

***TAMPA PALMS
COMMUNITY DEVELOPMENT DISTRICT***

***Agenda Package
Board of Supervisors Meeting***



Wednesday, March 10, 2021

6:00 P.M.

Compton Park Recreation Building

16101 Compton Drive

Tampa, Florida



DEVELOPMENT PLANNING & FINANCING GROUP, INC.

TAMPA PALMS COMMUNITY DEVELOPMENT DISTRICT

CDD Meeting Advanced Package March 10th, 2021

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Tampa Palms Community Development District

Development Planning and Financing Group
15310 Amberly Drive, Suite 175, Tampa, Florida 33647
Phone: 813-374-9102
Fax: 813-374-9106

March 5, 2021

Board of Supervisors
**Tampa Palms Community
Development District**

Dear Board Members:

The Board of Supervisors of the Tampa Palms Community Development District Budget Hearing and Board Meeting is scheduled for Wednesday, March 10, 2021 at **6:00 p.m.** at the Compton Park Recreation Building, 16101 Compton Drive, Tampa, Florida. The advanced copy of the agenda for this meeting is attached.

Enclosed for your reviews are the minutes of the February 11, 2021 Board Meeting and the documents outlined in the table of contents.

Any additional support material will be distributed prior to the meeting, and staff will present their reports at the meeting.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Chris

Chris Cleveland, District Manager
DPFG

LY;mmw

cc: Maggie Wilson
DPFG (Record Copy)

**Tampa Palms CDD Meeting
Agenda**

**March 10, 2021, 6:00 p.m.
Compton Park Recreation Building
16101 Compton Drive, Tampa, FL 33647**

**Join Zoom Meeting
<https://us02web.zoom.us/j/2539344102>
Meeting ID: 253 934 4102**

1. Welcome & Roll Call
2. Strategic Planning
3. Board Member Discussion Items
4. Public Comments
5. Approval of the February 2021 Minutes
6. Approval of District Disbursements
7. Consultant Reports
 - Neighborhood News
 - Modeling Tampa Palms Future
 - Tampa Palms Blvd Project
 - CDD Annual Calendar
 - Park Handbook
8. Other Matters
9. Public Comments
10. Supervisor comments
11. Adjourn

Financial Summary
Four Months, Ending January 31, 2021

The District ended the first four months of the fiscal year 2020-21 with cash balance of \$ 5.6 million net of current liabilities. The Board responsibilities for fiscal oversight are fully met as the financial health of the Tampa Palms CDD appears in a sound position to meet the community's requirements.

Based on past performance and assessments levied, the District will collect an additional \$ 152 K by close of business May 30th, 2020. (\$40K has been collected in February and is not reflected in these Jan financial statements.)

The General Fund Budget for Normal Operations reflects a favorable \$ 48 K due primarily to the timing of expenditures. There is every expectation that the budget for Normal Operations expenditures for the year will be realized.

The General Fund for Projects (without Signature which will be funded from carry-forward) reflects a favorable variance against budget of \$59 K. Again, this is primarily a function of project and billing timing.

As previously mentioned, District cash balance is \$ 5.6 million with the following cash projections for the year:

	Shown as (\$ 000)
<u>Sources of Funds</u>	
Balance January 31, 2021	\$ 5,642
Projected collections balance of FY 20-21	152
Total Sources of Funds	\$ 5,794
<u>Uses of Funds</u>	
Bal FY 2020-21 Expenses	\$ (1,871)
Weather Damage	(400)
Community-Wide Wall & Monument	(100)
Palm & Pest Deferred Projects	(200)
Pond Improvements/Restoration	(700)
1st Qtr FY 2021-22 Expenses Operations	(679)
Infrastructure Replacement Contingency	(135)
TP Signature Projects (unspent)	(438)
Total Uses of Funds	(\$ 4,523)
Projected Funds before December, 2021 receipts	\$ 1,271
Projected District Unallocated Balance December 31, 2021	\$ 1,271

Outlook

The District outlook is consistent with the FY 2020-21 budget. There are no known significant budget variances that suggest performing otherwise.

FAQ Each March the Board Book includes a multi-year financial model focused on the needs of the CDD over a five-year period based on future known events and national economic trends.

Does the CDD Board commit to the model in its entirety through its budget decisions for the coming fiscal year?

Is the model binding for decisions in future years?



Financial modeling is the technique used to establish a conceptual financial framework that can be used as tool in the future planning of District's long-term goals adjusting to different situations that may arise.

The output of a financial model is used for decision making in the preparation of individual budgets and as an aid in making financial decisions for situations that rise from time to time.

The model is provided solely in order that Board members will have a sense of direction and an increased capacity to make current year decisions with an understanding of the impact of those decisions on the future.

The model is tool; there is no commitment encouraged or implied in the provision of the forward-looking financial model for the CDD. Each year the CDD Board thoroughly examines the needs of the District for the coming year and approves a budget that will meet the needs of only that year.

There is no approval of any future budgets or any future assessments.

The model is revised annually to incorporate the most current information.

Tampa Palms CDD
Balance Sheet
January 31, 2021

GENERAL

ASSETS:

CASH - Operating Account	\$ 211,535
PETTY CASH	500
INVESTMENTS:	
Excess Fund Account- Sunshine Bank	5,617,773
ACCTS. RECEIVABLE	344
RECEIVABLE FROM TAMPA PALMS HOA	15,270
PREPAID ITEMS	-
TOTAL ASSETS	<u><u>\$ 5,845,423</u></u>

LIABILITIES:

ACCOUNTS PAYABLE	\$ 197,600
ACCRUED EXPENSES	6,135

FUND BALANCE:

NON-SPENDABLE	-
RESTRICTED	-
UNASSIGNED:	5,641,688
TOTAL LIABILITIES & FUND BALANCE	<u><u>\$ 5,845,423</u></u>

Tampa Palms CDD
General Fund
Statement of Revenue, Expenditures and Change in Fund Balance
For the period from October 1, 2020 through January 31, 2021

	BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	FAVORABLE (UNFAVORABLE) YTD VARIANCE
REVENUES				
ASSESSMENTS NON-ADVOLAREM	\$ 2,737,595	1,916,317	\$ 2,575,007	\$ 658,690
EARLY PAYMENT DISCOUNT	(109,504)	(76,653)	(98,556)	(21,903)
INTEREST INCOME	10,000	3,333	18,021	14,688
EXCESS FEES	15,000	-	-	-
MISC. REVENUE	1,200	1,200	1,500	300
CARRY FORWARD	85,000	-	-	-
TOTAL REVENUES	2,739,291	1,844,197	2,495,972	651,775
EXPENDITURES				
ADMINISTRATIVE EXPENDITURES:				
PERSONNEL SERVICES				
BOARD OF SUPERVISORS	11,000	3,667	1,000	2,667
FICA	5,810	1,937	300	1,637
FUTA/SUTA/PAYROLL FEES	5,024	1,675	441	1,234
S/T PERSONNEL SERVICES	21,834	7,278	1,741	5,537
PROFESSIONAL SERVICES				
ATTORNEY'S FEES	10,000	3,333	366	2,968
ANNUAL AUDIT	6,813	2,271	-	2,271
MANAGEMENT FEES	67,369	22,456	20,764	1,692
TAX COLLECTOR	54,752	46,774	49,434	(2,660)
ASSESSMENT ROLL	10,050	10,050	10,050	-
S/T PROFESSIONAL SERVICES	148,984	84,885	80,614	4,271
ADMINISTRATIVE SERVICES				
DIRECTORS & OFFICERS INSURANCE	3,685	1,228	-	1,228
MISC. ADMINISTRATIVE SERVICES	12,000	4,000	4,041	(41)
S/T ADMINISTRATIVE SERVICES	15,685	5,228	4,041	1,187
TOTAL ADMINISTRATIVE	186,503	97,391	86,396	10,996
FIELD / OPERATIONS SERVICES				
FIELD MANAGEMENT SERVICES				
DISTRICT OPERATING STAFF	174,601	58,200	58,856	(655)
PARK ATTENDANTS	75,000	25,000	17,508	7,492
PARK PATROLS (Security Co)	71,774	23,925	27,746	(3,822)
FIELD MANAGEMENT CONTINGENCY	20,800	6,933	3,142	3,791
S/T FIELD MANAGEMENT SVCS	342,175	114,058	107,252	6,806
GENERAL OVERHEAD:				
INSURANCE	13,017	13,017	13,953	(936)
IT (TEL / SECURITY)	24,717	8,239	6,706	1,533
WATER	21,000	7,000	13,130	(6,130)
REFUSE REMOVAL	13,000	4,333	6,735	(2,401)
ELECTRICITY	110,000	36,667	35,495	1,172
STORMWATER FEE	4,096	3,041	3,041	(0)
MISC. FIELD SERVICES	13,000	4,333	4,333	0
S/T GENERAL OVERHEAD	198,830	76,630	83,393	(6,762)
LANDSCAPE MAINTENANCE:				
LANDSCAPE & POND MAINTENANCE	1,044,980	348,327	355,895	(7,569)
LANDSCAPE MONITORING FEE	18,900	6,300	6,300	-
LANDSCAPE & REPLACEMENT	94,080	31,360	27,041	4,319
S/T LANDSCAPE MAINTENANCE	1,157,960	385,987	389,236	(3,249)
LANDSCAPE MAINTENANCE NEW & ENHANCED:				
PROPERTY MOWING	98,426	32,809	18,405	14,404
COUNTY POND	18,517	6,172	4,200	1,972
NPDES POND PROGRAM	46,800	15,600	4,000	11,800
S/T LANDSCAPE NEW & ENHANCED	163,743	54,581	26,605	27,976

Tampa Palms CDD
General Fund
Statement of Revenue, Expenditures and Change in Fund Balance
For the period from October 1, 2020 through January 31, 2021

	<u>BUDGET</u>	<u>BUDGET YEAR-TO-DATE</u>	<u>ACTUAL YEAR-TO-DATE</u>	<u>FAVORABLE (UNFAVORABLE) YTD VARIANCE</u>
FACILITY MAINTENANCE:				
IRRIGATION SYSTEM	105,194	35,065	25,299	9,766
FOUNTAIN	26,784	8,928	6,756	2,172
FACILITY MAINTENANCE	88,913	29,638	28,953	685
JANITORIAL/SUPPLIES	2,704	901	1,054	(153)
S/T FACILITY MAINTENANCE	<u>223,595</u>	<u>74,532</u>	<u>62,062</u>	<u>12,470</u>
PROJECT DRIVEN EXPENSES:				
SIGNATURE TP 2017	-	-	42,197	(42,197)
RENEWAL AND REPLACEMENT & DEFERRED MTC	207,426	69,142	53,949	15,193
CAPITAL PROJECTS	200,000	66,667	42,490	24,177
NPDES/CLEAN WATER	59,059	19,686	-	19,686
S/T TOTAL PROJECT DRIVEN EXPENSES	<u>466,485</u>	<u>155,495</u>	<u>138,636</u>	<u>16,859</u>
TOTAL EXPENDITURES	<u>2,739,291</u>	<u>958,674</u>	<u>893,579</u>	<u>65,095</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	-	885,523	1,602,393	586,680
FUND BALANCE - BEGINNING	-	-	4,039,295	4,039,295
FUND BALANCE - ENDING	<u>\$ -</u>	<u>\$ 885,523</u>	<u>\$ 5,641,688</u>	<u>\$ 4,625,973</u>

TAMPA PALMS CDD
CASH REGISTER
FY 2021 (January 2021 Register)

Date	Num	Name	Memo	Receipts	Disbursements	Balance
12/31/2020			EOM BALANCE	200,337.52	174,081.50	127,072.65
01/07/2021	8796	ADVANCED ENERGY SOLUTION OF	Repairs and Maint		3,142.06	123,930.59
01/07/2021	8797	ARCHITECTURAL FOUNTAINS, INC	Quarterly Fountain Service		500.00	123,430.59
01/07/2021	8798	EEL SECURITY	Monitoring - 1ST Qtr - 2021		89.85	123,340.74
01/07/2021	8799	ESD WASTE2WASTER, INC	Pump Maint - December		300.00	123,040.74
01/07/2021	8800	FEDEX	Shipping		57.98	122,982.76
01/07/2021	8801	FRONTIER COMMUNICATIONS	Telephone		698.45	122,284.31
01/07/2021	8802	HOME DEPOT	Supplies		179.00	122,105.31
01/07/2021	8803	HOOVER PUMPING SYSTEMS	Rebuild shutoff valve and replace solenoid		2,770.06	119,335.25
01/07/2021	8804	OVERHEAD DOOR COMPANY OF TAMPA	Repairs to pull up doors		1,034.25	118,301.00
01/07/2021	8805	REPUBLIC SERVICES	1/1 - 1/31 - Solid Waste		1,609.78	116,691.22
01/07/2021	8806	SECURITAS SECURITY SERVICES USA	11/22 - 12/5 - Security Guard - Hampton Park		1,798.10	114,893.12
01/07/2021	8807	Straley Robin Vericker	Legal Services thru 12/15/2020		61.00	114,832.12
01/07/2021	8808	WELCH TENNIS COURTS, INC	6 Nylon Nets		56.78	114,775.34
01/07/2021	8809	WESCO Turf	Voided check		0.00	114,775.34
01/07/2021	8810	XEROX FINANCIAL SERVICES	Copier Lease - December		137.55	114,637.79
01/07/2021	8811	Zeno Office Solutions, Inc.	Contract ovg charge 11/25 - 12/24		27.32	114,610.47
01/07/2021	8812	DPFG	CDD Mgmt - January		6,274.33	108,336.14
01/11/2021		FRONTIER COMMUNICATIONS	Deposit	4,387.29		112,723.43
01/13/2021	01132021AC	FRONTIER COMMUNICATIONS	Hampton Pk Phone -10/29 - 11/28		636.46	112,086.97
01/13/2021	01132021AC	FRONTIER COMMUNICATIONS	Pay by phone fee		3.50	112,083.47
01/15/2021	01152021DI	DOROTHY COLLINS	12/28 - 1/10 - D. Collins P/R		2,310.68	109,772.79
01/15/2021	01152021AC	Innovative Employer Solutions	12/14 - 12/27 - D. Collins P/R		975.07	108,797.72
01/18/2021	8813	ABM Landscape & Turf Services	Landscape Maint - December		60,499.12	48,298.60
01/18/2021	8814	AT&T	Long Distance - December		142.11	48,156.49
01/18/2021	8815	CLEAN SWEEP SUPPLY COMPANY	supplies		351.94	47,804.55
01/18/2021	8816	FEDEX	Shipping		75.17	47,729.38
01/18/2021	8817	FLORIDA FOUNTAIN MAINTENANCE, INC	Fountain Maint		660.13	47,069.25
01/18/2021	8818	FRONTIER COMMUNICATIONS	Amberly Pk Phone - January		224.44	46,844.81
01/18/2021	8819	LOWE'S	Supplies		203.80	46,641.01
01/18/2021	8820	SECURITAS SECURITY SERVICES USA	Security Service		3,475.80	43,165.21
01/18/2021	8821	SUNSHINE STATE ONE CALL F FLORIDA	Dig Tickets - 12/20		43.51	43,121.70
01/18/2021	8822	TERMINEX	Pest Control		156.00	42,965.70
01/20/2021		DPFG M&C	Assessment Roll Service	8,000.00		50,965.70
01/26/2021		Center State Bank	Funds Transfer	200,000.00		250,965.70
01/26/2021	8823	ABM Landscape & Turf Services	Voided check		0.00	250,965.70
01/26/2021	8824	ADVANCED ENERGY SOLUTION OF	Repair 2 irrigation control power		131.93	250,833.77
01/26/2021	8825	Arete Industries	HI Speed Signs		1,841.00	248,992.77
01/26/2021	8826	ESD WASTE2WASTER, INC	Pump Maint - January		300.00	248,692.77
01/26/2021	8827	GILL, WAYNE	Repair paint on pavilion floor		600.00	248,092.77
01/26/2021	8828	MARY-MARGARET WILSON	Field Mgmt - February Plus Oct-Jan Incremental Incr)		9,825.00	238,267.77
01/26/2021	8829	STAPLES	Office Supplies		123.14	238,144.63
01/26/2021	8830	TAMPA PALMS OWNERS ASSOCIATION	Park Attendants - FY 2021 1st Quarter		17,360.16	220,784.47
01/26/2021	8831	TERMINEX	Pest Control - January Main Facility		70.00	220,714.47
01/26/2021	8832	TIMES PUBLISHING COMPANY	Legal Ad - No Dec Mtg		344.00	220,370.47
01/26/2021	8833	DOUGLAS CLEANING SERVICES	January CDD Cleaning		1,520.00	218,850.47
01/29/2021	01292021DI	DOROTHY COLLINS	1/11 - 1/24 - D. Collins P/R		2,310.67	216,539.80
01/29/2021	01292021AC	Innovative Employer Solutions	1/11 - 1/24 - D. Collins P/R		975.09	215,564.71
01/31/2021	580	CITY OF TAMPA UTILITIES	Water Utilities - Jan		2,485.34	213,079.37
01/31/2021		Center State Bank	Interest	31.07		213,110.44
01/31/2021			EOM BALANCE	212,418.36	126,380.57	213,110.44

**TAMPA PALMS CDD
FINANCIAL SUMMARY THRU JANUARY 31, 2021
GENERAL FUND**

(Shown in \$)	<u>Normal Operations</u>	<u>Non-Operating Project Driven</u>	<u>Total As Reported</u>
<u>Revenues</u>			
Operating	\$2,054,365		\$2,054,365
<u>Non Operating</u>			
Capital Projects		\$180,922	180,922
Renewal & Rel		\$187,639	187,639
Signature 2017		\$0	\$0
NPDES		\$53,524	\$53,524
Excess Fees			-
Interest	18,021		18,021
Misc Rev	1,500	1,500	1,500
Carry Forward Bal *			
Total	\$ 2,073,886	\$ 423,585	\$2,495,972
<u>Expenses</u>			
Operations	\$ 754,943		754,943
<u>Non Operating</u>			
Renewal & Rel		53,949	53,949
NPDES/EPA		0	0
Capital Projects		42,490	42,490
TP Signature 2017		<u>42,197</u>	<u>42,197</u>
Total	\$754,943	\$138,636	\$893,579
Excess Revenue Vs Expenses	1,318,943	284,949	\$ 1,602,392

**TAMPA PALMS CDD
FINANCIAL SUMMARY THRU JANUARY 31, 2021
GENERAL FUND**

<u>General Fund</u>	<u>1/31/2021</u>	<u>(\$000)</u>
Cash		212
Cash Equivalent (Excess Cash ICS)		5,618
Due From TPOA		15
Receivable		0
Total		\$ 5,845
Less:		
Payables		198
Accrued Expenses		6
	Net Cash 1/31/2021	\$ 5,641
Allocation for:		
Weather Damage		400
Community-Wide Wall & Monument		100
Tree & Palm Replacement		200
Pond Improvements		700
1st Qtr FY 2021-22 Expenses Operations		679
Infrastructure Replacement Contingency		135
TP Signature Projects (unspent)		438
	Adjusted Net Cash	\$ 2,989

Forecast

	<u>2020-21 Fiscal Year</u>		
<u>(\$ 000)</u>	<u>Receipts</u>	<u>Expenses</u>	<u>Monthly Bal</u>
Feb			
CDD Operations	34	200	
R&R	3	35	
NPDES	1	10	
Signature Projects	0	75	
Capital Projects	3	45	
Total	40	365	\$ 2,665
Mar			
CDD Operations	46	195	
R & R	4	65	
NPDES	1	10	
Signature Projects	1	30	
Capital Projects	4	25	
Total	55	325	\$ 2,395
Apr			
CDD Operations	37	195	
R & R	3	65	
NPDES	1	10	
Signature Projects	0	75	
Capital Projects	3	15	
Total	65	360	\$ 2,100

* Palm Treatment and Replacement of Both Palms and Trees Identified as Future Liability

**TAMPA PALMS CDD
JANUARY 31, 2021
GENERAL FUND**

(\$000)	Prior Year Collected %	Prior Year Collected \$	Current Year Collected \$	Current Year Collected %	Variance % Fav (Unfav)
October					
November	14%	376	887	34%	20%
December	92%	2,388	2,343	89%	-3%
January	94%	2,475	2,476	94%	0.0%
February	96%	2,512			
March	97%	2,537			
April	99%	2,579			
May	99%	2,606			
June	100.2%	2,635			
July	100.2%	2,635			
August	100.3%	2,635			
September	100.3%	2,635			
Year End					
Total Assessed (Net Discount)		\$2,628			

Summary- Project Driven Expenses

Four Months Ending January 31, 2021

Operating Capital Projects (\$000)

Sources of Funds

FY 2020-21 Budget \$200

Uses of Funds

Spent Thru 1/31/2021 42

Total Funds Under Consideration \$0

Budget Available as of 1/31/2021 \$158

Renewal & Replacement

Sources of Funds

FY 2020-21 Budget 207

Uses of Funds

Spent Thru 1/31/2021 54

Total Funds Under Consideration \$0

Budget Available as of 1/31/2021 \$153

TP Signature Projects

Sources of Funds*

FY 2020-21 Budget \$0

Uses of Funds

Spent Thru 1/31/2021 \$42

Total Funds / Projects Under Consideration \$395

Budget Available as of 1/31/2021* 438

* Additional Signature funds \$435 K available to be brought forward when needed **\$438**

SUMMARY

FY 2020-21 RENEWAL REPLACEMENT PROJECTS

			Original Project	January 31, 2021	Committed To Spend
Infrastructure					
Amberly Parking Lot Repairs (Accident)				\$1,500	
Park Pavilion Amberly				\$1,400	
Park Pavilion Repairs - Hampton				\$3,500	
Traffic / Street Sign Replacements				\$1,841	
Racquetball Amberly				\$2,800	
Table Restoration (Amberly)				\$600	
Floors (Hampton Pavillion)				\$1,400	
Landscape					
Entry Poinsettias				\$14,800	
Plant Replacements Medians & Entries				\$11,269	
Tree Work - Blvds				\$3,200	
Irrigation					
Clean and Replace Area 1 Filter Discs					
Lighting (Park & Landscape)					
Court Lighting					
				\$639	
Other					
TPOA Newsletter (50%)				\$11,000	
		<i>Sub Total R&R Projects</i>		\$53,949	\$0
		<i>Sub Total Restoration Projects</i>		\$0	
Total R&R Projects				\$53,949	\$0

**Capital Projects 2020-21
Budget Monitor**

31-Dec-20			
(000)	Current Projects	Spent 2020-21	Pending Commitments
Tampa Palms Signature Projects (BB Downs)			
Consulting Services	4		-
Irrigation	20		20
Main Entry Restorations	163	23	143
Area 2 Pond			0
Bruce B Downs Improvements	245		232
Sub-Total TP Signature 2017	\$436	\$42	\$395
Capital Projects			
Consulting Services			
Irrigation Systems		0	
Parks & Cameras		17	
Landscape & Lighting		6	
Signs, Infrastructure & Lighting		19	
Sub-Total Capital Projects	\$0	42	\$0
Total TP Signature 2017 & Standard Capital Projects		\$85	\$395

**Capital Projects Signature Projects
2020-21 Through December 31, 2020**

Tampa Palms Signature Projects (BB Downs)	Current Projects	Spent A/O 12/31/2020	Pending Commitments
Consulting Services			
Restoration Designs	4,000	4,000	
Survey & Staking & MOT	400	400	
<i>Sub Total</i>	4,400	4,400	
Irrigation			
Area 1 & 2 Irrigation (Incl BB Downs)	20,000		20,000
<i>Sub Total</i>	20,000		20,000
Main Entry Restorations			
Area 1 Entry Landscape (Phase II)	77,513		77,495
Area 2 Phase II	15,000		15,000
Area 2 Landscape (TP Blvd & Amberly Phase II)	20,000	10,914	12,000
Area 2 Pond Landscape & Wayfinding	50,000	11,833	38,167
<i>Sub Total</i>	162,513	22,747	142,662
Area 2 Pond			
Littoral Plantings & Noxious Removal			
Area 2 Pond Landscape -Bank Repairs	3,707	2,145	0
<i>Sub Total</i>	3,707	2,145	0
Bruce B Downs Improvements			
Area 1 Adl Trees			0
Wall restorations 4 villages + drainage & additional landscape bufferbuffer	245,000	12,905	232,095
<i>Sub Total</i>	245,000	12,905	232,095
Sub-Total Tampa Palms Signature	435,620	\$42,197	394,757
Normal Capital Projects			
	Current Projects		Pending Commitments
Irrigation Systems			
VFD Pump Drive Area Area 2			
Area 1 Pump Station Filter New Discs			
<i>Sub Total</i>	0	0	0
Parks & Cameras			
Cameras		1,192	-
Benches - Oak Park (3) Deposit			
Courts Resurfacing		15,821	
<i>Sub Total</i>	0	17,013	-
Landscape & Lighting			
Bricks & Construction for Sanctuary Wall Bed		6,263	
Major Landscape (> 5 Years)			
<i>Sub Total</i>	-	6,263	-
Signs, Infrastructure & Lighting			
Drainage Easement Reconstrction		8,080	
Cambridge Fountain Replacement		3,945	
Speed Limits Sign(s)		1,664	
Walls - Reserve & Sanctuary		5,525	
<i>Sub Total</i>	0	19,214	0
Sub-Total Normal Capital Projects	\$0	\$42,490	\$0
Total TP Signature & Standard Capital Projects		\$84,687	\$394,757

Focus For 2020-21

Re-presented Mar, 2021

The Tampa Palms CDD is a unit of State of Florida special-purpose government with limited boundaries and is distinct in both form and function from general purpose government entities including but not limited to the City of Tampa, Hillsborough County etc.



The TP CDD authority is laser-focused and limited in attention to the properties owned by the CDD or shared with the City of Tampa.
(Example TP Blvd medians)

- The CDD has no enforcement powers
- The CDD's public funds cannot be spent on private property
- CDD attention and activity is limited to that which occurs within its boundaries.

The majority of the CDD budget addresses community aesthetics - making residents proud of their homes. Tampa Palms defines the standard of care as that which is observed from a vehicle at 35 mph

To reinforce the legal position of the CDD and limit consideration to those items/issues which legally the CDD can address, in October of 2020 the Board Adopted the following *rules of the road* for public comments and considerations at CDD Board meetings.

The Tampa Palms CDD encourages citizen feedback and recognizes their right to be heard on District business matters. There are two opportunities for public comments and members of the public may speak on any District matter, on or off the agenda, as long as the matter is germane to and within the jurisdiction of the Tampa Palms CDD. The chair recognizes all speakers and is responsible for the orderly proceeding of the meeting.

If a citizen wants to discuss a matter over which the CDD has no authority, the Board will suggest an organization of competent jurisdiction.

In the event a group of citizens should wish to speak on the same subject, the group should select no more than five representatives who will individually be recognized by the chair and speak for no more than three minutes each on the issue.

Specific considerations for 2021

- Secure, as best that can be done, the Tampa Palms community for:
 - the protection of residents in CDD-owned locales during the Covid 19 Crises and,
 - the workers who support Tampa Palms, specifically the ABM staffs in CDD buildings
- Advance and monitor projects critical to Tampa Palms which are dependent on the City of Tampa:
 - Protection of the wetland and securing stormwater flow within the Tampa Palms CDD
 - Repaving of Tampa Palms Blvd. (Design FY 2020-21 / work FY 2021-22).
 - Restoration of additional portions of the bike path w/ in Tampa Palms
- Monitor plans for expansion of I-75 adjacent to Tampa Palms to understand and find means to mitigate any damage to the Tampa Palms community.

	<u>Next Step</u>	<u>Date</u>	<u>Responsible</u>
I. Signature Projects			
1) General Progress & Timeline			
a) Progress	Report To Board	Mar	Staff
2) Entrance Pond			
a) Pond Perimeter Platings / Pod Levels	Review Progress	Apl	Staff
3) Community Entrances			
a) Tampa Palms Blvd - Area 1 Propose Planting Plan	Progress	Apl	Staff
b) Cable Intrusions Provide Update	Progress	Mar	Staff/Soley
II Capital Projects			
1) Wayfinding & Misc. Signs			
a) Sanctuary Wall	Update Board	Mar	Staff/Soley

2) Lake Fountains Review

- a) Board update

<u>Next Step</u>	<u>Date</u>	<u>Responsible</u>
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Review	May	Staff/Soley
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III Landscape Assets

1) Assessment YTD Weather Impacts

Report To Board	On Going	Staff
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2) Village Entry & Blvd Restorations

- a) Plans / Direction
- b) Palm Tree Pests

Report To Board	Mar	Staff
Report To Board	Apl	Staff

3) LED Landscape Lighting

- a) Phase III

Future Consideration	TBD	Staff
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IV Park Reviews

1) Park Inspections & Restorations

- a) Park Status Report
- b) Tennis Court Improvements

Report	Mar	Staff
Report	Mar	Staff

V. Misc and Local Government

- a) Covid Impacts
- b) Tampa Palms Blvd
- d) Multi-Modal Path Repaving [COT]

Report To Board	Mar	Staff
Report To Board	Mar	Staff
Report To Board	TBD	Staff

TP CDD Planning Horizon

Mar 2021

FY 2020-21

- **Covid19 Crises & Vaccination Progress**
- NPDES Audit (Completed 12/17/20 - passed)
- Appointment of Supervisor & Officers (Completed 2/11/21)
- Negotiation of Banking Arrangements (Completed 2/11/21)
- Landscape Renewal Continues (10 Year Cycle)
- Possible Express Lanes For I-75 Adjacent To Tampa Palms
- Repave TP Blvd w/ Complete Streets Design (Project Design)
- Completion New Tampa Rec Center (In Progress)
- Prepare Covid19 Re-emergence (Summer & Fall)
- New Sensory Friendly Park –? Location
- ADA Review For CDD Parks

Update Signature Mitigation Projects

This report is filed monthly to update the Board Members as to the status of funds - both availability and commitment - for the Signature Tampa Palms projects.

Funds Available A/O Fiscal Year 2020-21

\$ 436K

Work in Progress or Anticipated A/O March, 2021 Meeting



Opening Balance/Available	FY 2013-14 \$1,330,480	FY 2014-15 \$1,043,490 \$300,000	FY 2016-18 \$1,287,907	FY 2018-19 781762	FY 2019-20 \$505,513	FY 2020-21 \$435,620 In Progress
Consulting Svcs			\$32,005	\$7,809	\$11,320	\$20,000
Irrigation Relocation	\$93,000					
Irrigation- New Install & Repairs		\$55,000	\$95,000	\$19,472		\$20,000
Area 1- Entry Streetlights			\$20,000	Complete		
Area 1 & 2 Pillars, Fencing & Lighting			\$882	\$73,534		
Area 1- Landscape Entry Median (Phase 1)				Complete		
Area 1 Entry - Landscape Phase II)				\$71,632	\$25,263	\$75,000
Area 2- Entry Streetlights			\$14,475	Complete		
Area 2 Pillars, Fencing & Lighting			\$26,323			
Area 2 Entry - Median Landscape (Phase 1)			\$55,000	Complete		
Area 2 Entry - Landscape (Phase II)			\$33,000			\$0
Area 1 & 2 Median Electrical Restoration			\$36,000	Complete		
Area 1 & 2 Wall Replacements/Repairs			\$15,000			\$265,620
Amberly (1) Entrances (Monument Area)			\$55,000	\$47,447		
Area 2 Entry Pond Bank						\$35,000
Area 2 Entry Pond - Landscape Phase 2				\$50,425		
Area 2 Entry Pond - Tree Buffer			\$85,000	Complete	\$5,400	
Area 2 Entry Pond - Fountain & Fountain Lights			\$21,460	Complete		
Area 1 - Landscape & Irr Welcome - Amberly			\$55,000	Complete		
Area 2 - Landscape BB D (Incl Wayfinding)					\$27,910	\$20,000
Area 2- Landscape Amberly To Bridge			\$20,000	\$5,930		
Optional Lights						
Area 2 Entry- Roadway Bricks*			\$142,000	Complete*		
BB Downs Fencing Upgrade (Black)*	193,990					
<i>S/T By Fiscal Year</i>	<i>\$286,990</i>	<i>\$55,583</i>	<i>\$706,145</i>	<i>\$276,249</i>	<i>\$69,893</i>	<i>\$435,620</i>
Total All Projects	Actual	Actual	Actual	Actual	Actual	Estimate

*Actual paver cost \$142K, balance due \$49K a/c of final accounting for fencing resulted in cost reduction

** Estimated \$200K added from forward balance to address BB Downs walls as needed

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**MINUTES OF MEETING
TAMPA PALMS
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of the Tampa Palms Community Development District was held on Wednesday, February 10, 2021 at 6:00 p.m. at the Compton Park Recreation Building, 16101 Compton Drive, Tampa, Florida.

FIRST ORDER OF BUSINESS - Welcome & Roll Call

Mr. Field called the meeting to order.

The Board members and staff introduced themselves for the record.

Present and constituting were:

Gene Field	Chairman*
Jim Soley	Vice Chairman*
Tracy Falkowitz	Supervisor*
Jake Schoolfield	Supervisor*
Mike Gibson	Supervisor (via Zoom)

* Constituting quorum

Also present were:

Chris Cleveland	District Management (via Zoom)
Maggie Wilson	Consultant/Resident
Warren Dixon	TPOA Business Consultant
Brian Koerber	TPOA Property Manager

Mr. Field established that a quorum of the Board was present.

Pledge of Allegiance

Ms. Falkowitz led the recitation of the Pledge of Allegiance.

SECOND ORDER OF BUSINESS- Strategic Planning

Mr. Field reviewed the most current strategic plans, focusing on those issues which have immediate impact and noting that the Board Book contained the full examination. The full strategic plans and significant events were included in the advance Board Package; a copy of which is attached hereto and made a part of the public record.

THIRD ORDER OF BUSINESS - Board Member Discussion Items

There being none, the next item followed.

FOURTH ORDER OF BUSINESS - Public Comments.

There being none, the next item followed.

FIFTH ORDER OF BUSINESS - Approval of the January 11, 2021 Minutes

On MOTION by Mr. Soley, SECONDED by Mr. Schoolfield WITH ALL IN FAVOR, the Board approved the Minutes of the January 11, 2021 Board Meeting.

SIXTH ORDER OF BUSINESS - Approval of District Disbursements

Mr. Field noted that the check register had been reviewed. A copy of the Board Financial Analysis, Financial Statements and Check Register are attached hereto and made a part of the public record.

On MOTION by Mr. Gibson SECONDED by Mr. Schoolfield WITH ALL IN FAVOR, the Board approved the Disbursements for the month ending December 31, 2020 in the amount of \$174,081.50.

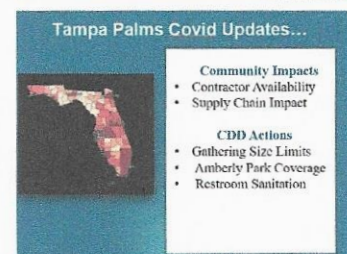
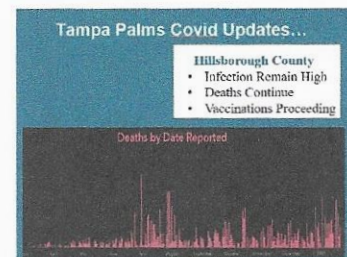
SEVENTH ORDER OF BUSINESS - Consultant Reports

♦ **Covid Update**

Ms. Wilson updated the Board and visitors as to the current Covid situation as reported by the Fl Dept of Health numbers of infections and deaths.

Ms. Wilson also reviewed the impacts on Tampa Palms (mostly personnel and supply chain problems.)

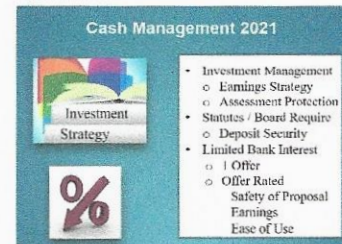
There was a discussion of the continuing efforts by the CDD to make the parks as safe and as open and available as possible.



♦ **Cash Management For 2021**

Ms. Wilson reported on the progress of the cash management plan for 2021. The CenterState Bank, which is the current banking partner, made an offer which is attractive under the current conditions:

- All funds on deposit are fully FDIC insured (QPD)
- .5% for the insured cash sweep service (QPD)
- 12-month commitment
- Minimum \$2.5M balance or possible re-negotiation of rate.
- .025% for funds in the operating account



The Chairman concurred that Tampa Palms should proceed with the CenterState Bank offer, as it best fits the needs of Tampa Palms at this time. This decision should be confirmed by motion during the meeting.

On MOTION by Mr. Soley, SECONDED by Mr. Schoolfield, WITH ALL IN FAVOR, the Board approved the proposed cash management plan for calendar year 2021 provided by Centerstate Bank, a QPD, for all funds on deposit fully insured and an interest rate of .5% on invested funds in the cash sweep account and .25 % on funds in the operating account. Minimum balance for the cash sweep of \$2.5 M and the operating account of \$1,000.

♦ **Officer Appointments**

Ms. Wilson reported that the District was welcoming two Board member, Tracy Falkowits and Adisa Michael Gibson and the DPFG has assigned a new District Manager/ Secretary, Chris Cleveland. With Board concurrence Mr. Cleveland will act as District Manager and will be appointed a Secretary for the District.

Ms. Wilson notes that with the exception of Board Members, CDD "officers", are not elected and they have no voting powers: they are individuals who serve for the Board and at the pleasure of the Board.



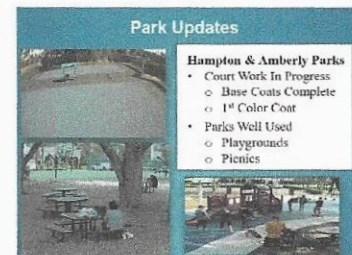
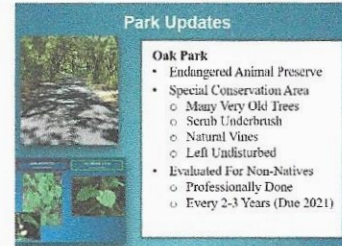
On a MOTION by Mr. Soley, SECONDED by Mr. Gibson, WITH ALL IN FAVOR, the Board adopted Resolution 2021 - 2 Election of Officers: Gene Field (Board Member) as Chairman; Jim Soley (Board Member) as Vice Chairman; Jake Schoolfield (Board Member) as Assistant Secretary; Tracy Falkowitz (Board Member) as Assistant Secretary; A. Michael Gibson (Board Member) as Assistant Secretary; Mary-Margaret Wilson as Assistant Secretary; Chris Cleveland as Secretary; Patricia Comings-Thibault & Gene Field as Treasurers.

♦ **Park Updates**

Ms. Wilson reviewed Oak Park which is a special conservation area, noting that in the original development plans Oak Park was slated to be mostly cleared, to have a parking lot, roadway and be generally open as are Hampton and Amberly parks but a After discussions with the City of Tampa Parks and Rec and the Fla FWC those plans were scrapped in favor of an extended conservancy and upland habitat for many “critters”.

Every two to three years the park is professionally inspected, in part to make certain that invasive, non-native plants and especially vines have not encroached. This process is done by professionals because sometimes naturally occurring vines can look similar to invasive species if location at Compton or Hampton parks would be effective.

Ms. Wilson reviewed the work in Hampton Park and noted that the court restorations were approaching completion. She also pointed out the parks were well used by families.

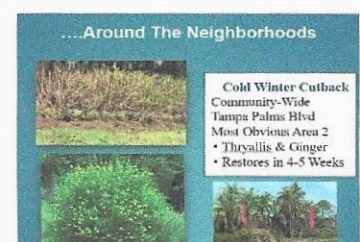
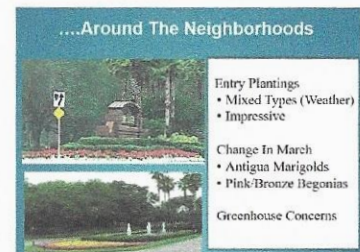
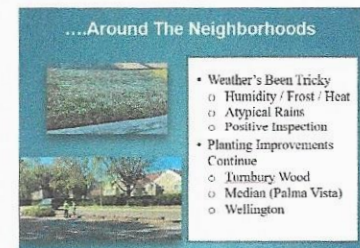


♦ **... Around the Neighborhoods**

Ms. Wilson noted that per the OLM property inspection the property continued to present an upscale “look” despite the weather impacts, which varied from minor frost to unseasonable heat. She also detailed the continuing restoration work, replacing old shrubs with “new models”.

It was discussed that the winter annuals performed well despite the weather and would be changed to the spring flowers of marigolds and begonias the first weeks of March.

It was reported that the spring cutbacks had begun and while the shrubs look a little forelorn for a few weeks, they will soon restore.



1 Ms. Wilson reviewed the weevile infestation of three
2 years ago and the manner in which it was treated, through the use
3 of systemic pestacides.

4 She explained that the trees would be re-inspected this
5 year and a decision would be made to reinnoculate or not by mid-
6 March.

7 Ms. Wilson reported on higher than normal water
8 retention in certain wetlands and displayed how the water is
9 balanced between ponds and wetlands by City of Tampa
10 conveyances.

11 It was noted that high water in one pond, Wyndover Rd
12 in Cambridge II, was alarming. The City cleaned all of the
13 conveyances and noted blockage in some inflows. The ponds was
14 cleaned of muck and roots and will be restrored to proper
15 operation.



16 ♦ **Tampa Palms Blvd Project**

17 There was a discussion of the pending project for
18 restorations of Tampa Palms Blvd which will be in multiple
19 phases, design, paving and finally intersection safety
20 improvements.

21
22 ♦ **City of Tampa PURE Project**

23 The project was described as one of many projects in the
24 state focused on insuring safe and sufficient water for Tampa. It
25 includes treating the output of the Curren Plant (55M GPD
26 dumped into the bay and storing it underground to stave off
27 salinity and provide water to insure the flows of the Hillsborough
28 River while stille allowing the City to use the river water to treat
29 for potable use and not have to buy EXPENSIVE water from
30 Tampa Bay Water, a private utility set up to pump water from a
31 number of well-fields, substantially providing water to Pinellas
32 and Pasco counties.



....Around The Neighborhoods



Palm Tree Evaluation

- Weevil Damage 2017
- Major Loss
- Systemic Insecticide Used
 - Injected 2 Years
 - Effective 1-3 Years
- ABM Examining Palms
 - Treat Cost \$65/Tree
 - Remove & Replace \$2 K/Tree

Wetland Increases



Wetland Changes

- Increasing Wetlands
 - Higher Water
 - Reduced Upland
- Working W/ City


Pond Impacts



Restoration Commencing

- Remove Dirt
- Stabilize Rear Bank
- Re-Landscape

Tampa Palms Blvd Project




City on Target

- Design This Year
- Resurfacing
 - Sharrowes
 - Intersection Improvements
- Phase 1
 - Resurfacing & Sharrowes
- Phase 2
 - Intersection Work
 - Roundabout

Public Meeting Feb 24 at Compton Park


City PURE Project



The Project Is Complex

- Secure Cost-Effective Drinking Water
- Stabilize the River Flows
- Stave Off Salinity
 - In the River
 - In the Aquifer
- Eliminate Discharge Into Bay

City PURE Project



The Project

- Insert Water Into Wells
 - Highly Treated
 - Currently Discharged
- Used To Manage Flows
 - Below Water Plant
 - Flows Mandated By SWFWMD
- Defense Against Salinity

1 **Additional Advanced Board Package Materials:**

2 Information regarding financial reports were included in the Advance Board package;
3 copy of which is attached hereto and made a part of the public record.
4

5 **EIGHTH ORDER OF BUSINESS – Other Matters**

6 There being none, the next item followed.
7

8 **NINTH ORDER OF BUSINESS – Public Comments**

9 Mr. Dixon updated the Board and residents as to the status of the City and HCEPC
10 efforts to illegally drain the wetlands and construct roads and ponds between the CC and the
11 river.

12 Warren Dixon also reported on the on-going steps taken by the TPOA to maintain
13 resident protections from Covid and provide as much access to facilities as is reasonable and
14 safe.

15 Mr. O’Neal commented on the monument signs and also noted that the repairs to the
16 fencing along BB Downs looked good.
17

18 **TENTH ORDER OF BUSINESS - Supervisor Comments**

19 Supervisor Schoolfield about the new traffic controlsigns and a discussion followed
20 about upgrades to the warning signs at Amberly but the rathe garish red signs beside SunTrust
21 would remain as is to be more effective.

22 Mr. Field discussed the importance of the NPDES audit and the detail required to
23 satisfy the audit requirements
24

25 **ELEVENTH ORDER OF BUSINESS - Adjournment**

26 There being no further business,
27

28 On MOTION by Mr. Schoolfield SECONDED by Mr. Soley, WITH ALL IN FAVOR, the
29 meeting was adjourned.
30
31
32

1 **These minutes were done in summation format, not verbatim.*

2 **Each person who decides to appeal any decision made by the Board with respect to any matter*
3 *considered at the meeting is advised that person may need to ensure that a verbatim record of*
4 *the proceedings is made, including the testimony and evidence upon which such appeal is to*
5 *be based.*

6

7 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a**
8 **publicly noticed meeting held on _____.**

9

10 _____

11 **Signature**

12

13 _____

14 **Printed Name**

15 **Title:**

16 ☐ **Assistant Secretary**

17 ☐ **District Manager**

Signature

Gene Field

Printed Name

Title:

☐ **Vice Chairperson**

☒ **Chairperson**

Bruce B Downs Wall Improvements

The wall along Ashmont was constructed in an odd manner; some portions are completely lacking many of the elements of a standard wall:

- Proper foundation,
- Vertical stabilizing rods
- Horizontal stabilizing strips
- Cinder block cells filled with concrete

Fortunately, much of the wall is relatively stable and has not begun to crumble. The portions of the wall that require improvement are those near trees.

Tree roots have done their damage but the contractor wonders if the original construction, which did not include rods and foundation, was done that way in order to miss tree roots, hence no rods or foundation

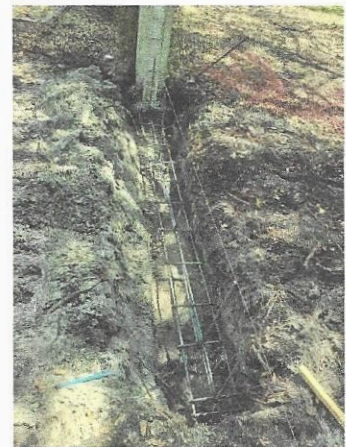
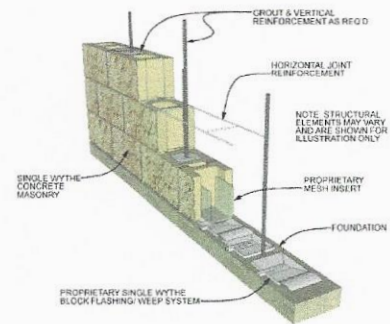
While trees would have been much smaller thirty years ago but the trees in question are not construction-era plantings and would have been sizable even then. If removed the trees would have had to have been replaced and that would have been expensive, so the *interesting* wall construction.

The replacement segments are being built with proper bases, vertical rods to stabilize the structures and block cells that are filled with concrete.

To accommodate tree roots and provide drainage, the contractor is using steel lintels to carry the blocks over the portions that must be elevated.

The next steps involve sealing the segments and applying a stucco coating.

A preliminary evaluation of the Cambridge portion indicates a far different and hopefully a more proper construction.



... Around the Neighborhoods

In general, the Tampa Palms landscape is recovering from an uncertain winter which was marked by some of the highest temperatures on record for the area and many weeks of chilly, even freezing on four occasions, damp weather which led to widespread patches of fungus. The fungus was treated successfully and now attention turns to turf weed control.

The OLM inspection was completed on March third; the score was 90%. The two items for deduction were turf weeds (which cannot be treated while fungus control is occurring) and annual plantings that were being installed but had not yet begun to bloom.

It is important to note that the objective of these inspections is point out deficiencies, not grade *on a curve* even if the deficiencies are outside the control of the landscaper.

Joe Laird has been working for weeks with the provider of the annuals. The begonias planned for the spring change were simply not progressing adequately. This affected not only the grower providing to Tampa Palms but also many others.

It was not that the crops had failed but that the plants were very lagging in maturity and would not bloom adequately for a month or more. The decision was made to go with a majority of the Antigua marigolds (which were blooming adequately) and border the marigolds with vinca, also known a periwinkle's.

The vinca were barely blooming when installed earlier this week but after a day in the ground, many started to produce flowers.

Ms. Maney reminded everyone that vinca's had been used before and suggested that they be used as a narrow border around the marigolds to allow replacement with marigolds if more unseasonable weather occurs.



The palm tree at the Area 1 main entry was replaced two weeks ago with a mature Washingtonian palm. It was difficult to locate one exactly the same size as the other palms but that had to be done in order that the new palm would match the other palms in the planter.

There was no definitive cause for the death of the previous palm.

- There was no weevil infestation
- There was no ganoderma present or other infection
- The soil revealed no changes in alkalinity or acidity.

As a precaution a substantial amount of soil was removed and replaced with clean soil.



Median Refreshing Continues



Many of the narrow medians, especially those with palm trees or where there were palms previously, contained the ground cover confederate jasmine.

These beds require special attention as:

- Shrubs cannot be used due to traffic / visibility concerns
- The roots from the palms extend too high about the ground to permit planting near the trees.

Jasmine had been used but now the plants were aging and required replacement to update the boulevard look.

The jasmine is being replaced with shore juniper, a low and spreading plant that makes a superb groundcover. Dense blue-green foliage gives a healthy appearance and it does not cycle through the seasons as does the jasmine. It is relative low maintenance and will stay within the curb boundaries much better than the jasmine. The blue pacific variety being used is heat and cold tolerant.

The work is in progress right now in Area 2 between Huntington and Asbury.

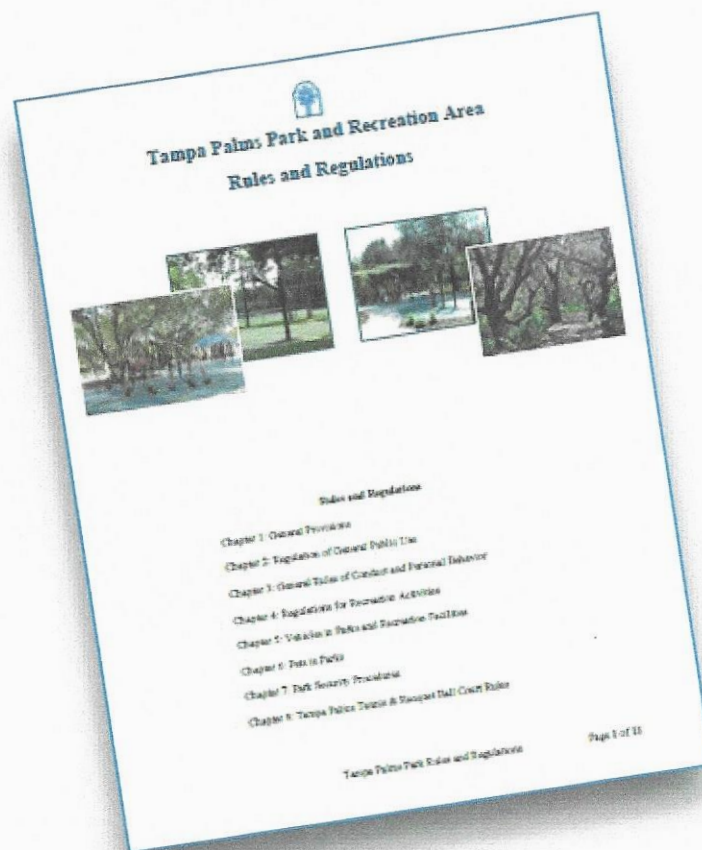


Tampa Palms Park Manual

Twice each year staff provides a copy of the park rules and regulations to the Board for review and consideration of proposed changes, if any. This year staff is not proposing any material modifications (the last was a name change when the "Hamptons" was changed to "Henley".)

These regulations are shared resource with the TPOA in order that residents have a common set of guidelines for the community parks. The sole exception due the consistent rules is that Hampton and Amberly parks allow memberships and the TPOA parks do not.

The regulations are posted on the Tampa Palms website. A copy follows for Board consideration.





Tampa Palms Park and Recreation Area

Rules and Regulations



Rules and Regulations

Chapter 1: General Provisions

Chapter 2: Regulation of General Public Use

Chapter 3: General Rules of Conduct and Personal Behavior

Chapter 4: Regulations for Recreation Activities

Chapter 5: Vehicles in Parks and Recreation Facilities

Chapter 6: Pets in Parks

Chapter 7: Park Security Procedures

Chapter 8: Tampa Palms Tennis & Racquet Ball Court Rules



Chapter 1: General Provisions

Section 1: Purpose

The Tampa Palms™ Community, both the CDD and the TPOA, believe it necessary to have rules and regulations to allow all who participate in park activities to enjoy a safe and pleasing environment. These rules are also intended to provide for the ongoing enjoyment and protection of the natural resources in the area.

Exceptions to these rules may only be approved by the TPOA staff, CDD staff consultant or designee, who will be acting under the guidance of the applicable Boards.

Section 2: Authority

Any law enforcement officer or park attendant or CDD/TPOA designated security company officer has authority to ask any person who is violating these rules to stop whatever behavior that is contrary to the rules. If they refuse to comply with the request, the officer, park employee or CDD/TPOA designated security company officer may then order that person to leave the park for the remainder of that calendar day.

Section 3: Definitions

- a. "ALCOHOL" means any intoxicating beverage including 3.2 beer, wine, wine coolers or any other malt liquor beverage.
- b. "BOARD" means the Tampa Palms CDD Board and/or the TPOA Board.
- c. "FACILITIES" means any structures including but not limited to buildings, courts, playground equipment, bridges, trails and pathways, shelters, fences that are built, installed or established on park property to serve a particular park or recreation purpose.
- d. "DESIGNATED AREAS" means any area on park property or in park facilities and buildings which provides direction and instruction to the public ensuring a safe environment.
- e. "PARKS" means any park, building, parkway, recreation center, open space, lake or other water, athletic field, tennis court, racquet ball court or any other area owned, improved, maintained, operated or otherwise controlled by the Tampa Palms CDD or TPOA for recreation and natural resource preservation purposes.
- f. "PARKS DIRECTOR" means the Tampa Palms Community Director who oversees issuance of reservations for exclusive use of shelters and oversees park attendant assignments.
- g. "PERSON" means any individual, firm, partnership, corporation, or group.
- h. "WATER CRAFT" means any device used for navigation on water.
- i. "WEAPON" means any device which may or has caused harm to another person in a park.
- j. "DRONE" means any remotely piloted aircraft or device.
- k. TAMPA PALMS AREAS 1 AND 2 consist of the following Villages; residents have access to parks and facilities:

Amberly Place	Faircrest	Reserve
Asbury	Henley	Sanctuary
Ashmont	Huntington	Sterling Manor
Cambridge	Kensington	Stonington
Cambridge II	Manchester	Tremont
Cambridge III	Mezzo at Tampa Palms	Turnbury Wood
Canterbury	Nottingham	Wellington
Coventry	Palma Vista Condominiums	Westover
Enclave	Palma Vista Townhomes	Wyndham
Estates at River Park	Eagles Point **	Landmark at Grayson Park**

** Eagles Point & Landmark at Grayson Park only have access to CDD Parks, Hampton, Amberly & Oak.



Chapter 2: Regulation of General Public Use

Section 1: Hours and Access

Tampa Palms parks and recreation facilities are open to everyone who is a resident of the Tampa Palms Areas 1 and 2 (see above) regardless of race, gender, age, creed, national origin, sexual orientation, physical and mental abilities and/or limitations. Non-residents may purchase a park membership for **ONLY THE CDD PARKS OF HAMPTON, AMBERLY & OAK, Compton Park and River Park facilities are reserved for residents of Areas 1 and 2 only and no memberships are available.** ID showing residence in Tampa Palms Areas 1 or 2, or park membership, may be required if a member is not recognized by the staff.

- a. Compton Park is open daily: 8 AM to 9 PM, M-Thur (10 PM Fri & Sat, 8 PM Sun)
- b. River Park is open Summer: Sun - Sat 8 AM -7 PM. Winter: 8 AM-6 PM.
- c. Hampton Park is open 8 AM to 9 P.M. M-Sat, (8 PM Sun) unless otherwise posted, and shall be considered closed after 9 P.M. even if the park does not have gates or barriers which prevent access to the park.

No person should be in Hampton Park between the hours of 9 P.M. and 8 AM unless they are performing maintenance at the direction of the CDD staff.

- d. Amberly park is open from daylight to 6 P.M., unless otherwise posted, and the restroom facilities shall be considered closed after 6 P.M. even if the park does not have gates or barriers which prevent access to the park. No person should be in any park between the hours of 6 P.M. and daylight unless they're walking through the park on the pathway or unless they have written permission from the CDD staff.
- e. Any park or section of park may be closed by the CDD staff at any time, eg inclement weather, site emergencies or holidays. A notice will be posted in any area which is closed.
- f. Individuals who have reserved tennis courts or who are arriving to use tennis courts, should present themselves to the attendant upon arrival to prevent interruption of their game for ID checks.
- g. Duties of the attendants and security personnel at the parks do not permit providing day care for children. Parents must exercise their own judgment as to whether their children are mature enough to be unaccompanied at the parks and playgrounds.

Section 2: Reservations

- a. A reservation is required if any person wants the exclusive use of a specific area, building, or other park facility or for special events of a cultural, educational, political, religious, or recreational nature. Any person with a reservation must follow the **RULES AND REGULATIONS** listed in this document.
- b. Reservations for exclusive use are issued for the following park facilities



- the pavilion area of Hampton park, excluding the restrooms, water fountain and soft drink machines, all of which may be used by all park attendees
 - the cabana area at Hampton Park
 - the pavilion area at Amberly Park
 - the meeting rooms at Compton Park. **Members who have reserved a facility within the buildings may also use the playground; however, the playground will not be reserved.**
- c. Any person with a reservation is liable for any loss, damage or injuries to the park or to any person associated with the reservation holder. Some reservations may require additional insurance coverage with the Tampa Palms listed as an additional insured.
- d. The person granted a reservation cannot transfer that reservation to another person without the written permission of the Tampa Palms Community Director or CDD staff
- e. Any reservation may be revoked for violation of these RULES AND REGULATIONS.
- f. It is not permitted to disturb, harass, or interfere with any person in possession of a valid permit or with their property or equipment.

Section 3 Memberships

- a. Any individual seeking to use any CDD park that is not a resident of the Tampa Palms CDD may purchase an annual membership to the CDD-owned parks ONLY.
- b. Such annual membership cost shall be equal to the general cost of park maintenance and restoration costs paid by the assessments of the residents of the Tampa Palms CDD.
- c. The annual cost of a membership is set at \$300. Membership must be obtained from the CDD staff or designee. For information on memberships call 813 977-3933.
- d. Memberships are available to:
- Individuals
 - Families to include parents and any minor children

Section 4: Guest Use

- a. Residents of Tampa Palms may bring two guests to any park for general park use. (Children under 18, accompanied by a resident, are not considered "guests" for the purpose of establishing *only two guests*.)
- b. Residents who will be playing doubles tennis may bring three guests for the use of the tennis courts only.
- c. The resident must sign-in all guests.
- d. No guest may remain in the park unless the responsible resident is also in the park.
- e. All rules and regulations which apply to residents also apply to guests.

Section 5: Commercial Use

Tampa Palms parks are open to the residents of Tampa Palms and the general public for **private and personal** recreational use. The parks are not available for commercial purpose, which is to say that they may not be used by anyone, resident or member, for whom donations or charges are accepted for activities conducted in the parks.

- a. Selling merchandise of any type on park property is not allowed. Charges or donations may not be accepted by anyone for activities conducted in the parks.
- b. Commercial photography of any kind is not allowed on park property without the proper permit and/or written permission from the CDD staff.
- c. Advertising of any kind, including the distribution of fliers, leaflets or pamphlets either in the park or by placing them on vehicles parked within any park, is not allowed.
- d. Permits for commercial photography use may be available by calling the CDD staff at 813-977-3933 or the TPOA staff at 977-3337.



Chapter 3: General Rules of Conduct and Personal Behavior

Section 1: General Conduct

The Tampa Palms CDD and TPOA regulations state that a person may be expelled from a park for a period of 24 hours or longer if there is reasonable cause to believe that person violated the following rules of general conduct by intentionally disrupting the orderly operation of a park, program or event.

A person may also be expelled for an extended period and be reinstated only when there is evidence that the person's presence will no longer threaten the orderly operation of the park.

- a. The following conduct is not allowed on park property: fighting; offensive, abusive or obscene language, gestures or behavior; disturbing, harassing, or interfering with any park employee, another visitor, or their property; intentionally disrupting the orderly operation of the park; and/or disregarding the rights or safety of others.
- b. No person shall interfere with the orderly conduct of games or other recreational activity in a park or park facility.
- c. The high volume use of loudspeakers, car stereos, boom boxes, compact disc players or other loud sound systems is not allowed in and around parks, buildings or ball fields without written permission from the CDD or TPOA staff.
- d. The flying of remote control drones or powered model aircraft in all of the parks, including open fields, is forbidden.
- e. Individuals refusing to show Tampa Palms identification to a park attendant or CDD/TPOA designated security company officer which results in a request for law enforcement assistance, will be asked to leave the park for no less than 24 hours. New residents who have not obtained ID reflecting a valid Tampa Palms Area 1 or 2 address may show a utility bill or other official document addressed to them at an Area 1 or 2 address.

Section 2: General Conduct in Park Facilities

- a. The use of roller skates, in-line skates, skateboards, scooters, bicycles or any other type of propelled vehicle or equipment is not allowed on the playground, the tennis courts, basketball courts or racquet ball facilities.
- b. Resident, members and guests shall enter park facilities only at designated public entrances, and shall only park in the parking spaces provided.
- c. No parking along the maintenance entrance to Hampton Park or along the power line easement shall be allowed without written permission from the CDD staff and then only in situations where the normal parking lot is unavailable.

Section 3: General Conduct on Park Property

- a. Entering into any pond, designated natural area, native plant area or restored natural area is not permitted.
- b. Placing any foreign object, solid or liquid, into the water of any pond, or fountain is not allowed.
- c. Digging holes, cutting trees or plants, attaching signs to trees or damaging any park property is not allowed.
- d. Harassing or otherwise disturbing wildlife in any manner is not allowed. Fishing is not allowed in the parks.
- e. Garbage, bottles, cans, paper, and other refuse shall be placed in designated trash receptacles.
- f. Glass containers are not allowed in any park, except where designated, or where the use is specifically permitted by the CDD staff.



Section 4: Smoking In Tampa Palms Parks – Both The CDD and TPOA Parks

- a. Smoking is not permitted in the pavilions, restrooms, offices, court areas or anywhere around the playground areas of Hampton or Amberly Parks.
- b. Smoking by Tampa Palms CDD employees, or employees of security companies which may be retained by the Tampa Palms CDD, is not permitted at any time in CDD-owned parks.

Section 5: Consumption of Alcohol

- a. The Tampa Palms CDD specifically prohibits the possession or consumption of alcohol in all CDD parks. There will be no exceptions.
- b. Holders of reservations for exclusive use of facilities within the CDD parks may not use or possess alcohol in the park during their functions.
- c. Anyone found consuming or possessing alcohol will be asked to leave the park.
- d. Serving and consuming alcohol during private event at Compton Park (limited to the meeting rooms) must be approved in writing by the TPOA Community Director. **Alcohol may not be consumed in the Compton Park recreational area.**

Section 6: Use of Fireworks and Weapons

- a. Fireworks, model rockets and remote-control vehicles (including drones and model aircraft) are not allowed without written approval from the respective CDD or TPOA staff.
- b. Weapons, except by City of Tampa, Hillsborough County or State of Florida law enforcement officers, shall not be openly displayed or carried on the person of an employee or visitor in any park property or in any park facility.
- c. The CDD or TPOA staff may remove any obstructing article, or item, found on park property at the expense of the owner, and if not claimed within 60 days, may sell or destroy such items.



Chapter 4: Regulations for Recreation Activities

Section 1: Picnicking

- a. Picnicking is allowed in designated areas.
- b. Assuming control over a complete pavilion without a reservation is not allowed.
- c. A permit and approval from TPOA Community Director or CDD staff is required for the use of tents, canopies, inflatable's, large games and rides in the parks. Requests for permits will be evaluated on an individual basis with safety of the park the overriding consideration. No motorized (moving) games or rides will be permitted. **Inflatable "bounce houses" will not be permitted at Compton Park.**

Section 2: Grilling and Outdoor Cooking

- a. Grilling and outdoor cooking is allowed in areas designated and equipped for that purpose.
- b. Individuals are not allowed to bring their own grill for outdoor cooking without written permission from the TPOA Community Director or CDD staff.

Section 3: Recreational Fires

- a. Recreational fires are not allowed in the parks.
- b. Fires in the Amberly fireplace shall not be left unattended and must be extinguished no later than 6:00 PM.
- c. Only cut logs and charcoal briquettes are allowed to be burned. The harvesting of live or dead wood from any park area is not allowed.
- d. Portable fire pits are not allowed.

Section 4: Swimming Boating and Fishing

- a. No bathing, wading, or swimming is allowed in ponds or lakes in Tampa Palms CDD parks.
- b. Fishing is not allowed in Tampa Palms parks.
- c. No boats, canoes, rafts or any other flotation device is allowed in Tampa Palms park lakes or ponds.
- d. Canoes may be launched into the Hillsborough River from the TPOA's River Park.

Section 5: Paths and Trails

- a. Designated pathways, trails and surfaces may be used by bicyclists, pedestrians and other users.
- b. Pedestrians shall have the right-of-way at all times. Bicycle riders shall observe and obey all traffic laws, traffic signals and directional signs.
- c. Bicycle riders shall operate in a safe and controlled manner.
- d. Designated bicycle racks are provided for bike parking. Bikes should not be left out where they may endanger other park patrons.
- e. The use of in-line skates, skateboards, roller skates, roller skis, freestyle or mountain and off-road bicycling and self propelled scooters is prohibited in the park playground and court areas.
- f. Permanent and/or temporary pathway or trail markings shall not be placed on any CDD or City pathway or trail without written permission from the respective CDD or TPOA staff.
- g. Motorized vehicles shall not be used on park paths and sidewalks.
- h. People with mobility, circulatory, respiratory, or neurological disabilities may use power devices for mobility such as powered wheelchairs and scooters and other "power-driven mobility devices" (OPDMD).



Section 6: Wildlife and Environmental Protection

- a. Attempts to kill, injure, harass, remove or unnecessarily disturb fish, water fowl, singing or other birds, deer or any wildlife creatures within park property is not allowed.
- b. The feeding of any wildlife creatures within park property is not allowed without written permission from the CDD staff.
- c. Tampa Palms is home to many species and varieties of wildlife that both reside in or transit the area, especially the conservation and wetland areas as well as its parks. Some of these varieties can be or are dangerous if approached. They include, by example and not by limitation, alligators, snakes, coyotes, foxes, bobcats, owls, hawks, bears, Florida panthers, feral hogs, raccoons, armadillos, and snapping turtles. There are also some species that are protected by law, such as Sandhill Cranes, soft-shelled turtles, and box turtles. **Do not approach or feed wild animals.** Feeding wild animals makes them associate humans with food, and increases the danger. Neither the CDD nor the TPOA will be responsible for injury from wild animals.
- d. The abuse of any natural resource within the park system is not allowed, nor is the removal of any natural resource from within the park system without written permission from the CDD staff. This includes but is not limited to: trees, plants, shrubs, flowers, soil and turf.

Chapter 5: Vehicles in Parks and Recreation Facilities

Section 1 Operation of Motor Vehicles

- a. The operation of any motor vehicle within a park is only allowed in designated parking areas.
- b. Motor vehicle parking is not allowed in any area designated "no parking" either by painted curb, signage or both.
- d. Motor vehicles parked illegally on park property may be tagged and/or towed at owner's expense.
- e. Children and/or pets shall not be left unattended in vehicles.

Chapter 6: Pets in Parks

Section 1: Service Animals

Service animals which are trained and certified to assist persons with disabilities are allowed in all park areas and facilities. A service animal may be other than a dog. Most dogs trained as service animals are NOT carried, but remain on the ground. Park attendants and security personnel may inquire whether the animal is required because of a disability, and what tasks the animal is trained to perform. Members may NOT be asked for documentation of the service animal's training or the nature of the member's disability.

Any dogs or other domestic animals other than service animals are not allowed inside the park buildings or tennis courts without written permission from the TPOA or CDD staff.

Section 2: Dogs

In general dogs are welcome in CDD parks with the following restrictions:

- a. Dogs must be effectively restrained on a leash no longer than six feet.
- b. Owners and/or handlers of dogs must prevent their animals from the pursuit or harassment of wildlife or wildlife nests, burrows or habitat in any park property.
- c. An owner or person handling a dog is responsible for solid waste clean-up, and must carry a device for such clean-up.



Chapter 7: Park Security Procedures

Section 1: Access to Parks

Tampa Palms CDD parks are available to residents of the Tampa Palms CDD and those who are members. TPOA-owned parks are available only to residents of Tampa Palms (TPOA Areas 1 and 2).

- a. All individuals entering the parks **may be** requested to show proof that they are Tampa Palms residents or members, unless they are known to the park attendant or CDD security staff member on duty. Even residents and members known to the park attendants will be asked to show ID from time to time.
- b. It is required that those who arrive to use the tennis courts “sign in” with the attendant before beginning their game to avoid interruption in the event the attendant or security personnel require proof of ID.

Section 2. Acceptable forms of ID include

- a. TPOA- issued resident identification
- b. A driver’s license that indicates an address included in the Tampa Palms Area 1 or 2 street list (see attached).
- b. A utility bill or other official correspondence addressed to the individual at a Tampa Palms Area 1 or 2 street address.

Section 3: Residents Without ID

Residents who claim to live in the Tampa Palms but whose driver’s license does not carry a street address within the Tampa Palms and who do not have a TPOA resident ID will:

- a. Be required to fill out a resident card to include name, address, driver’s license number and telephone number.
- b. Will be admitted to the park for a single day (or weekend for River Park)
- c. Be required to contact the CDD (977-3933) or TPOA Community Director (977-3337) for a permanent ID card or confirmation of residency.
- d. All resident cards will be retained and checked when a new request to enter. If an individual has previously claimed residency and been granted temporary access but did not obtain an ID, they will not be admitted.

Section 4. Guest

- a. Each Tampa Palms resident (resident shall mean “household”) may bring two guests to the parks. Residents must sign-in guests (see attached sheet).
- b. Family members under 18, accompanied by a resident, are not considered “guests” for the purpose of establishing only two guests.

Section 5. Non-Residents

Non-residents who come to any park unaware that Tampa Palms parks are private will be treated with respect and greeted as guests of the community.

- a. The TPOA/CDD Park attendant or security officer will explain that the park(s) are private and why [because they are paid for solely by the owners of Tampa Palms property].
- b. The TPOA/CDD park attendant or security officer will ask that the visitor sign in for the day and the visitor will be allowed to remain in the park for the day, though not granted use of the pool, tennis, racquetball or canoe launch facilities. If a non-resident has once been granted temporary access, they will not be readmitted on subsequent days.
- c. The TPOA/CDD park attendant or security officer will provide the visitor with a handout describing public parks in the area, along with directions.



Chapter 8: Tampa Palms CDD Tennis & Racquet Ball Court Rules and TPOA Tennis Rules

For the convenience of all, the use rules for the Tampa Palms CDD tennis courts are consistent with the use rules of the Tampa Palms Owners Association tennis courts.

- a. All players must wear non-marking tennis shoes and appropriate tennis or racquet ball attire.
- b. Courts are for tennis only and may not be used for any other purpose. Roller skates, skateboards, scooters, bicycles, lacrosse equipment as well as, small children or pets, on or off leads, are strictly prohibited are strictly prohibited.
- c. Courts are for the exclusive use of Tampa Palms residents (see village list page 12) and members (Hampton only). The courts are also open to any guest playing with a Tampa Palms resident. That guest may be a coach.
- d. Owners/members may bring three guests to play tennis, to facilitate doubles play. Only one court may be used: there must be a resident/owner/member on every court.
- e. Owners or members may reserve courts only one and a half hours a day. **Owners must leave the courts promptly at the end of their reservation.** If no one is scheduled or waiting to play, the park attendants will reassign a court for continued play. (One reservation per day per household.)
- f. Reservations start on the hour or the half hour and are void if not used by 15 minutes after reservation time.
- g. To discourage ineligible use of the courts, **all owners/members must sign-in before each session and will be assigned a court for use.**
- h. Players may not make comments or express complaints to or about other players, or even approach other players to trade courts or times. Any such requests should be discussed with the park attendants.
- i. Reservations are accepted from owners no more that 24 hours in advance. Reservation requests may be left on the voice answering system but if left more than 24 hours in advance of the requested time, the reservation request will not be honored.
- j. When making court reservations, owners or members should provide their name and address. All players should have Tampa Palms CDD appropriate ID when checking in.

The Tampa Palms parks are a place for recreation and enjoyment. The Tampa Palms CDD and the TPOA take very seriously their responsibility to provide a safe and peaceful environment where owners and members may take pleasure in their parks.

These tennis court use rules have been established to provide a framework for assuring a safe and tranquil environment. Failure to adhere to these rules will result in removal of park-use privileges.

- 1st offence 1 week
- 2nd offense 1 month
- 3rd offense 3 months



The Villages Of Tampa Palms

Residents of the following villages have access to all Tampa Palms Parks.

Amberly Place	Manchester
Asbury	Mezzo at Tampa Palms
Ashmont	Nottingham
Cambridge	Palma Vista Condominiums
Cambridge II	Palma Vista Townhomes
Cambridge III	Reserve
Canterbury	Sanctuary
Coventry	Sterling Manor
Enclave	Stonington
Estates at River	Tremont
Park	Turnbury Wood
Faircrest	Wellington
Henley	Westover
Huntington	Wyndham
Kensington	

The following villages have access to **ONLY** the CDD parks, Hampton, Amberly and Oak Park.

Eagles Point
Landmark at Grayson Park

Tampa Palms CDD

March 10, 2021

Subject: Board Long-Term Financial Oversight

Chairman Field

Five Year Financial Model

FY 2021-22 to FY 2025-26

Executive Summary

The Financial Model, based on the assumptions detailed below, suggests the District has adequate resources to safeguard the community-owned assets for the next five years with the same leadership and care our residents and businesses deserve and respect.

The model provides for contingent liabilities likely to be experienced in the planning horizon. This approach has served to avoid surprise spikes in assessments. The model safety factor, generally referred to as unallocated funds, is in the range of 6-7 months operating funds.

The model summarizes the forecast financial impact of CDD Board decisions. The uncertainty of our assumptions in the midst of a 100-year pandemic is unusually high. There is no historical parallel to consider. Our country has debt levels not seen since post WWII, and we are employing **BOTH** loose monetary policy (zero interest rates) and multiple financial stimulus programs, simultaneously, in an attempt to restore our economy. This is a new experiment for the US.

The Fed's top concern is unemployment; consequently, they are willing to accept an inflation averaging 3 %, which means it can run above the 3 % for an undefined period. Then, how do you get the genie back in the bottle? We will traverse this new page in history, making the journey together.

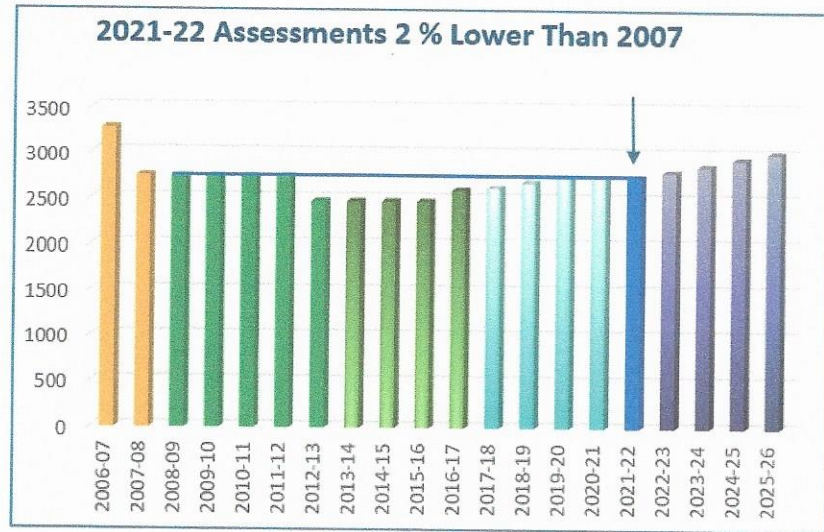
Community Perspective

The model includes a second successive year of carryover, no-increase assessments, appropriate given the major economic stress of the coronavirus on our residents, businesses and our country. The result is that the assessments in FY 2021-22 will remain below FY 2007-08 levels. Modest assessment increases, less than 3 % per year, return in the 2nd year of the model (FY 2022-23) to maintain the monies required to protect the \$ 20.0 M of community-owned assets.

The history of Tampa Palms assessments provides the community's most often used perspective of the stewardship of the CDD Board.

The chart below depicts the Tampa Palms CDD assessments as follows:

- Fiscal years 2007 - 2021 (14 years) actual assessments levels
- Fiscal year 2022 under consideration (no change from 2021)
- Projected levels for 2023 -2026



Assumptions Employed in Model

- No assessment increase in model year 1, FY 2021-22
- Assessment increase of 2.2 % to 2.6 % in years 2 through 5, respectively.
- Interest income of \$ 20 K per year consistent with first year bank agreement
- CDD staff transition/successorship in FY 2024-25.
- Electricity increase of 18 % in FY 2021-22 per TECO rate requests
- Expense inflation ranging from fixed project-driven expenses of \$ 460K per year. To 1.5 % on landscape and pond maintenance to 2.5 % on most other categories.

Next Steps

March Board Book review and revise

April Board Book review and revise

May Board approving first year of model for FY 2021-22 Budget

CDD Financial Model - Summary

Adopted					
Plan Year 0	Plan Year 1	Plan Year 2	Plan Year 3	Plan Year 4	Plan Year 5
2020	2021	2022	2023	2024	2025
2021	2022	2023	2024	2025	2026
Adopted	Model	Model	Model	Model	Model

I. ANNUAL OPERATIONS

Revenue						
Net Assessments	2,628	2,628	2,686	2,750	2,816	\$ 2,890
Misc	1	2	2	2	2	2
Interest	10	20	20	20	20	20
Excess Fees	15	15	15	15	15	15
Unallocated Carryover	85	75	0	0	0	0
Revenue Total	2,739	2,740	2,722	2,787	2,853	2,926
Expenses						
Normal Expenses	2,269	2,282	2,324	2,367	2,417.17	2,468.54
Project Driven	466	461	462	464	465	467
Total Annual Expenses	\$2,736	\$2,743	\$2,786	\$2,831	\$2,882	\$2,935
Annual Excess Revenue (Deficit)	\$3	(\$3)	(\$64)	(\$44)	(\$29)	(\$9)

II. FUNDS RESERVED

Reserves Required						
Weather Reserve	(400)	(400)	(400)	(400)	(400)	(400)
1st Quarter Operations	(679)	(684)	(686)	(697)	(708)	(721)
Community-Wide Walls	(100)	(200)	(200)	(200)	(200)	(200)
Pond Restorations	(700)	(700)	(700)	(700)	(700)	(700)
Palm & Tree Restoration	(200)	(100)	(100)	(100)	(100)	(100)
Infrastructure & Other Contingency	(135)	(135)	(135)	(135)	(135)	(135)
S/T Annual Retainage- Reserves	\$2,214	\$2,219	\$2,221	\$2,232	\$2,243	\$2,256

CDD Financial Model - Summary

	Plan Year 0	Plan Year 1	Plan Year 2	Plan Year 3	Plan Year 4	Plan Year 5
	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
(\$000)	Adopted	Model	Model	Model	Model	Model

III FUND BALANCE DETAILS

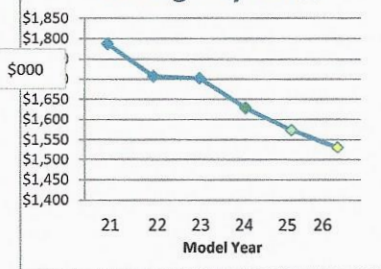
Multi-Year Fund Balance						
Beginning	4,086	\$ 4,001	3,926	3,923	3,859	3,816
Less Carryforward Moved To Budget	(85)	(75)		0	0	0
FY Ending Revenue (Deficit)	0	0	(3)	(64)	(44)	(29)
Ending Fund Balance*	4,001	3,926	3,923	3,859	3,816	3,786
Excess After Required Funds	\$1,787	\$1,707	\$1,702	\$1,628	\$1,573	\$1,530

Signature TP 2017

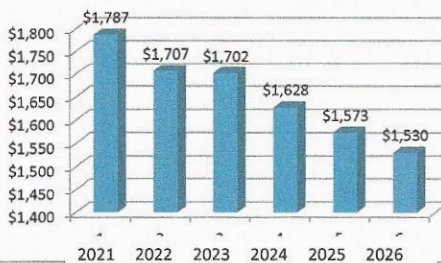
(\$000)	FY2020-21	
Revenue- All Sources ¹	436	286
Expenses Budgeted By	0	\$0
Expenses Anticipated FYE	150	\$125
¹ Requires Budget Amendment		
Signature Fund Balance		
Beginning	436	286
Ending	286	\$161

← Project Complete

Emergency Funds



Fund Balance After Programmed Uses (2020-2026)



Multi-Year Financial Model- Current Model Detail

General Expense Incr

2.5%

Revised 2/27/2020 8 am

Insert Percent Below To Model Revenue Increases

CDD Operations

	Adopted	↓				
	Plan Year 0	Plan Year 1	Plan Year 2	Plan Year 3	Plan Year 4	Plan Year 5
	2020	2021	2022	2023	2024	2025
	2021	2022	2023	2024	2025	2026
	Adopted	Model	Model	Model	Model	Model
Assessment Increase By Year	0.0%	0.0%	2.2%	2.4%	2.4%	2.6%
Revenue- All Sources						
Assessments Non-Advalorem	\$ 2,737,595	\$ 2,737,595	\$ 2,797,822	\$ 2,864,969	\$ 2,933,729	\$ 3,010,006
Early Payment Discount	\$ (109,504)	\$ (109,504)	\$ (111,913)	\$ (114,599)	\$ (117,349)	\$ (120,400)
Net Assessments	\$ 2,628,091	\$ 2,628,091	\$ 2,685,909	\$ 2,750,371	\$ 2,816,380	\$ 2,889,605
Interest Income	\$ 10,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Excess Fees	15,000	15,000	15,000	15,000	15,000	15,000
Capital Transfer						
Misc Revenue	1,200	1,500	1,500	1,500	1,500	1,500
County Eminent Domain						
Carry Forward Revenue	85,000	75,000				
	2,739,291	2,739,591	2,722,409	2,786,871	2,852,880	2,926,105

Expenditures

Administrative Expenditures

ADMINISTRATIVE:

SUPERVISORS COMPENSATION	11,000	11,000	11,000	11,000	11,000	11,000
FICA & FEES	5,810	5,810	5,810	5,810	5,810	5,810
FUTA/SUTA/WKMAN'S/FEES	5,024	5,024	5,024	5,024	5,024	5,024
MANAGEMENT SERVICES	67,369	69,053	70,780	72,549	74,363	74,363
AUDITING SERVICES	6,813	6,983	7,158	7,337	7,520	7,708
ASSESSMENT ROLL SERVICES	10,050	10,301	10,559	10,823	11,093	11,371
TAX COLLECTOR FEES-ASSMTS	54,752	54,752	55,956	57,299	58,675	60,200
LEGAL SERVICES	10,000	10,000	10,000	10,000	10,000	10,000
MISCELLANEOUS ADMIN SERVICES	12,000	12,000	12,000	12,000	12,000	12,000
DIRECTORS & OFFICERS INSURANCE	3,685	3,777	3,872	3,968	4,068	4,169
TOTAL ADMINISTRATIVE	186,503	188,701	192,158	195,810	199,552	201,645

TP 5 Year Financial Model- Detail

	2020	2021	2022	2023	2024	2025
	2021	2022	2023	2024	2025	2026
	Adopted	Model	Model	Model	Model	Model
Field/ Operations Services						
FIELD MANAGEMENT SERVICES:						
ADMIN ASSISTANT	77,350	78,897	80,475	82,084	83,726	85,401
Admin Reimbursement	(19,338)	(19,724)	(20,119)	(20,521)	(20,932)	(21,350)
CDD Consultant	109,940	111,039	112,150	113,271	75,000	45,000
New Hire Consultant	-	-	-	-	45,000	85,000
FUTA/SUTA/WKM/BENEFITS	5,279	5,368	5,459	5,551	5,645	5,741
FICA	5,047	5,148	5,251	5,356	5,463	5,572
DISTRICT STAFF PAYROLL S/T All POSITI	174,601	180,728	183,216	185,742	193,903	205,364
PARK STAFF -LEASING CO-	75,000	76,875	78,797	80,767	82,786	84,856
PARK PATROL- SECURITY CO	71,774	73,568	75,408	77,293	79,225	81,206
FIELD MISCELLANEOUS	20,800	20,800	20,800	20,800	20,800	20,800
TOTAL FIELD MANAGEMENT SERVICES	342,175	351,972	358,220	364,601	376,714	392,226
GENERAL OVERHEAD:						
P & L INSURANCE	13,017	13,342	13,676	14,018	14,368	14,728
INFORMATION SYSTEMS (TELEPHONE & S	24,717	25,335	25,968	26,618	27,283	27,965
WATER-UTILITY	21,000	23,448	26,012	28,858	32,017	33,930
REFUSE REMOVAL (SOLID WASTE)	13,000	13,325	13,658	14,000	14,350	14,708
ELECTRICITY	110,000	125,000	128,125	131,328	134,611	137,977
STORMWATER FEE	4,096	4,198	4,303	4,411	4,521	4,634
MISC. FIELD SERVICES	13,000	13,000	13,000	13,000	13,325	13,658
TOTAL GENERAL OVERHEAD	198,830	217,649	224,743	232,232	240,476	247,600
LANDSCAPE MAINTENANCE:						
LANDSCAPING MANAGEMENT FEE	18,900	18,900	18,900	18,900	18,900	18,900
LANDSCAPE AND POND MAINTENANCE	1,044,980	1,017,504	1,032,754	1,048,309	1,064,175	1,080,359
LANDSCAPE REPLACEMENT	94,080	96,432	98,843	101,314	103,847	106,443
TOTAL LANDSCAPE MAINTENANCE	1,157,960	1,132,836	1,150,497	1,168,523	1,186,922	1,205,702
LANDSCAPE MTC NEW & ENHANCED						
PROPERTY MOWING	95,000	95,000	95,000	95,000	95,000	95,000
COUNTY POND	18,517	18,887	19,265	19,650	20,043	20,444
NPDES POND PROGRAM	46,800	47,970	49,169	50,398	51,658	52,950
TOTAL LANDSCAPE MTC : NEW	160,317	161,857	163,434	165,049	166,702	168,394
FACILITY MAINTENANCE:						
IRRIGATION MAINTENANCE	105,194	107,824	110,519	113,282	116,114	119,017
R&M FOUNTAIN	26,784	27,454	28,140	28,843	29,565	30,304

FACILITY MAINTENANCE
JANITORIAL/SUPPLIES
TOTAL FACILITY MAINTENANCE

Plan Year 0	Plan Year 1	Plan Year 2	Plan Year 3	Plan Year 4	Plan Year 5
2020	2021	2022	2023	2024	2025
2021	2022	2023	2024	2025	2026
Adopted	Model	Model	Model	Model	Model
88,913	91,136	93,414	95,750	98,143	100,597
2,704	2,772	2,841	2,912	2,985	3,059
223,595	229,185	234,914	240,787	246,807	252,977

Total Normal Operations

2,269,380	2,282,200	2,323,967	2,367,003	2,417,173	2,468,544
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Project Driven Expenses

Renewal and Replacement & Deferred Mtc
NPDES / Clean Water
Capital Projects
Signature 2017

207,426	210,000	210,000	210,000	210,000	210,000
59,059	60,535	62,049	63,600	65,190	66,820
200,000	190,000	190,000	190,000	190,000	190,000
0	0	0	0	0	0
466,485	460,535	462,049	463,600	465,190	466,820

Total Project Driven

**Total Expenses Normal Operations
and Project Driven**

\$2,735,865	\$2,742,735	\$2,786,016	\$2,830,603	\$2,882,363	\$2,935,364
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Excess Revenue

3,426	(\$3,144)	(\$63,607)	(\$43,733)	(\$29,484)	(\$9,258)
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Signature TP Projects

Revenue Allocated All Sources (\$000)

\$436



Expenses Projected

Total Revenue - All Sources

\$2,739,291 \$2,739,591 \$2,722,409 \$2,786,871 \$2,852,880 \$2,926,105

Water & Wastewater Expenses Increase For Tampa Palms

There is no question that water rates are increasing, in many cases to the surprise of Tampa Palms residents. The impact can be seen on the Tampa Palms CDD financial statements where the water expense is higher than the year-to-date budget (though to be fair, some of that increase is the result of substantial water loss due to water line breaks, one at the entry to Hampton Park and other in cul de sacs).

The bad news is that the cost of water and waste water is programmed to continue to increase.

Base Rate Increases

FY 2021 \$2.00 per month (\$1 ea for water and waste water) each year through 2034

Consumption Rate Increases

FY 2021 3% increase

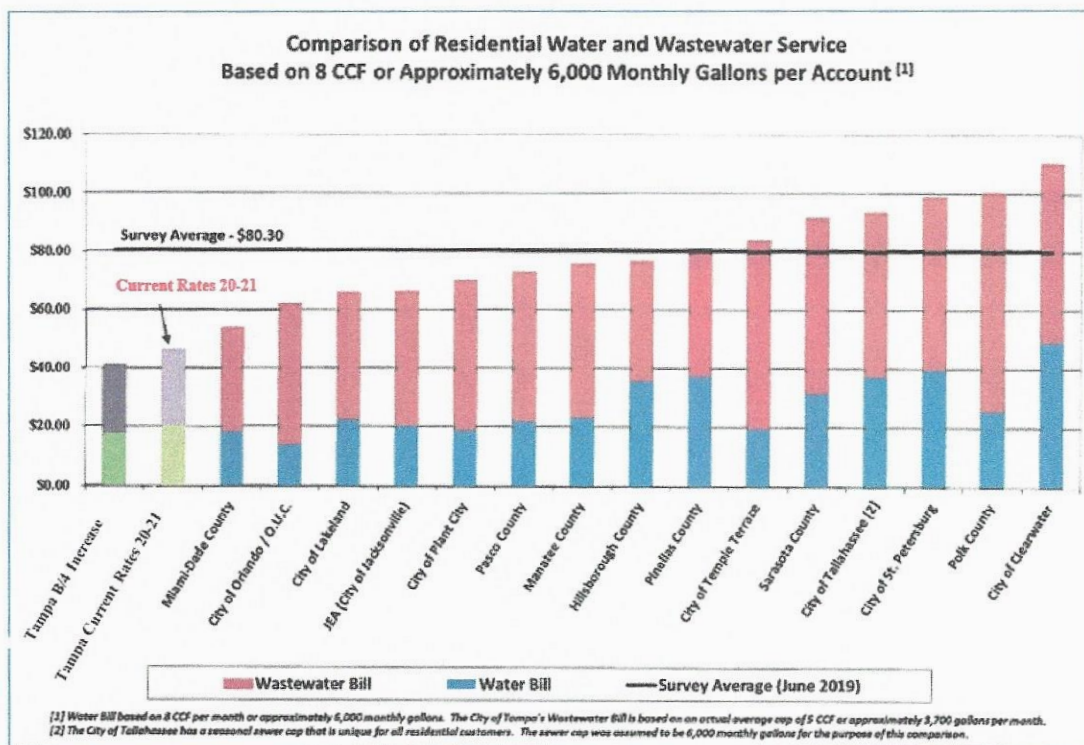
FY 2022- 2025 11% increase per year

FY 2026 6% increase

FY 2027-2040 1% increase per year



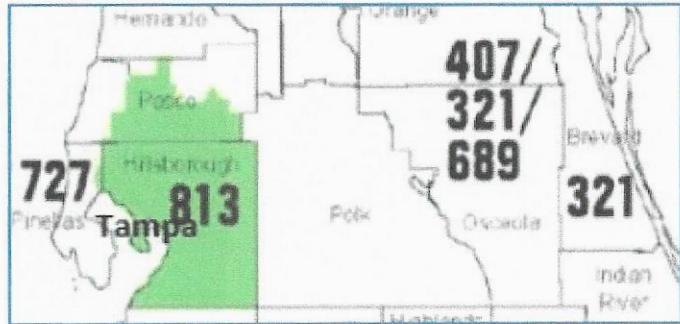
Some residents have indicated that they are under the impression that Tampa water rates are “much higher” than other jurisdictions such as Hillsborough or Pasco. That isn’t a tru but that fact is unlikely to make most feel better about their escalating bills.



Last month staff provided information regarding the City of Tampa PURE program that has as its goals some degree of stabilizing Tampa water rates because in part PURE creates a means to allow the City to continue to depend primarily on the Hillsborough River as a potable water source and not have to buy expensive water from other sources, costs which would be passed through to residents and are in addition to the increases detailed above.

New Area Code For Hillsborough County, Tampa & Some Surrounding Areas

Due to population growth, business growth and the increases in auxiliary uses of phone lines for equipment such as auto-dial security systems, gate entry systems, elevator emergency lines and much more, the National Numbering Plan Administrator (NNPA) determined that the 813 area-code was running out of available numbers and would be exhausted of numbers for assignment by 2022.



There are several approaches that can be used to add a new area code to an area; the one that was selected for Tampa / Hillsborough / S Pasco is called an “all services overlay” approach. A new area code is being established and it has the same geographic boundaries as the existing area code.

The new area-code is 656.

All residents in the 813 area-code geographic region consisting of Hillsborough County and parts of Pasco and Pinellas counties and including the cities of Tampa and Plant City will be affected. (see above)

Staff has been told that effective April 17, 2021 the 656 area-code will *go live* in the north American dial plan, though numbers but will not be assigned until Feb 22, 2022. At the same time (April 17, 2021) the new dial plan for 813 are-code number will *go live*, see following.

The dial plan is that to complete local calls, the new dialing procedure requires **callers to dial area code + telephone number**. This means that all calls in the 813 area-code that are currently dialed with seven digits will need to be dialed **using 813 + telephone number**. The same dialing procedure will apply to telephone numbers assigned to the new 656 area code, no matter if they are calling a 656 area-code number or an 813 area-code number, or any other.

This change is being gradually introduced. As of 4/17/21 callers with 813 area-code numbers who dial a seven-digit number to reach numbers within the 813 area-code will have the call completed.

Beginning January 22, 2022, callers must use the new dialing procedures, as described above. On and after this date, if callers do not use the new dialing procedures, the calls will not complete. A recording will instruct the caller to hang up and dial again including the area code.

New numbers in 656 area-code will begin to be assigned February 22, 2022

For New Tampa in particular, this change requires attention due to the:

- Number of homes with security / alarm systems that have autodial capabilities and must be re-programmed
- The substantial number of gates which included “call the owner for access” and must be re-programmed

Major communications companies with large PBX and other systems such as hospitals and hotels with elevators with required emergency call boxes should begin April 17 reprogramming April 17, 2021.

911 will remain as a three-digit number. The same is true of other three-digit access numbers such as 411, 611, etc that are currently active.

Tampa Palms Master Calendar

The Tampa Palms Community Development District ("CDD" or "District") is a special-purpose unit of local government established pursuant to and governed by Chapters 189 and 190, Florida Statutes. The CDD is similar to cities and counties, except that the CDD is an organization of local special-purpose government rather than general-purpose government.

The CDD's special powers are generally limited to funding, installing, operating, and maintaining public infrastructure. The CDD has no law making nor enforcement powers. That said the District still has numerous requirements, regulatory, reporting, maintenance requirements each year.

To assure consistency and provide back-up in the event that there is any interruption in the CDD's operating functions; staff has prepared a Tampa Palms Master Calendar.

The calendar is not all-encompassing; many tasks are not included, especially those which are not routine.

The calendar is always in the CDD office and a copy is attached here to provide supervisors with a sense of the on-going activities of the District.



MASTER CALENDAR - TAMPA PALMS CDD

FY 2018-19

Yes Public Notice Required

DS= District Staff

BOS= Board of Supervisors

Req Required Task - No Notice

DPFG-F = DPFG Financial Staff

DPFG-R= DPFG Recording Staff

Yes Required If Applicable

Select Month	Topic	Who	Required Notice	Task	Type	Required Monthly	Required Annually	Complete Y/N
Oct	Records	DS	No	All Prior FY Recording Files Updated	Local		√	Y
Oct	Budget	DPFG-F	No	Bill District For Assessment Roll	DPFG		√	N
Oct	Reg Plan	DS	Yes	Review If Rules Need Revision For Prior Year	State		√	Def to Aug
Oct	Packets	DS	No	Prepare Financial Reports	Local	√		Y
Oct	Packets	DS	Req	Place Agenda On Website - 7 days B/4 Meeting	Local	√		Y
Oct	Packets	DS	No	Assemble & Deliver Pckts Friday B/4 Mtg	Local	√		Y
Oct	Packets	DS	Req	Place Agenda Pckt On Web Week B/4 Mtg	Local	√		Y
Oct	Packets	DS	No	Place Meeting Presentation On Web	Local	√		Y
Oct	Ponds	DS		Inspect Bi-Weekly	Local	√		Y
Oct	Regulatory	DS	Req	Report Water Use/Pond Levels To SWFWMD	Local	√		Y
Oct	Mtc	DS		Approve Pump Station MtcAgreements	Local		√	Y
Nov	Financial	DPFG-F	Req	Public Depositor Report- Filed w/ CFO	State		√	
Nov	Financial	DPFG-F & DS	No	Final Budget Amendments, If Any	Local		√	Y
Nov	Records	DS	No	Review Records Retention	State		√	Y
Nov	Audit	DPFG-F	No	Prepare Records For Auditor	State		√	Y
Nov	Financial	DS	No	Renegotiate CY Banking Plan	Local		√	Y
Nov	Packets	DS	No	Prepare Financial Reports	Local	√		No Meeting
Nov	Packets	DS	Req	Place Agenda On Website - 7 days B/4 Meeting	Local	√		No Meeting
Nov	Packets	DS	No	Assemble & Deliver Pckts Friday B/4 Mtg	Local	√		No Meeting
Nov	Packets	DS	Req	Place Agenda Pckt On Web Week B/4 Mtg	Local	√		No Meeting
Nov	Packets	DS	No	Place Meeting Presentation On Web	Local	√		No Meeting
Nov	Ponds	DS		Inspect Bi-Weekly	Local	√		Y
Nov	Regulatory	DS	Req	Report Water Use/Pond Levels To SWFWMD	Local	√		Y
Nov	Mtc	DS		Inspect District Lighting - Monuments/ Parks/Tennis Courts	Local	√		Y

MASTER CALENDAR - TAMPA PALMS CDD

Dec	Reporting	DPFG-F	No	Annual District Fee Paid	State		√	Y
Dec	Reporting	DPFG-F	No	Annual Compliance Statement 1B-24.003	State		√	In Prog
Dec	NPDES	DS	No	Prepare Newsletter Articles (3 mths)	State		√	In Prog
Dec	Reporting	DS-BOS	Yes	Form 9 Quarterly Gift Disclosures- If Any	State			
Dec	Packets	DS	No	Prepare Financial Reports	Local	√		No Meeting
Dec	Packets	DS	Req	Place Agenda On Website - 7 days B/4 Meeting	Local	√		No Meeting
Dec	Packets	DS	No	Assemble & Deliver Pckts Friday B/4 Mtg	Local	√		No Meeting
Dec	Packets	DS	Req	Place Agenda Pckt On Web Week B/4 Mtg	Local	√		No Meeting
Dec	Ponds	DS	No	Inspect Bi-Weekly	Local	√		
Dec	Records	DS	No	Review Records & Report	State		√	In Prog
Dec	Regulatory	DS	Req	Report Water Use/Pond Levels To SWFWMD	Local	√		
Jan	Board	DS-BOS	No	Evaluate Organization Documents For Improvement & Represent	Local		√	Y
Jan	Ethics	DS-BOS	No	Reminder Form 1 (Mailed by State)	State		√	Y
Jan	Audit	DPFG-F DS	No	Check Audit Progress	Local	√		Y
Jan	Packets	DS	No	Prepare Financial Reports	Local	√		Y
Jan	Packets	DS	Req	Place Agenda On Website - 7 days B/4 Meeting	Local	√		Y
Jan	Packets	DS	No	Assemble & Deliver Pckts Friday B/4 Mtg	Local	√		Y
Jan	Packets	DS	Req	Place Agenda Pckt On Web Week B/4 Mtg	Local	√		Y
Jan	Packets	DS	No	Place Meeting Presentation On Web	Local	√		Y
Jan	Ponds	DS	No	Inspect Bi-Weekly	Local	√		Y
Jan	Regulatory	DS	Req	Report Water Use/Pond Levels To SWFWMD	Local	√		Y
Feb	Assets	DS	No	Review & Update District Facility Report	State		√	Y
Feb	Assessments	DS	No	Review Assessment Methodology- Check For Law Changes	Local		√	Y
Feb	Packets	DS	No	Prepare Financial Reports	Local	√		Y
Feb	Budget	DS	No	Preliminary Budget Discussions W/ Chair	Local		√	Y
Feb	Packets	DS	Req	Place Agenda On Website - 7 days B/4 Meeting	Local	√		Y

MASTER CALENDAR - TAMPA PALMS CDD

Select Month	Topic	Who	Required Notice	Task	Type	Required Monthly	Required Annually	Complete Y/N
Feb	Packets	DS	No	Assemble & Deliver Pckts Friday B/4 Mtg	Local	√		Y
Feb	Packets	DS	Req	Place Agenda Pckt On Web Week B/4 Mtg	Local	√		Y
Feb	Packets	DS	No	Place Meeting Presentation On Web	Local	√		Y
Feb	Ponds	DS		Inspect Bi-Weekly	Local	√		Y
Feb	Regulatory	DS	Req	Report Water Use/Pond Levels To SWFWMD	Local	√		Y
Mar	Election	DS	No	Resolution Noticing Elections (If Applicable)	State		√	N/A
Mar	Reporting	DS	Req	Update County / State Re: CDD Board Members			√	Y
Mar	Packets	DS	No	Prepare Financial Reports	Local	√		Y
Mar	Packets	DS	Req	Place Agenda On Website - 7 days B/4 Meeting	Local	√		Y
Mar	Packets	DS		Assemble & Deliver Pckts Friday B/4 Mtg	Local	√		Y
Mar	Packets	DS	Req	Place Agenda Pckt On Web Week B/4 Mtg	Local	√		Y
Mar	Packets	DS	No	Place Meeting Presentation On Web	Local	√		Y
Mar	Ponds	DS	No	Inspect Bi-Weekly	Local	√		Y
Mar	Financial	DS	No	Review Financial Model W/ Board	Local		√	Y
Mar	Reporting	DS-BOS	Yes	Form 9 Quarterly Gift Disclosures- If Any	State			Y
Mar	Audit	DPFG-F	No	Audit Report Received and Presented to Board	State			Y
Mar	Reporting	DS	No	Annual Backflow Preventer Tests	COT		√	Y
Mar	Regulatory	DS	Req	Report Water Use/Pond Levels To SWFWMD	Local	√		Y
Mar	Mtc	DS		Inspect District Lighting - Monuments/ Parks/Tennis Courts	Local	√	√	Y
Apl	Budget	DS	No	Prepare Budget & Resolution Setting Hearing Date (Apl or May)	State		√	Y
Apl	Budget	BOS	Yes	Adopt Preliminary Budget (Apl or May)	State		√	Y
Apl	NPDES	DS	No	Prepare Newsletter Articles (3 mths)	State		√	Y
Apl	Packets	DS	No	Prepare Financial Reports	Local	√		Y
Apl	Packets	DS	Req	Place Agenda On Website - 7 days B/4 Meeting	Local	√		Y
Apl	Packets	DS		Assemble & Deliver Pckts Friday B/4 Mtg	Local	√		Y
Apl	Packets	DS	Req	Place Agenda Pckt On Web Week B/4 Mtg	Local	√		Y

MASTER CALENDAR - TAMPA PALMS CDD

Select Month	Topic	Who	Required Notice	Task	Type	Required Monthly	Required Annually	Complete Y/N
Apl	Packets	DS	No	Place Meeting Presentation On Web	Local			Y
Apl	Ponds	DS		Inspect Bi-Weekly	Local	√		Y
Apl	Regulatory	DS	Req	Report Water Use/Pond Levels To SWFWMD	Local	√		Y
May	NPDES	DS		Prepare Annual Report (Collect Documents)	State		√	Y
May	NPDES	DS		Review NOI for additions	State		√	Y
May	Election	DPFG-R	Yes	Board Resolution Noticing Elections (If Applicable)	State		√	N/A
May	Budget	DPFG-R	Yes	Adopt preliminary budget, set public hearing date and notice the County.	State		√	Y
May	Budget	DPFG-R		File Notice to Hills County made by DPFG	Local		√	
May	Budget	DPFG-R	Yes	If O&M Incr, Prepare Ntc Mailed To Each Owner 20 Days Before Hearing.	State		√	
May	Packets	DS	No	Prepare Financial Reports	Local	√		Y
May	Packets	DS	Req	Place Agenda On Website - 7 days B/4 Meeting	Local	√		Y
May	Packets	DS		Assemble & Deliver Pckts Friday B/4 Mtg	Local	√		Y
May	Packets	DS	Req	Place Agenda Pckt On Web Week B/4 Mtg	Local	√		Y
May	Packets	DS	No	Place Meeting Presentation On Web	Local			Y
May	Ponds	DS		Inspect Bi-Weekly	Local	√		Y
May	Regulatory	DS	Req	Report Water Use/Pond Levels To SWFWMD	Local	√		
June	Budget	DPFS-S DS	Yes	Publication (2 Consecutive Weeks) Not More Than 15 Days B/4 Hearing	State		√	
June	Budget	DPDF-DS	Yes	Notice of Incr Mailed 20 Days B/4 Hearing	State		√	
June	Budget	DPFG-R	Yes	Prepare Resolutions - Budget & Assessments	State		√	
June	Budget	DPFG-R	Yes	Prepare Assessment For Bd Approval	State		√	
June	Financial	DPFG-F	Req	AFR to Div of Financial Services	State		√	
June	Packets	DS	No	Prepare Financial Reports	Local	√		
June	Packets	DS	Req	Place Agenda On Website - 7 days B/4 Meeting	Local	√		
June	Packets	DS		Assemble & Deliver Pckts Friday B/4 Mtg	Local	√		
June	Packets	DS	Req	Place Agenda Pckt On Web Week B/4 Mtg	Local	√		
June	Assets	DS		Asset Replacement Evaluation	Local		√	

MASTER CALENDAR - TAMPA PALMS CDD

Select Month	Topic	Who	Required Notice	Task	Type	Required Monthly	Required Annually	Complete Y/N
June	Packets	DS	No	Place Meeting Presentation On Web	Local	√		
June	Ponds	DS		Inspect Bi-Weekly	Local	√		
June	Reporting	DS-BOS	Yes	Form 9 Quarterly Gift Disclosures- If Any	State			
June	Regulatory	DS	Req	Report Water Use/Pond Levels To SWFWMD	Local	√		
July	Ethics	DS-BOS	Req	Form 1- All Board Member	State		√	
July	Budget	DS-BOS	Yes	Budget Hearing & Adoption	State		√	
July	Budget	DS-BOS	Req	Proposed Budget on Website 2 Days B/4 Hearing	State			
July	Budget	DS-BOS	Req	Adopted Budget & Assessments on Website w/ 30 Days	State			
July	Packets	DS	No	Prepare Financial Reports	Local	√		
July	Packets	DS	Req	Place Agenda On Website - 7 days B/4 Meeting	Local	√		
July	Packets	DS		Assemble & Deliver Pckts Friday B/4 Mtg	Local	√		
July	Packets	DS	Req	Place Agenda Pckt On Web Week B/4 Mtg	Local	√		
July	Packets	DS	No	Place Meeting Presentation On Web	Local			
July	Ponds	DS		Inspect Bi-Weekly	Local	√		
July	Regulatory	DS	Req	Report Water Use/Pond Levels To SWFWMD	Local	√		
July	Mtc	DS		Inspect District Lighting - Monuments/ Parks/Tennis Courts	Local	√		
Aug	NPDES	DS	No	Prepare Newsletter Articles (3 mths)	State		√	
Aug	Reveue	DS	Req	DR 408 To Tac Collector	State		√	
Aug	Reveue	DPPG-R	Req	Assesment Roll To Property Appraiser	State		√	
Aug	Packets	DS	No	Prepare Financial Reports	Local	√		
Aug	Packets	DS	Req	Place Agenda On Website - 7 days B/4 Meeting	Local	√		
Aug	Packets	DS		Assemble & Deliver Pckts Friday B/4 Mtg	Local	√		
Aug	Packets	DS	Req	Place Agenda Pckt On Web Week B/4 Mtg	Local	√		
Aug	Packets	DS	No	Place Meeting Presentation On Web	Local			
Oct	Reg Plan	DS	Yes	Review If Rules Need Revision For Prior Year	State		√	
Aug	Ponds	DS		Inspect Bi-Weekly	Local	√		

MASTER CALENDAR - TAMPA PALMS CDD

Select Month	Topic	Who	Required Notice	Task	Type	Required Monthly	Required Annually	Complete Y/N
Aug	Regulatory	DS	Req	Report Water Use/Pond Levels To SWFWMD	Local	√		
Sept	Reporting	DS-BOS	Yes	Form 9 Quarterly Gift Disclosures- If Any	State			
Sept	Meeting	DPFG-R	Yes	Resolution Adopting Annual Meeting Dates/Times	State		√	

Sept	Packets	DS	No	Prepare Financial Reports	Local	√		
Sept	Packets	DS	Req	Place Agenda On Website - 7 days B/4 Meeting	Local	√		
Sept	Packets	DS		Assemble & Deliver Pckts Friday B/4 Mtg	Local	√		
Sept	Packets	DS	Req	Place Agenda Pckt On Web Week B/4 Mtg	Local	√		
Sept	Packets	DS	No	Place Meeting Presentation On Web	Local			
Sept	Ponds	DS		Inspect Bi-Weekly	Local	√		
Sept	CDD Bldg	DS	No	Inspect & Certify Fire Extinguishers	Local		√	
Sept	Annual Mtg	DPFG-R	Req	Advertise Meeting Schedule At Least 7 Days B/4 1st Mtg	State		√	
Sept	Revenue	DS	Req	DR 421 To Dept of Revenue - No Ad Valorem	State		√	
Sept	Financial	DPFG-F	Req	Engage Auditor for FY Audit	State		√	
Sept	Financial	DS		Prepare Annual Depreciation Schedule	Local		√	
Sept	Regulatory	DS		Review SWFWMD WUP for Next Year Req's	State		√	
Sept	Regulatory	DS	Req	Report Water Use/Pond Levels To SWFWMD	Local	√		

Tampa Palms CDD Website / Reporting Compliance

Each year at this time the Board is provided with information regarding the State of Florida requirements for Special District websites (not just CDD's) relative to what content must be present on the website and links where that information can be found on the Tampa Palms CDD site.

This document does not provide anything new, it is meant primarily as a confirmation that the requirements have been met.

There are a variety of requirements for Special District and they can be found online at Special District Accountability Program - <http://www.floridajobs.org/community-planning-and-development/special-districts/special-district-accountability-program>

The requirements are monitored (financials, ethics, audit etc) and in the event of any non-compliance, status reports are generated.

These status reports can be found on line at - <http://www.floridajobs.org/community-planning-and-development/special-districts/special-district-accountability-program/special-district-noncompliance-status-reports>.

There are no non-compliance issues for Tampa Palms.

The web site for the Tampa Palms CDD can be found as follows:

Main web addresses (both go to the same main page)

<http://www.TPOA.Net> (Tampa Palms organizations are most commonly known by this name)

<http://tampapalmscdd.net>

The CDD maintains a robust program to make the Tampa Palms CDD information accessible to those who might have accessibility difficulties.



In addition to a widget placed on every CDD page which brings up a menu of enhancements, there is also a link on the main page to a page which provides additional information on Tampa Palms' accessibility policies.



The linked pages notes that improvements and changes in assistive technologies and devices are on-going and provides contact information for personnel capable of providing individual assistance.



In the following is a list of what information must be made available through the web page and the links to where that information is available online for the Tampa Palms CDD.

Website Content Requirements & Information Locations

INFORMATION REQUIRED	WEB LINK
A. General Information:	http://www.tampapalmscdd.net/ & http://www.TPOA.Net
1. The special district's full legal name (as cited in creation document).	http://www.tampapalmscdd.net/CDD.html
2. A public purpose statement.	http://www.tampapalmscdd.net/CDD.html
3. The special district's boundaries / service area(s) (posting a map may be useful).	http://www.tampapalmscdd.net/Districtmap.pdf http://www.tampapalmscdd.net/Bounds&Metes.pdf
4. The services provided.	http://www.tampapalmscdd.net/CDD.html
5. The full text of the special district's charter (creation document), as amended. Community Development Districts may reference Chapter 190, Florida Statutes - Community Development Districts , as the uniform charter, but must include information relating to any grant of special powers.	http://www.tampapalmscdd.net/More.html
6. The Regulatory Plan (annual) - applicable to certain special districts with adopted rules - see Making Changes to Special Districts - Reviewing and Revising Rules - The Regulatory Plan .	http://www.tampapalmscdd.net/More.html
7. The statute(s) under which the special district operates, if different from the statute(s) under which the special district was established. Include Chapter 189, Florida Statutes - Uniform Special District Accountability Act , since all special districts must comply with this law.	http://www.tampapalmscdd.net/More.html
B. General Contact Information:	
1. Mailing address	http://www.tampapalmscdd.net/CDD.html
2. E-mail address	http://www.tampapalmscdd.net/CDD.html
3. Telephone number	http://www.tampapalmscdd.net/CDD.html
4. Website address	http://www.tampapalmscdd.net/CDD.html
5. Registered agent / registered office (name and address of the registered agent on file with the Special District Accountability Program)	http://www.tampapalmscdd.net/CDD.html

C. Contact Information for Each Governing Body Member:	Web Link
1. Name	http://www.tampapalmscdd.net/More.html
2. Official address	http://www.tampapalmscdd.net/More.html
3. Official e-mail address	http://www.tampapalmscdd.net/More.html
4. Term	http://www.tampapalmscdd.net/More.html
5. If applicable, the appointing authority (county, municipality, Governor, etc.)	http://www.tampapalmscdd.net/More.html
D. Revenue Information:	Web Link
1. A listing of all taxes, fees, assessments, or charges imposed and collected.	http://www.tampapalmscdd.net/Assessments.pdf
2. The rates or amounts for the current fiscal year.	http://www.tampapalmscdd.net/Assessments.pdf
3. The statutory authority for the levy of the tax, fee, assessment, or charge	http://www.tampapalmscdd.net/More.html
E. General Financial Information:	Web Link
1. The fiscal year period - most special districts are required to use October 1 - September 30; some housing authorities use January 1 - December 31, April 1 - March 30, and July 1 - June 30.	http://www.tampapalmscdd.net/Financials.html
2. A link to the Department of Financial Services – Local Government Financial Reporting webpage so the public can view the special district's Annual Financial Report.	http://www.tampapalmscdd.net/Financials.html links to https://apps.fldfs.com/LocalGov/Reports
3. The final, complete audit report for the most recent completed fiscal year, and audit reports required by law or authorized by the governing body of the special district.	http://www.tpoa.net/2015FINALREPORT.pdf

F. Budget Information:	Web Link
1. The tentative budget, if applicable - post at least two days before the budget hearing held pursuant to Section 200.065, Florida Statutes, Method of fixing millage or other law, to consider such budget; effective October 1, 2016, keep the tentative budget on the website for at least 45 days.	http://www.tampapalmscdd.net/Financials.html
2. Final adopted budget - post within 30 days after adoption; rule effective October 1, 2016, keep the final adopted budget on the website for at least two years.	http://www.tampapalmscdd.net/Financials.html
3. Budget amendments in which a resolution is required to adopt such an amendment (see Budget Amendment Procedures) - post within five days after adoption; effective October 1, 2016, keep budget amendments on the website for at least two years.	http://www.tampapalmscdd.net/Financials.html
G. Meeting Information (effective Oct 1, 2016):	Web Link
1. Regular Public Meeting Schedule (quarterly, semiannually, or annually).	http://www.tpoa.net/CDDMeetings.html
2. Meeting / workshop agendas - post a least seven days before the event and maintain on the website for at least one year.	http://www.tpoa.net/CDDMeetings.html http://www.tpoa.net/CDDMeetingsPrior.html
3. Meeting materials, when available in an electronic format, excluding confidential and exempt information - post at least seven days before the event and maintain on the website for at least one year.	http://www.tpoa.net/CDDMeetings.html http://www.tpoa.net/CDDMeetingsPrior.html
H. Ethics	Web Link
a. Code of Ethics, if adopted	http://www.tampapalmscdd.net/More.html
b. A link to generally applicable ethics provisions (visit the Florida Commission on Ethics website and select "Ethics Laws")	http://www.tampapalmscdd.net/More.html links to http://www.ethics.state.fl.us/

I. Retirement System Information	
<i>Not Applicable to the Tampa Palms CDD</i>	
J. Public Facilities Reports, if applicable (Rule effective October 1, 2016):	Web Link
1. Public Facilities Initial Report	http://www.tpoa.net/PublicFacilitiesReport.pdf
2. Public Facilities Annual Notice of Any Changes	http://www.tpoa.net/PublicFacilitiesReport.pdf
3. Public Facilities Update Report	http://www.tpoa.net/PublicFacilitiesReport.pdf