
EXPENDITURES					
Administrative Expenditures					
Personnel Services					
Board of Supervisors	11,000	11,000	11,000	-	0%
<i>S/T Personnel Services</i>	11,000	11,000	11,000	-	0%
Administrative Services					
Directors and Officers Insurance	3,685	2,900	3,700	15	0%
Miscellaneous Administrative Services	12,000	12,000	12,000	-	0%
<i>S/T Administrative Services</i>	15,685	14,900	15,700	15	0%
Payroll Fees (Personnel & Admin)					
FICA	5,810	4,734	5,368	(442)	-8%
FUTA/SUTA + Payroll Fees	5,024	4,356	5,148	124	2%
<i>S/T Payroll Fees</i>	10,834	9,090	10,516	-	0%
Professional Services					
Annual Audit	6,813	6,500	6,983	170	2%
Attorneys Fees	10,000	3,000	3,000	(7,000)	-70%
Management Fees	67,369	67,000	69,053	1,684	2%
Tax Collector	54,752	54,752	54,752	-	0%
Assessment Roll	10,050	10,050	10,050	-	0%
<i>S/T Professional Services</i>	148,984	141,302	143,838	-5,147	-1
Total Administrative	186,503	167,202	181,054	-5,132	-3%

TAMPA PALMS CDD
PROPOSED BUDGET FY 2021-2022

Field/ Operations Services	FY 2020-21 Adopted	FY 2020-21 Outlook	FY2021-22 Proposed	\$ INCR (DCR) VS 2020-21	% INCR (DCR) VS 2020-21
Field Management Services					
District Operating Staff	174,601	174,601	179,839	5,238	3%
Park Attendants	75,000	76,875	76,875	1,875	3%
Park Patrols (Security Co)	71,774	69,014	83,000	11,226	16%
Field Management Contingency	<u>20,800</u>	<u>20,800</u>	<u>20,800</u>	-	0%
S/T Field Management Svcs	342,175	341,290	360,514	18,339	5%
General Overhead					
Insurance	13,017	11,121	13,342	325	2%
Information Systems (Tel and Security)	24,717	23,670	25,335	618	3%
Water	21,000	27,796	28,000	7,000	33%
Refuse Removal	13,000	18,735	19,000	6,000	46%
Electricity	110,000	105,500	125,000	15,000	14%
Stormwater Fee	4,096	3,041	4,198	102	2%
Misc. Field Services	<u>13,000</u>	13,000	<u>13,000</u>	-	0%
S/T General Overhead	198,830	202,863	227,875	29,045	15%
Landscape Maintenance Standard					
Base Grounds Maintenance	769,980	769,980	800,779	30,799	4%
Mulch & Annuals	250,000	225,000	235,000	(15,000)	-6%
Handyman	25,000	19,000	20,000	(5,000)	-20%
Landscape and Pond Maintenance	1,044,980	1,013,980	1,055,779	10,799	1%
Landscape Monitoring Fee	18,900	1,890	18,900	-	0%
Landscape and Replacement	<u>94,080</u>	93,000	<u>96,432</u>	<u>2,352</u>	3%
S/T Landscape Maintenance	1,157,960	1,108,870	1,171,111	13,151	1%
Landscape Maintenance New & Enhanced					
Property Mowing	98,426	90,000	93,000	(5,426)	-6%
County Pond	18,517	8,000	9,000	(9,517)	-51%
NPDES Pond Program	<u>46,800</u>	46,000	<u>47,970</u>	<u>1,170</u>	3%
S/T Landscape New & Enhanced	163,743	144,000	149,970	(13,773)	-8%
Facility Maintenance					
Irrigation System	105,194	104,000	107,824	2,630	3%
Fountain	26,784	24,000	27,354	570	2%
Facility Maintenance	88,913	86,000	91,136	2,223	3%
Janitorial/Park Supplies	<u>2,704</u>	2,590	<u>2,772</u>	<u>68</u>	3%
S/T Facility Maintenance	223,595	216,590	229,086	5,491	2%

TAMPA PALMS CDD
PROPOSED BUDGET FY 2021-2022

	FY 2020-21	FY 2020-21	FY2021-22	\$ INCR (DCR)	% INCR (DCR)
	Adopted	Outlook	Proposed	VS 2020-21	VS 2020-21
Total Field Operations/Services	2,086,303	2,013,613	2,138,556	\$52,253	3%
Total Normal Operations	2,272,806	2,180,815	2,319,610	47,121	2%
Project Driven Expenses					
Signature TP 2017 *	0	117,000	0	-	*
Renewal and Replacement & Deferred Mtc	207,426	201,000	210,000	2,574	1.2%
Capital Projects	200,000	188,000	190,000	(10,000)	-5.0%
NPDES/Clean Water	59,059	41,476	59,681	622	1.1%
Total Project Driven Expenses	466,485	547,476	459,681	-6,804	-1.5%
Total Normal Operations and Project Driven Expenses	\$2,739,291	\$2,728,291	\$2,779,291	\$40,000	1%
Excess Revenue	0	0	0		
¹ Fund previously allocated for BB Downs restoral and brought into the budget as required.					

RESOLUTION
ADOPTING
PRELIMINARY
BUDGET &
SETTING DATE

Tab 6 J

RESOLUTION 2021-3

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TAMPA PALMS COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED OPERATION AND MAINTENANCE BUDGET FOR FISCAL YEAR 2021/2022; SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the District Manager prepared and submitted to the Board of Supervisors (**"Board"**) of the Tampa Palms Community Development District (**"District"**) prior to May 14, 2021, a proposed operating and maintenance budget for Fiscal Year beginning October 1, 2021 and ending September 30, 2022 (**"Proposed Budget"**); and

WHEREAS, the Board has considered the Proposed Budget and desires to approve the Proposed Budget and set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE TAMPA PALMS COMMUNITY DEVELOPMENT DISTRICT:

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget, including any modifications made by the Board, attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** A public hearing on said Proposed Budget is hereby declared and set for the following date, hour and location:

DATE: July 14, 2021

HOUR: 6:00 PM

LOCATION: Compton Park Meeting Room

16101 Compton Drive

Tampa, FL 33647

Please note that related to the COVID-19 public health emergency and to assist the public this meeting will also be available via Zoom; to join Zoom Meeting

<https://us02web.zoom.us/j/2539344102>

Meeting ID: 253 934 4102

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the Proposed Budget to the City of Tampa and Hillsborough County at least 60 days prior to the hearing date set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016 Florida Statutes, the District's Secretary is further directed to post the approved Proposed Budget on the District's website at least two days before the budget hearing date and shall remain on the website for at least 45 days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed by Florida law.

6. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 12th DAY OF MAY, 2021

ATTEST:

BOARD OF SUPERVISORS OF THE
TAMPA PALMS COMMUNITY
DEVELOPMENT DISTRICT

Signature

Signature

Printed Name

Printed Name

Title:

- ☐ Secretary
☐ District Manager

Title:

- ☐ Chairman
☐ Vice Chairman

Exhibit A: Proposed Budget for Fiscal Year 2021/2022

CONSULTANT REPORTS

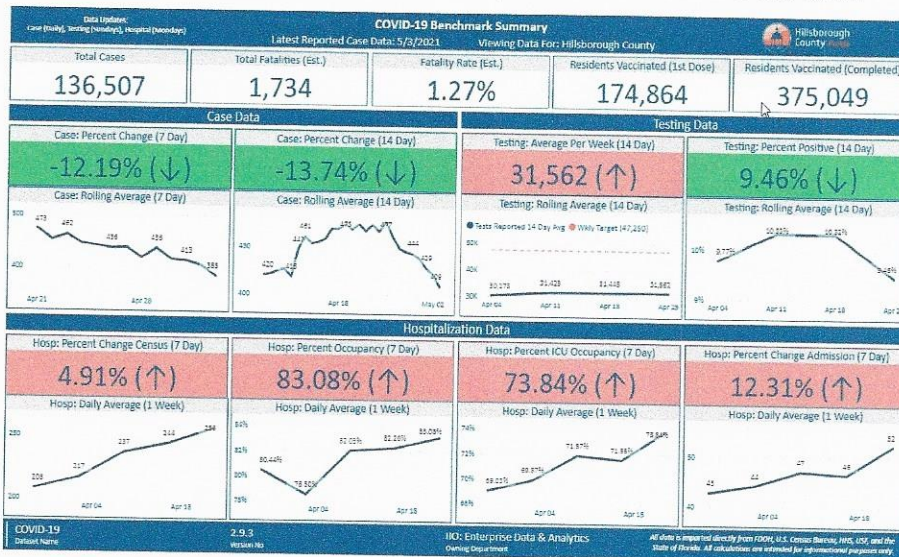
Tab 7

COVID & TAMPA PALMS

Tab 7 K

Covid and Tampa Palms- May 2021

Covid is still with us but the data suggests definite improvement; in particular 375,049 have been completely vaccinated and another 174,864 have had at least one shot.



The data collected from the Hillsborough County web site, which is summarized to the left, indicates that both testing and new case are down over seven days (down 12.2%) and two weeks (down 13.7%)

During the same periods [last 7 & 14 days] both the hospital occupancy and the ICU occupancy are up in the last 7 days (83.1% and 73.8% respectively). The good news is that testing is up but positivity has fallen (9.46%).

This week the Governor DeSantis issued executive orders which effectively cancel all local government ordered covid-based restrictions. These orders apply to the CDD as a unit of government but practically speaking, the CDD had fully reopened the parks without limitations to party size so there is no impact.

Below is a report on the impact of these executive orders that was prepared by Andrea Zelman (now deputy City Atty for Tampa) for City Council. This is provided for a better understanding of what businesses are allowed and /or required to do.

Executive Order 21-102, effective immediately, suspends all local COVID-19 restrictions and mandates on individuals and businesses. It also expressly eliminates and supersedes any existing emergency order that imposes such restrictions or mandates- e.g., face covering orders, any remaining orders in other parts of the state that limit restaurant or bar hours, etc..

Therefore, effective today, City of Tampa E.O.20-42 (the City of Tampa Face Covering Order) is no longer in effect. Please note: nothing in this order prevents individual business operators/owners from requiring the wearing of face coverings on their premises; however, such requirements cannot be mandated by the local government.

Executive Order 21-101, effective July 1, 2021, invalidates all remaining local COVID-19 emergency orders.

The Order is a companion to SB 2006 (CH. 2021-08), signed by the Governor today and also effective July 1, which makes significant and comprehensive changes to the State Emergency Management Act, including invalidating emergency orders that are not related to a hurricane or other weather event and that "limit the rights or liberties of individuals or businesses". SB 2006 changes the process by which any such emergency orders can be issued as of July 1.

We will, at a later date, provide a more thorough analysis of the impact of the new emergency management legislation and Executive Order Number 21-101, both of which take effect July 1, 2021.

SIGNATURE &
BB DOWS
BLVD
PROJECTS

Tab 7L

Signature / Bruce B Downs Projects

Dubbed *Signature 2019* during the restoration of the damage done to the “front door” of Tampa Palms by the widening of Bruce B Downs, the Signature Project updates continue to report on the progress of those restoration and any current needs to what is the public face of Tampa Palms.

The Phase 1 Wall project, which has suffered substantial delays due to product availability and more extensively, the requests of the abutting residents to “hold off” is nearly complete; the walls have been rebuilt, the stucco applied and the final painting scheduled next week.



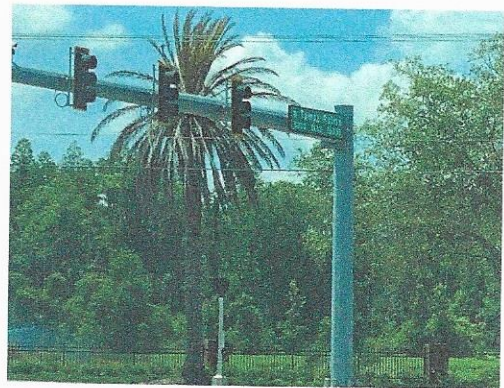
There continue to be losses of palm trees, palms trees located in important and very visible places at both the Tampa Palms and Amberly main entrances.

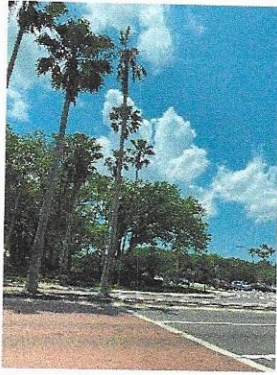
As predicted when the roots were severely damaged during the widening project, the last Canary Isle palm at the Area 2 exit has succumb.

This is the second major Canary Isle palm at this location to died due to the root damage that occurred when the exit lane and curbing were extended, exposing and cutting some of the roots.

This one did hang on for two years; too bad because if it had died during construction, it would have been possible to have the county remove it.

The tree will be removed in the coming weeks: the location, effectively part of the BB Downs ROW and in a modestly high traffic area with adjacent overhead power and communications lines, makes careful MOT planning, along with permitting, an imperative.





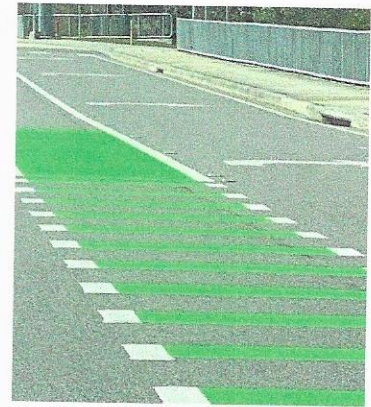
Similarly, a Washingtonian palm at the Area 1 Amberly entrance median has died. This palm is the first palm facing BB Downs on that median, making it very visible from Bruce B Downs.

The cause of this loss has not yet been determined; it is unlikely that it suffered root damage like the Canary above where the roots were actually cut and exposed. It will also be removed after careful MOT planning and permitting (this corner is high traffic and dangerous like the Area 1 exit.)

Green bike lane painting is coming to the lanes approaching the Tampa Palms Blvd and Amberly Dr entrances.

These entrances were initially "missed" ostensibly due to the utility construction that was taking place nearby. The contractor now reports a delay due to product availability of the paint. (The paint used in this application is a first cousin to the tennis court paints for which there was a similar delay for the Hampton Park courts.)

Rich Reidy of Commissioner Hagan's office has taken the lead on this to make certain that the lanes will be painted in the coming weeks.



...AROUND THE
NEIGHBORHOODS

Tab 7M

.....Around the Neighborhood

The May OLM inspection took place earlier this week with a resulting 92.5% rating; in part this is an outside confirmation that the property continues to provide the upscale appearance that the residents of Tampa Palms expect.



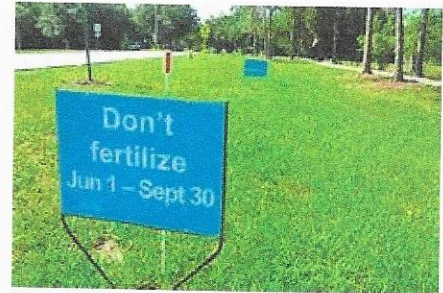
Extreme diligence on the part of ABM has kept the landscape in reasonable condition despite record breaking high temperatures recently.

All ponds within the CDD are dropping in level, many significantly. Those stormwater ponds that are small or shallow are the most noticeable; most of the ponds along the boulevards and in the parks are relatively large. Fortunately, these are the ponds which are most visible to residents and visitors.

The Final Fertilization Until Fall

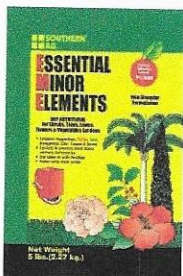
This month ABM will place the last fertilizer that can be applied until October.

Due to concerns about the harmful environmental impact to both surface water and groundwater quality caused by leaching of nitrate and phosphorus into surface waters - such as the Tampa Palms ponds and the Hillsborough River - caused the City of Tampa and the Hillsborough County EPC to approve ordinances several years ago which regulate the use of fertilizers containing nitrogen and/or phosphorus. These ordinances apply to anyone using fertilizer on turf and/or landscape plants, both residential and commercial.



There are four major areas of regulation:

1. A time period when the fertilizer ban is in effect (May 31 - Sept 30)
2. Limits on when applications can be made even during periods when fertilizer use is permitted (example: not a within 36-hour window of appreciable rain- as forecast by National Weather Service.)
3. Required training and certification for anyone who is commercially applying fertilizer (ABM has 4 certified applicators on site).
4. Types of fertilizers that may be used. (Strict limits on nitrogen and phosphorous content.)



This month in advance of the summertime ban on fertilizing, ABM is replenishing the turf fertilizer with a 15-0-15 w/ 25% sulfur coated urea to allow for a slower release of nitrogen.

In addition, the shrubs and trees received a 6-6-6 mixture that also includes a minor element package.

Joe Laird is adding an extra level of liquid fertilizer to the new palms that take quite a bit of time to establish.

A Word About Staffing & Supply

The summer is obviously the time of the greatest demand on the ground's management staffs:

- Heat and long sun light hours produce substantial growth requiring attention (mowing, trimming, pruning, weeds etc)
- Heat and humidity demand special attention be given to workers including reduced hours outside, and shade and water breaks.



ABM like many, if not most employers of skilled and non-skilled labor, is suffering from reduction in the availability of employees. This is not specific to ABM: other landscape companies, contractors doing construction work, even the garbage collection companies are experiencing absenteeism, job abandonment and difficulty in recruitment.

ABM has agreements with companies providing temporary labor but even the pool of temporary labor is short and slowdowns and re-do's occur due to training deficits and lack of familiarity with both the property and the equipment.

Further, products needed to maintain and improve the property are either slow to arrive or just unavailable. This affects a wide range of products:

- Mulch has a 2-3-week order window (usually 4-5 days)
- Fertilizers are delayed (thankfully Joe Laird ordered the fertilizers for the May installation)
- Seedlings are late to the annual grower creating difficulties for Tampa Palms at the entrances
- Parts, for equipment and especially the irrigation system, are delayed or backordered.
- Paint to finish even a wall segment in the final coat, back-ordered



ABM is managing, in part because of the skills of the area manager (Joe Laird) who can properly look ahead and improvise. Joe continues to have a crew work on Saturdays (usually half day) at no cost to Tampa Palms. Still delays and missteps are a reality.

New Annuals Coming In Two Weeks

The summer annuals will be installed in the next two weeks. Removals will commence almost immediately to provide time to condition the beds.

Coleus will be used for all entries. Coleus are used in the summer and early fall because they are a heat-tolerant, durable annual plant which has very few disease and insect problems. Many varieties of coleus have been developed precisely for the direct sun. Sometimes the plants will appear to flag slightly at the end of the day but they recover overnight, especially with irrigation.

The varieties scheduled for this installation include *gold lace* (brilliant yellowy-chartreuse, rimmed and veined in burgundy, then maturing to a mellow gold) and *oxblood* (a deep burgundy color), and *Alabama* (a tri-color orange, red and yellow, sometimes called the sunset coleus).

There are very few annuals that will thrive in full, hot sun. Coleus are a colorful exception.



.....Around the Neighborhood

Walls Opposite the Reserve

As mentioned last month, the vines behind the raised planters across from the Reserve were removed, in part because their roots extended under the wall and in some places were killed by neighbors who were removing vine intrusion from their hedges.

The specifications for the walls call for an off-white primer followed by a white top coat. The primer is almost complete (delayed by the need to make stucco repairs in a few areas) but will be completed in the next week. The top coat is planned to be a light gray/tan color more in keeping with the balance of the walls.



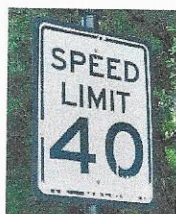
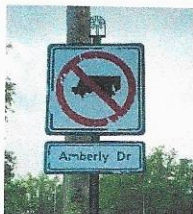
Sign Improvements

Tampa Palms provides decorative street signs and traffic control signs on the public roads.

- 82 street signs in villages
- 32 street signs along the boulevards
- 119 traffic control signs

The placement and “message” on all signs is under the direction of the City of Tampa. The City will provide the traffic control signs; they are standard signs, simply mounted on decorative poles with a decorative backing. The street signs are provided by the CDDs sign vendor, Arete.

A recent project to clean the signs uncovered a number of signs needing more than cleaning and the city will provide them (the CDD mounts them). The street name signs were in better shape: only a few so far need to be replaced and they will be ordered from Arete.



.....Around the Neighborhood

Cul de Sac Improvements



ABM continues to make improvements to the cul de sacs; the improvements are many times minimal, simply shrub replacements as necessary.

In the picture to the right, all that was needed was replacement of some juniper on the ends. That made all the difference.

Cul de sacs, though not visible to many in Tampa Palms, are the front door to the neighbors and for that reason important.

Bench Request

Benches along the boulevards are a lovely community amenity. Jason Rinard examined the areas that were best suited for benches. The criteria that he used was safety-based:

- Space available to place a bench secure from the path and any nearby water feature
- Available shade, for at least part of the day

Staff has received a request from neighbors in Westover to place benches beside the Westover pond. Jason evaluated this area many years ago. Due to safety concerns regarding the small area between the path and water's edge, the slope of the pond and the lack of any shade, this pond site was not recommended.



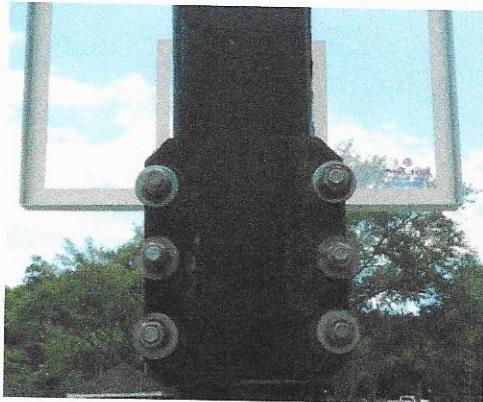
PARK UPDATES

Tab 7N

Park Updates

This month after an inspection by the lead park attendant at Hampton Park, it was determined that the backboards were pulling away from the poles and hoops were pulling away from some of the backboards. This constitutes a serious danger should they “rip off” during play.

Larger washers and bolts did not improve the situation so extra backboards stored at the CDD for the TPOA were put into service until new backboards can be delivered for Hampton.



Changes had to be made to the bolting mechanisms but the basketball courts are safely back in service without extensive closure. The basketball courts are heavily used, even in times of high heat such as now.

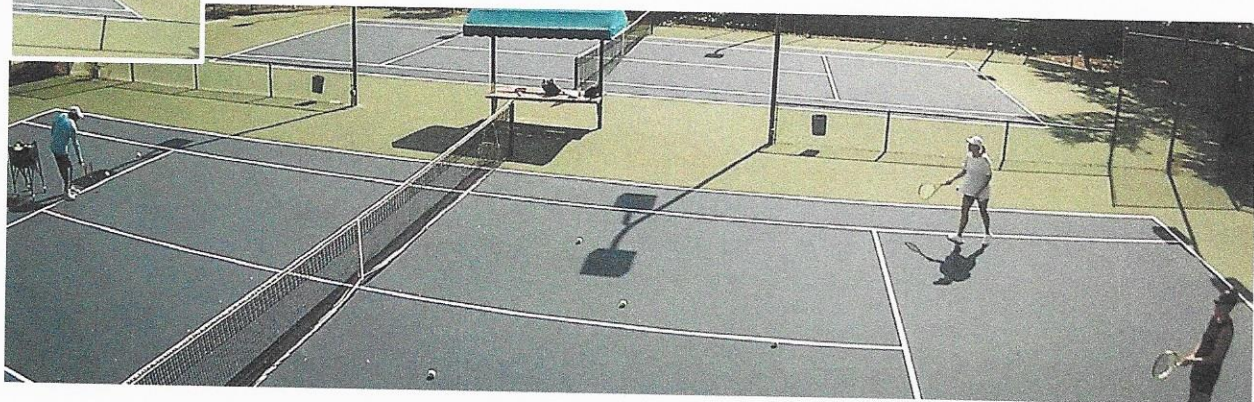
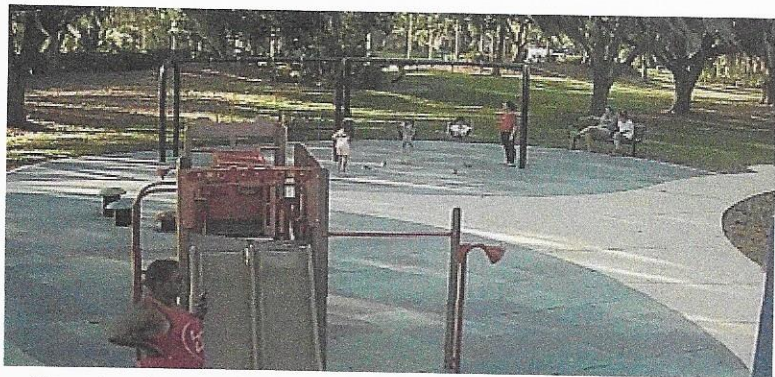
The Hampton backboards are 14+ years old and have suffered at the hands of many local “LeBron Jameses” practicing their dunks.

The parks continue to be well used, both the playgrounds, pavilions and the tennis courts - even with little guys and tennis as seen below.

As noted on the Covid update page, the CDD has no masking or group size limits.



There continue to be attempts by non-residents but the park patrols are handling the situations.



CITY OF
TAMPA
MOBILITY &
TOWN HALL

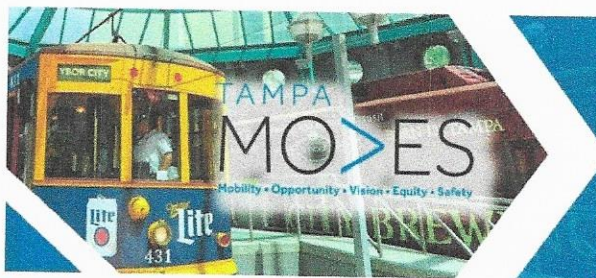
Tab 70

Update City Mobility Meeting & Town Hall

In the last two weeks there were two “public” events, one virtual and the other in-person.

The first was an effort on the part of the City to capture information in advance of the creation of a city-wide and forward-looking Mobility Master Plan.

The meeting recording with captioning is available online at <https://www.tpamoves.org/listen-first-meetings-area-8> and a survey to establish resident wishes regarding mobility is similarly available online at:

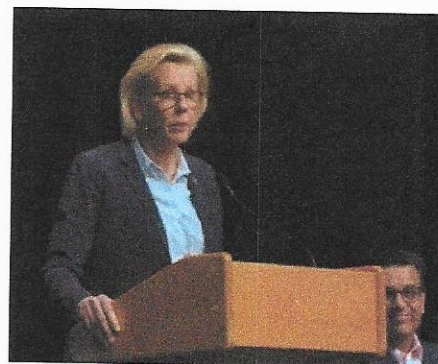


https://www.tpamoves.org/listen-first-meetings/survey_tools/listen-first-meeting-follow-up-survey1

The second, a “town hall” held at Freedom High, included Mayor Castor, Councilman Viera and a number of members of the mayor’s staff.

Mayor Castor addressed the group stating in part that she felt the city had the “Dream Team” at the helm and that she brought some of the members of her team to answer questions.

In response to questions/concerns regarding reductions in police support Mayor Castor noted that of the 24 largest cities in the US, her administration had funded Tampa higher than any of the other 24 cities. Major Stout addressed concerns about the numbers of officers in the area.



There were pointed questions from a Hunters Green resident who had participated in the New Tampa Transportation Task Force a decade ago about why the E-W Connector [not a City project] was no longer part of the 2035 Affordable Plan. This same person inquired about the gas tax and indicated he thought there was plenty of money available for New Tampa projects.

** Note the LOGT is a .05 cent tax collected by Hillsborough County and dispersed by the County (29% to Tampa) The LOGT may only be used for transportation-related items (i.e. road construction/repairs, bridge maintenance, traffic signs, and rights-of-way maintenance).*



In response to questions specifically about the Tampa Palms Blvd and New Tampa Blvd projects, Vik Behide discussed the fact that funding was approved and work in progress to design the paving and safety modifications.

But Vik went on to elaborate that funding was not in-place as the budget had been based on the now cancelled Transportation Tax. He said that other options were being evaluated such as use of the remaining Community Investment Tax monies (CIT) or even a new Transportation Tax. The look on Councilman Viera’s face says it all.

Tampa Palms’ Warren Dixon asked questions about the reconsideration of light rail as a spine connector to the various part of town and other mobility options such as HART.

In part this would in part obviate the need for local and limited connectors such as the E-W connector and address the loss of gas tax revenue that will likely accompany the move by many large fleets (such as the City) and residents to electric powered vehicles.



NEW TAMPA PERFORMING ARTS CENTER

Tab 7P

Hunters Lake New Tampa Performing Arts Center Is Approved

Hillsborough County BOCC has finally approved the construction of the New Tampa Performing Arts Center.

This project has been “in the works” since the county purchased the land from St Joseph’s Hospital. The plans have changed over the years, along with ownership of some parcels of the 82 acre tract.

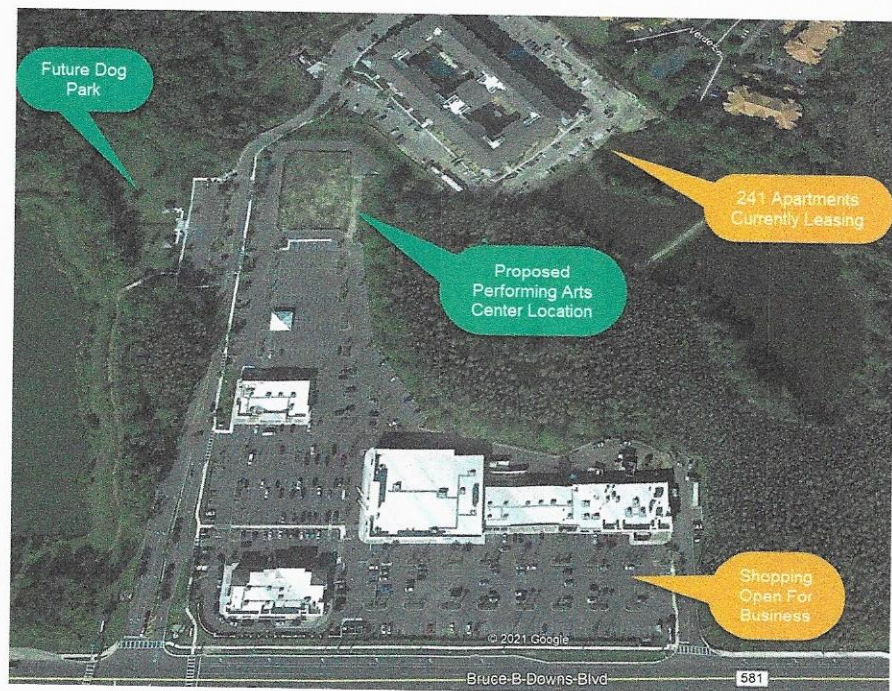
While the base reasons for the purchase was to acquire drainage for the BB Downs project, the project was positioned as a public-private enterprise to include residential property, shopping, a dog park and what was then termed, the Cultural Center.

Finally, after numerous delays, the full project is well on its way to completion.

- The retail is complete and operating
- The apartment complex is finished and leasing.

The amenities will follow soon:

- The new dog park is scheduled to open as soon as water is brought to the site.
- Construction on the Performing Arts Center is said to be finished in early 2023.



Details still have to be worked out regarding operation and if and how much the City will contribute to the operating costs.



The picture to the left is a rendering of the what the proposed 350-seat structure will look like.

This rendering was provided by the architectural firm of FleischmanGarcia.