

**TAMPA PALMS
COMMUNITY DEVELOPMENT DISTRICT**

*Agenda Package
Board of Supervisors Meeting*



Wednesday, July 8, 2020

6:00 P.M.

Compton Park Recreation Building

16101 Compton Drive,

Tampa, Florida



TAMPA PALMS COMMUNITY DEVELOPMENT DISTRICT

CDD Meeting Advanced Package July 3, 2020

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Tampa Palms Community Development District

Development Planning and Financing Group
15310 Amberly Drive, Suite 175, Tampa, Florida 33647
Phone: 813-374-9102
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July 3, 2020

Board of Supervisors
**Tampa Palms Community
Development District**

Dear Board Members:

The Board of Supervisors of the Tampa Palms Community Development District Budget Hearing and Board Meeting is scheduled for Wednesday, July 8, 2020 at **6:00 p.m.** at the Compton Park Recreation Building, 16101 Compton Drive, Tampa, Florida. The advanced copy of the agenda for this meeting is attached.

Governor's order waiving physical quorum appears to continue to extend. If it does, a video meeting will be held via Zoom with the following access:

Meeting ID: 837 6019 9182

Password: 558130

Enclosed for your reviews are the minutes of the May, 2020 Board Meeting and the documents outlined in the table of contents.

Any additional support material will be distributed prior to the meeting, and staff will present their reports at the meeting.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Ken

Ken Joines, District Manager
DPFG

K;mmw

cc: Maggie Wilson
DPFG (Record Copy)

AGENDA

Tab 2

Tampa Palms CDD Meeting Agenda

**July 8, 2020, 6:00 p.m.
Compton Park Recreation Building
16101 Compton Drive, Tampa, FL 33647
Join Zoom Meeting**

<https://us02web.zoom.us/j/83760199182?pwd=MEVBUTR0NXIQM1E1dW03Y0wrMmVTdz09>

**Meeting ID: 837 6019 9182
Password: 558130**

1. Welcome & Roll Call
2. Strategic Planning
3. Board Member Discussion Items
4. Public Comments
5. Approval of the May, 2020 Minutes
6. Approval of District Disbursements
7. Consultant Reports
 - Signature Updates
 - Community Appearance
 - Irrigation (Water Use & Permitting)
 - Tampa Palms Priorities
 - Covid Update For Tampa Palms
 - FY 2020-21 Proposed Budget- Represented
 - 2020 Elections
8. Other Matters
9. Public Comments
10. Supervisor comments
11. Adjourn

FINANCIALS

Tab 3

FINANCIAL ANALYSIS

Tab 3 A

Executive Summary

As of May 31, 2020, the District has cash balances net of liabilities of \$ 4.8 M. With four months left in the fiscal year, District expenses should vary favorably in the range of \$ 90 K to 150 K. The timing of several expense categories, such as Landscape Maintenance and Renewal & Replacement will mostly come back to budgeted plan levels. It is anticipated that a budget amendment will be required at year end to properly fund the Signature projects from the Signature reserves. Taking into consideration the remaining calendar 2020 transactions and District contingent reserves which are detailed below, it is anticipated that there will be \$1,138 K in unallocated funds before December collections, a four-month safety factor.

Revenue

As of May 31st, the District has collected 99 % of the assessments. Additionally the District has already collected \$28 K in June, taking the year to date collection to 100.2%.

Expenses

The General Fund for normal operations shows a favorable position against budget of \$ 127 K as of May 31st, due principally to the timing of billings vs expenditures. Project-driven expenses, minus Signature projects, show a positive timing variance of \$ 38 K chiefly due to the timing of expenditures.

Cash Flow Projections for Calendar 2020

(Shown in \$ 000)

Sources of Funds

Cash Balance 5/31/20	\$ 4,820	
Collected a/o 6/27/20	28	
Collections prior to December receipts	4	
Total Sources of Funds		\$ 4,852

Uses of Funds

Balance FY 19-20 expenses	(\$ 1,046)	
Signature Expenses	(454)	
Weather Related Reserves	(400)	
Palm & Tree Replacements	(200)	
Community-Wide Wall & Monument	(100)	
Pond Improvement Reserves	(700)	
1st Qtr FY 20-21 expenses	(679)	
Infrastructure Replacement Contingency	(135)	
Total Uses of Funds		(\$ 3,988)
Projected Funds before December, 2020 receipts		\$ 1,138

Frequently Asked Questions

FAQ *Is the interest provided in the financial statements only an estimate based on the fluctuating market value of the CDD's investments or is it funds actually received by the CDD?*

- *What interest is included in the \$38K displayed this month on the P&L?*
- *Is the interest displayed on the Check Register all that has actually been received?*

All interest revenue displayed in the financial statements, represents funds that have been received by the CDD; at no time is interest revenue an estimated figure.

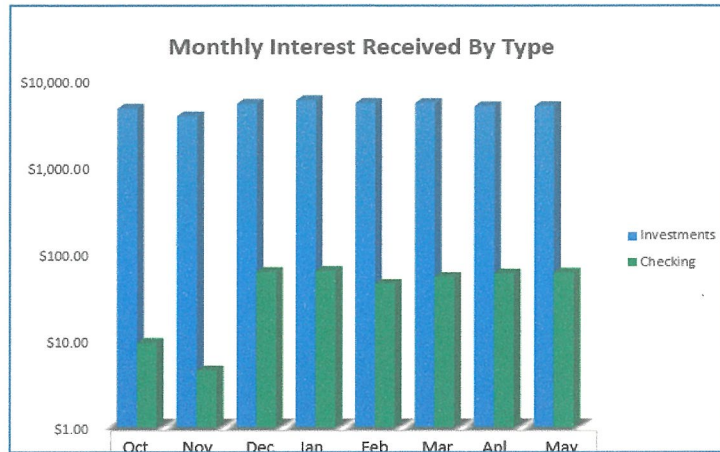
The CDD receives interest income from two sources:

- The investments made via the *Insured Cash Sweep* service, which pays at the rate of 1.3%
- The CDDs operating checking account which pays at a variable rate; it is currently paying at the rate of .25%

The *Insured Cash Sweep* account interest is combined with the interest derived from the checking account and the total of the two sources is displayed on the P & L each month. The funds remain in their respective accounts.

	Investments	Checking
	\$4,458.95	\$9.18
	\$3,643.10	\$4.44
	\$5,050.22	\$59.94
	\$5,531.82	\$61.13
	\$5,159.48	\$43.88
	\$5,147.41	\$52.70
	\$4,726.12	\$57.49
	<u>\$4,736.93</u>	<u>\$58.66</u>
	\$38,454.03	\$347.42

The graphic below displays the receipts by month. (The scale is logarithmic-base 10 otherwise the checking account would barely show.)



FINANCIAL STATEMENTS

**Tampa Palms CDD
Balance Sheet
May 31, 2020**

GENERAL

ASSETS:

CASH - Operating Account	\$	80,147
PETTY CASH		500
INVESTMENTS:		
Excess Fund Account- Sunshine Bank		4,856,777
ACCOUNTS RECEIVABLE		-
RECEIVABLE FROM TAMPA PALMS HOA		1,347
PREPAID ITEMS		-
TOTAL ASSETS		<u><u>\$ 4,938,771</u></u>

LIABILITIES:

ACCOUNTS PAYABLE	\$	113,332
ACCRUED EXPENSES		5,496

FUND BALANCE:

NON-SPENDABLE		-
RESTRICTED		-
UNASSIGNED:		4,819,943
TOTAL LIABILITIES & FUND BALANCE		<u><u>\$ 4,938,771</u></u>

Tampa Palms CDD
General Fund
Statement of Revenue, Expenditures and Change in Fund Balance
For the period from October 1, 2019 through May 31, 2020

	BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	FAVORABLE (UNFAVORABLE) YTD VARIANCE
REVENUES				
SPECIAL ASSESSMENTS ON ROLL (Gross)	\$ 2,737,595	\$ 2,709,812	\$ 2,709,812	\$ -
DISCOUNT-ASSESSMENTS	(109,504)	(103,655)	(103,655)	-
INTEREST	55,000	36,667	38,801	2,134
EXCESS FEES	15,000	6	6	-
MISCELLANEOUS REVENUE	1,200	600	600	-
CARRY FORWARD BALANCE	15,000	-	-	-
TOTAL REVENUES	2,714,291	2,643,429	2,645,564	2,134
EXPENDITURES				
ADMINISTRATIVE:				
PERSONNEL SERVICES				
BOARD OF SUPERVISORS	11,000	7,333	4,400	2,933
FICA	5,810	3,873	8,262	(4,389)
FUTA/SUTA + PAYROLL FEES	5,024	3,349	882	2,467
<i>S/T PERSONNEL SERVICES</i>	21,834	14,556	13,544	1,012
PROFESSIONAL SERVICES				
ATTORNEYS FEES	10,000	6,667	1,339	5,328
ANNUAL AUDIT	6,813	5,900	5,900	-
MANAGEMENT FEES	67,369	44,913	44,067	846
TAX COLLECTOR	54,752	52,083	52,083	-
ASSESSMENT ROLL	10,050	10,050	10,050	-
<i>S/T PROFESSIONAL SERVICES</i>	148,984	119,612	113,439	6,174
ADMINISTRATIVE SERVICES				
DIRECTORS AND OFFICER INSURANCE	3,685	3,685	2,649	1,036
MISCELLANEOUS ADMINISTRATIVE SERVICE	12,000	8,000	6,835	1,165
<i>S/T ADMINISTRATIVE SERVICES</i>	15,685	11,685	9,484	2,201
TOTAL ADMINISTRATIVE	186,503	145,853	136,467	9,387
FIELD/OPERATIONS SERVICES:				
FIELD MANAGEMENT SERVICES:				
DISTRICT OPERATING STAFF	172,343	114,895	107,782	7,113
PARK ATTENDANTS	81,000	54,000	37,977	16,023
PARK PATROL	69,014	46,009	47,439	(1,430)
FIELD MANAGEMENT CONTINGENCY	20,800	13,867	6,270	7,597
<i>S/T FIELD MANAGEMENT SERVICES</i>	343,157	228,771	199,468	29,304
GENERAL OVERHEAD:				
INSURANCE	12,516	12,516	11,121	1,395
INFORMATION SYSTEMS (TEL & SECURITY)	23,766	15,844	11,604	4,240
WATER	14,560	9,707	20,012	(10,305)
REFUSE REMOVAL (SOLID WASTE)	7,280	5,460	8,702	(3,242)
ELECTRICITY	110,000	64,333	65,134	(801)
STORMWATER FEE	3,938	3,938	3,041	897
MISCELLANEOUS FIELD SERVICES	13,000	8,667	5,788	2,879
<i>S/T GENERAL OVERHEAD</i>	185,060	120,465	125,402	(4,937)
LANDSCAPE MAINTENANCE STANDARD				
LANDSCAPE AND POND MAINTENANCE	1,041,153	694,102	644,134	49,968
LANDSCAPE MONITORING FEE	18,720	12,480	12,600	(120)
LANDSCAPE AND REPLACEMENT	93,600	62,400	49,154	13,246
<i>S/T LANDSCAPE MAINTENANCE</i>	1,153,473	768,982	705,888	63,094
LANDSCAPE MAINTENANCE NEW & ENHANCED				
PROPERTY MOWING	94,640	63,093	51,125	11,968
COUNTY POND	26,000	17,333	7,680	9,653
NPDES POND PROGRAM	45,000	30,000	29,310	690
<i>S/T LANDSCAPE NEW & ENHANCED</i>	165,640	110,427	88,115	22,312

**Tampa Palms CDD
General Fund
Statement of Revenue, Expenditures and Change in Fund Balance
For the period from October 1, 2019 through May 31, 2020**

	<u>BUDGET</u>	<u>BUDGET YEAR-TO-DATE</u>	<u>ACTUAL YEAR-TO-DATE</u>	<u>FAVORABLE (UNFAVORABLE) YTD VARIANCE</u>
FACILITY MAINTENANCE:				
IRRIGATION SYSTEM	101,148	67,432	66,181	1,251
FOUNTAIN	25,754	17,169	13,147	4,022
FACILITY MAINTENANCE	85,493	56,995	51,304	5,691
MOTOR FUEL & LUBRICANTS	-	-	-	-
JANITORIAL/PARK SUPPLIES	2,600	1,733	3,935	(2,202)
<i>S/T FACILITY MAINTENANCE</i>	<u>214,995</u>	<u>143,330</u>	<u>134,567</u>	<u>8,763</u>
TOTAL FIELD OPERATIONS/SERVICES	<u>2,062,325</u>	<u>1,371,975</u>	<u>1,253,440</u>	<u>118,535</u>
TOTAL NORMAL OPERATIONS	<u>2,248,828</u>	<u>1,517,828</u>	<u>1,389,907</u>	<u>127,922</u>
PROJECT DRIVEN EXPENDITURES				
SIGNATURE TP 2017	18,676	12,451	52,481	(40,030)
RENEWAL AND REPLACEMENT & DEFERRED MTC	195,000	130,000	112,538	17,462
CAPITAL PROJECTS	195,000	130,000	107,807	22,193
NPDES/CLEAN WATER	56,787	37,858	39,184	(1,326)
TOTAL PROJECT DRIVEN EXPENDITURES	<u>465,463</u>	<u>310,309</u>	<u>312,010</u>	<u>(1,701)</u>
TOTAL NORMAL OPERATIONS AND PROJECT DRIVEN EXPENDITURES	<u>2,714,291</u>	<u>1,828,137</u>	<u>1,701,917</u>	<u>126,220</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	-	815,292	943,647	128,357
FUND BALANCE - BEGINNING	-	-	3,876,296	3,876,296
FUND BALANCE - ENDING	<u>\$ -</u>	<u>\$ 815,292</u>	<u>\$ 4,819,943</u>	<u>\$ 4,004,652</u>

FINANCIAL SUMMARY

Tab 3 C

**TAMPA PALMS CDD
FINANCIAL SUMMARY THRU MAY 31, 2020
GENERAL FUND**

(Shown in \$)	<u>Normal Operations</u>	<u>Non-Operating Project Driven</u>	<u>Total As Reported</u>
<u>Revenues</u>			
Operating	\$2,162,959		\$2,162,960
<u>Non Operating</u>			
Capital Projects		\$185,630	185,630
Renewal & Rel		\$185,630	185,630
Signature 2017		\$17,779	\$17,779
NPDES		\$54,157	\$54,157
Excess Fees	6		6
Interest	38,801		38,801
Misc Rev	600		600
Carry Forward Bal *			
Total	\$ 2,202,366	\$ 443,197	\$ 2,645,564
<u>Expenses</u>			
Operations	\$ 1,389,907		1,389,907
<u>Non Operating</u>			
Renewal & Rel		112,538	112,538
NPDES/EPA		39,184	39,184
Capital Projects		107,807	107,807
TP Signature 2017		<u>52,481</u>	<u>52,481</u>
Total	\$1,389,907	\$312,010	\$1,701,917
Excess Revenue Vs Expenses	812,459	131,187	\$ 943,647

**TAMPA PALMS CDD
FINANCIAL SUMMARY THRU MAY 31, 2020
GENERAL FUND**

<u>General Fund</u>	5/31/2020	(\$000)
Cash		81
Cash Equivalent (Excess Cash ICS)		4,857
Due From TPOA		1
Prepaid Amounts		0
Total		\$ 4,939
Less:		
Payables		113
Accrued Expenses		5
	Net Cash 5/31/2020	\$ 4,820
Allocation for:		
Weather Damage		400
Community-Wide Wall & Monument		200
Tree & Palm Replacement		100
Pond Improvements		700
1st Qtr FY 2020-21 Expenses Operations		679
Infrastructure Replacement Contingency		135
TP Signature Projects (unspent)		454
	Adjusted Net Cash	\$ 2,152

Forecast

(\$ 000)	2019-20 Fiscal Year		Monthly Bal
	<u>Receipts</u>	<u>Expenses</u>	
Jun			
CDD Operations	23	255	
R&R	2	38	
NPDES	1	10	
Signature Projects	0	65	
Capital Projects	2	21	
Total	28	389	\$ 1,791
Jul			
CDD Operations	2	195	
R & R	0	14	
NPDES	0	8	
Signature Projects	0	80	
Capital Projects	0	12	
Total	2	309	\$ 1,484
Aug			
CDD Operations	2	195	
R & R	0	16	
NPDES	0	8	
Signature Projects	0	70	
Capital Projects	0	16	
Total	2	305	\$ 1,181

* Palm Treatment and Replacement of Both Palms and Trees Identified as Future Liability

**TAMPA PALMS CDD
APRIL 30, 2020
GENERAL FUND**

(\$000)	Prior Year Collected	Current Year Collected \$	Current Year Collected %	Variance % Fav (Unfav)
October				
November	14%	376	14%	0%
December	92%	2,388	91%	-1%
January	94%	2,475	94%	0.0%
February	96%	2,512	96%	0.0%
March	97%	2,537	97%	0.0%
April	99%	2,579	98%	-0.9%
May	99%	2,606	99%	0.0%
June	100.2%			
July	100.2%			-
August	100.3%			-
September	100.3%			
Year End				
<u>Total Assessed (Net Discount)</u>		\$2,628		

PROJECT DRIVEN REPORTS

Tab 3D

Summary- Project Driven Expenses

Seven Months Ending May 31, 2020

Operating Capital Projects	(\$000)
<u>Sources of Funds</u>	
FY 2019-20 Budget	\$195
<u>Uses of Funds</u>	
Spent Thru 5/31/2020	108
Total Funds Under Consideration	\$0
Budget Available as of 5/31/2020	\$87
Renewal & Replacement	
<u>Sources of Funds</u>	
FY 2019-20 Budget	195
<u>Uses of Funds</u>	
Spent Thru 5/31/2020	113
Total Funds Under Consideration	\$0
Budget Available as of 5/31/2020	\$82
TP Signature Projects	
<u>Sources of Funds*</u>	
FY 2019-20 Budget	\$19
<u>Uses of Funds</u>	
Spent Thru 5/31/2020	\$52
Total Funds Under Consideration	\$453
Budget Available as of 9/30/2020*	-\$487

* Additional Signature funds \$487K available to be brought forward when needed

**Capital Projects 2019-20
Budget Monitor**

31-May-20			
(\$000)	Current Projects	Spent 2019-20	Pending Commitments
Tampa Palms Signature Projects (BB Downs)			
Consulting Services	31	7	20
Irrigation	20		20
Main Entry Restorations	173	36	137
Area 2 Pond			15
Bruce B Downs Improvements	267		262
Sub-Total TP Signature 2017	\$506	\$52	\$453
Capital Projects			
Consulting Services			
Irrigation Systems		10	
Parks		6	
Landscape & Lighting		84	
Signs, Infrastructure & Lighting		8	
Sub-Total Capital Projects	\$0	108	\$0
Total TP Signature 2017 & Standard Capital Projects		\$160	\$453

**Capital Projects Signature Projects
FY 2019-20**

Tampa Palms Signature Projects (BB Downs)	Current Projects	Spent A/O 5/31/2020	Pending Commitments
Consulting Services			
Restoration Designs	24,000	10,110	13,890
Survey & Staking	7,000	1,210	5,790
<i>Sub Total</i>	<u>31,000</u>	<u>11,320</u>	<u>19,680</u>
Irrigation			
Area 1 & 2 Irrigation (Incl BB Downs)	20,000		20,000
<i>Sub Total</i>	<u>20,000</u>		<u>20,000</u>
Main Entry Restorations			
Area 1 Entry Landscape (Phase II)	77,513		77,495
Area 2 Landscape Phase II	25,000	20,478	4,522
Area 2 Landscape (TP Blvd & Amberly Phase II)	20,000		20,000
Area 2 Pond Landscape & Wayfinding	50,000	15,303	34,697
<i>Sub Total</i>	<u>172,513</u>	<u>35,781</u>	<u>136,732</u>
Area 2 Pond			
Littoral Plantings & Noxious Removal			
Area 2 Pond Landscape -Bank Repairs	15,000		15,000
<i>Sub Total</i>	<u>15,000</u>		<u>15,000</u>
Bruce B Downs Improvements			
Area 1 Adl Trees	22,000	5,380	16,620
Cypress Creek to Power Corridor (Walls)	245,000		245,000
<i>Sub Total</i>	<u>267,000</u>	<u>5,380</u>	<u>261,620</u>
Sub-Total Tampa Palms Signature	505,513	\$52,481	453,032
Normal Capital Projects			
	Current Projects		Pending Commitments
Irrigation Systems			
VFD Pump Drive Area Area 2		6,924	
Area 1 Pump Station Filter New Discs		2,847	
<i>Sub Total</i>	<u>0</u>	<u>9,771</u>	<u>0</u>
Parks			
Cozy Dome Climber		4,525	-
Benches - Oak Park (3) Deposit		1,596	
<i>Sub Total</i>	<u>0</u>	<u>6,121</u>	<u>-</u>
Landscape & Lighting			
Bricks & Construction for Sanctuary Wall Bed		17,514	
Drainage Mgmt - Phase I & 2 TP Blvd		66,421	
<i>Sub Total</i>	<u>-</u>	<u>83,935</u>	<u>-</u>
Signs, Infrastructure & Lighting			
Drainage Easement Reconstrucion		7,980	
<i>Sub Total</i>	<u>0</u>	<u>7,980</u>	<u>0</u>
Sub-Total Normal Capital Projects	\$0	\$107,807	\$0
Total TP Signature & Standard Capital Projects		\$160,288	\$453,032

CHECK REGISTER

Tab 3 E

**TAMPA PALMS CDD
CASH REGISTER
FY 2020**

Date	Num	Name	Memo	Receipts	Disbursements	Balance
04/30/2020			EOM BALANCE	373,134.49	133,669.30	327,327.42
05/01/2020	8427	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - May		6,337.61	320,989.81
05/04/2020	8428	ABM Landscape & Turf Services	Landscape Maint - FEB		50,817.00	270,172.81
05/04/2020	8429	Arete Industries	DEPOSIT ADVANCE PAYMENT FOR TRADITIONAL BENCH		1,596.00	268,576.81
05/04/2020	8430	DOUGLAS CLEANING SERVICES	April - CDD Cleaning #2		335.00	268,241.81
05/04/2020	8431	MARY-MARGARET WILSON	Field Mgmt - May		8,995.00	259,246.81
05/04/2020	8432	Southwest Florida Water Mgmt District	Waste Use Permit #7883		185.00	259,061.81
05/04/2020	8433	Straley Robin Vericker	Legal Services thru 4/15/2020		152.00	258,909.81
05/05/2020	8434	Arete Industries	50% of Deposit Granite Cleaning		4,342.50	254,567.31
05/05/2020	8435	CLEAN SWEEP SUPPLY COMPANY	paper products		46.50	254,520.81
05/05/2020	8436	FRONTIER COMMUNICATIONS	Hampton Pk FIOS - 4/22 - 5/20		155.97	254,364.84
05/05/2020	8437	METZGER & WILLARD, INC	Survey, Layout & Calculations of Wayfinding Sign		880.00	253,484.84
05/05/2020	8438	REPUBLIC SERVICES	5/1 - 5/31 - Solid Waste		1,018.45	252,466.39
05/05/2020	8439	VERIZON	Phone Mar/Apr		227.44	252,238.95
05/05/2020	8440	Zeno Office Solutions, Inc.	Contract pages charge 3/25 - 4/24		23.18	252,215.77
05/05/2020	8441	AT&T	Long distance Mar/Apr		282.49	251,933.28
05/05/2020			Deposit	14,123.00		266,056.28
05/08/2020	050820DD	DOROTHY COLLINS	4/6 - 4/19 - D. Collins P/R		2,309.18	263,747.10
05/08/2020	050820ACH	Innovative Employer Solutions	3/23 - 4/5 - D. Collins P/R		880.30	262,866.80
05/08/2020	8442	Straley Robin Vericker	Legal services		167.50	262,699.30
05/11/2020	8443	F L D L J C	Ghipping		153.73	262,545.57
05/11/2020	8444	FLIGHT OF ANGELS	Courier Svc 4/8/20		28.00	262,517.57
05/11/2020	8445	FLORIDA FOUNTAIN MAINTENANCE, INC	Frtm Maint - April/Turnbury		130.00	262,387.57
05/11/2020	8446	FRONTIER COMMUNICATIONS	Hampton Pk Phone		637.04	261,750.53
05/11/2020	8447	HOOVER PUMPING SYSTEMS	#1 VFD Replacement Complete SRC		6,924.21	254,826.32
05/11/2020	8448	LOWE'S	Supplies		930.90	253,895.42
05/11/2020	8449	OLM, INC	Landscape Insp- 4/1		1,575.00	252,320.42
05/11/2020	8450	POPE'S WATER SYSTEMS, INC	Backflow w/drain needs clamped replaced		191.25	252,129.17
05/11/2020	8451	SECURITAS SECURITY SERVICES USA, INC	Security guards		3,716.70	248,412.47
05/11/2020	8452	TERMINEX	Pest Control		142.00	248,270.47
05/12/2020	8453	GILL, WAYNE	Hampton Park Racket Ball Ct pressure wash		450.00	247,820.47
05/19/2020	8454	CINTAS	Safety Mats -4/23		61.57	247,758.90
05/19/2020	8455	CLEAN SWEEP SUPPLY COMPANY	paper products		46.50	247,712.40
05/19/2020	8456	ESD WASTE2WASTER, INC	Pump Maint - May		300.00	247,412.40
05/19/2020	8457	FLORIDA FOUNTAIN MAINTENANCE, INC	Fountain Maint - May		417.38	246,995.02
05/19/2020	8458	FRONTIER COMMUNICATIONS	Amberly Pk Phone - May		233.72	246,761.30
05/19/2020	8459	GRAU & ASSOCIATES	Audit FY 9/30/2019		3,400.00	243,361.30
05/19/2020	8460	HOOVER PUMPING SYSTEMS	Pump maintenance		2,427.06	240,934.24
05/19/2020	8461	IRON MOUNTAIN	5/1 - 5/31 - Records Storage		283.30	240,650.94
05/19/2020	8462	SUNSHINE STATE ONE CALL F FLORIDA	Dig Tickets - 0342020		27.13	240,623.81
05/19/2020	8463	TAMPA ELECTRIC	Summary Bill - May		596.90	240,026.91
05/22/2020	05222020DD	DOROTHY COLLINS	4/20 - 5/3 - D. Collins P/R		2,309.17	237,717.74
05/22/2020	05222020ACH	Innovative Employer Solutions	4/20 - 5/3 - D. Collins P/R		880.32	236,837.42
05/28/2020	8464	MARY-MARGARET WILSON	Field Mgmt - June		8,995.00	227,842.42
05/28/2020	540	CITY OF TAMPA UTILITIES	Water Utilities - May		3,099.26	224,743.16
05/28/2020	ACH52820	Harland Clarke	Checks		318.77	224,424.39
05/29/2020	8465	ABM Landscape & Turf Services	Landscape Maint / Mowing		111,145.10	113,279.29
05/29/2020	8466	ADB Landscaping Materials, Inc	Plant materials		4,475.80	108,803.49
05/29/2020	8467	ADVANCED ENERGY SOLUTION OF	Res & HP cameras repair		577.80	108,225.69
05/29/2020	8468	CINTAS	Safety mats		184.71	108,040.98
05/29/2020	8469	CLEAN SWEEP SUPPLY COMPANY	paper products		216.25	107,824.73
05/29/2020	8470	FRONTIER COMMUNICATIONS	CDD Phone		687.83	107,136.90
05/29/2020	8471	HOOVER PUMPING SYSTEMS	Area 1 Repl filter discs		2,847.36	104,289.54
05/29/2020	8472	INSECT I.Q., INC	Insect Removal		325.00	103,964.54
05/29/2020	8473	OLM, INC	Landscape Insp- 5/1		1,575.00	102,389.54
05/29/2020	8474	REPUBLIC SERVICES	6/1 - 6/30 - Solid Waste		1,018.45	101,371.09
05/29/2020	8475	SECURITAS SECURITY SERVICES USA, INC	Security guards		3,686.58	97,684.51
05/29/2020	8476	Straley Robin Vericker	Legal Services thru 05/15/2020		471.00	97,213.51
05/29/2020	8477	TAMPA PALMS OWNERS ASSOCIATION	Park Attendants - FY 2019-2020 - 2nd Quarter		16,988.88	80,224.63
05/29/2020	8478	XEROX FINANCIAL SERVICES	Copier Lease - June		136.35	80,088.28
05/31/2020		Center State Bank	Interest	58.66		80,146.94
05/31/2020			EOM BALANCE	14,181.66	261,362.14	80,146.94

STRATEGIC PLANNING

2020 FOCUS

Focus For 2020

- Secure, as best that can be done, the Tampa Palms community for (1) the protection of residents in CDD-owned locales during the Covid 19 Crises and (2) the workers who support Tampa Palms, specifically the ABM staffs in CDD buildings
- Advance and monitor projects critical to Tampa Palms which are dependent on the City of Tampa:
 - Protection of the wetland and securing stormwater flow
 - Repaving of Tampa Palms Blvd. (Design FY 2019-20 / work FY 2020-21).
 - Restoration of additional portions of the bike path w/ in Tampa Palms
- Complete Signature projects restoring and rebranding Tampa Palms.
- Monitor plans for expansion of I-75 adjacent to Tampa Palms to understand and find means to mitigate damage to the community.



STRATEGIC PLANNING

	<u>Next Step</u>	<u>Date</u>	<u>Responsible</u>
I. Signature Projects			
1) General Progress & Timeline			
a) Progress	Report To Board	Jul	Staff
2) Entrance Pond			
a) Pond Perimeter Platings / Pod Levels	Review Progress	Jul	Staff
3) Community Entrances			
a) Tampa Palms Blvd - Area 1 Propose Planting Plan	Progress	Jul	Staff
b) Wayfinding Sign (Grace) Provide Update	Progress Report	Jul	Staff/Soley
II Capital Projects			
1) Wayfinding & Misc. Signs			
a) Sanctuary Wall	Update Board	Jul	Staff/Soley

	<u>Next Step</u>	<u>Date</u>	<u>Responsible</u>
2) Lake Fountains Review	Review	Nov	Staff/Soley
a) Board update			
III Landscape Assets			
1) Assessment YTD Weather Impacts	Report To Board	On Going	Staff
2) Village Entry & Blvd Restorations			
a) Plans / Direction	Report To Board	Jul	Staff
b) Palm Tree Pests	Report To Board	Aug	Staff
c) Sanctuary Wall	Report To Board	Jul	Staff
3) Irrigation			
a) Water Use Permit	Report To Board	Jul	Staff
b) Well Pump Area 2	Report To Board	Jul	Staff
4) LED Landscape Lighting			
a) Phase III	Future Consideration	TBD	Staff
IV Park Reviews			
1) Park Inspections & Restorations			
a) Park Status Report	Report	Jul	Staff
V. Misc and Local Government			
a) CDD Focus 2020	Report To Board	Jul	Staff
b) Paving- Tampa Palms Blvd [COT]	Monitor	Jul	Staff
c) New Lanes I-75 [FDOT]	Announce PD&E Public Meeting	Future	FDOT Staff
d) Multi-Modal Path Repaving [COT]	Report To Board	Future	Staff

EVENTS

Tab 4H

TP CDD Planning Horizon

July, 2020

FY 2019 -20

- Covid19 Crises
- Landscape Renewal Continues (10 Year Cycle)
- Possible Express Lanes For I-75 Adjacent To Tampa Palms (Next Meeting May 2020)
- ADA Review For CDD Parks
- Repave TP Blvd w/ Complete Streets Design (Project Design)
- Expansion New Tampa Rec Center (In Progress)
- New Sensory Friendly Park –? Location
- USF School of Public Affairs Study of New Tampa Business Climate - Feedback
- Additional Jogging Path Repairs
- Election Primary (August 2020)

FY 2020-21

- Prepare Covid19 Re-emergence (Fall & Winter)
- Additional Jogging Path Repairs
- Repave TP Blvd w/ Complete Streets Design (? Delayed)
- SWWMD Permit (WUP) Due
- General Election

SIGNATURE
SPENDING
PLAN

Tab 41

Update Signature Mitigation Projects

This report is filed monthly to update the Board Members as to the status of funds - both availability and commitment - for the Signature Tampa Palms projects.

Funds Available A/O Fiscal Year 2019 -20

\$ 506K

Work in Progress or Anticipated A/O July, 2020 Meeting



Opening Balance/Available	FY 2013-14 \$1,330,480	FY 2014-15 \$1,043,490	FY 2016-18 \$1,287,907	FY 2018-19 781762	FY 2019-20 \$505,513 In Progress
Consulting Svcs			\$32,005	\$7,809	\$31,000
Irrigation Relocation	\$93,000				
Irrigation- New Install & Repairs		\$55,000	\$95,000	\$19,472	\$20,000
Area 1- Entry Streetlights			\$20,000	Complete	
Area 1 & 2 Pillars, Fencing & Lighting			\$882	\$73,534	
Area 1- Landscape Entry Median (Phase 1)				Complete	
Area 1 Entry - Landscape Phase II)				\$71,632	\$77,513
Area 2- Entry Streetlights			\$14,475	Complete	
Area 2 Pillars, Fencing & Lighting			\$26,323		
Area 2 Entry - Median Landscape (Phase 1)			\$55,000	Complete	
Area 2 Entry - Landscape (Phase II)			\$33,000		\$45,000
Area 1 & 2 Median Electrical Restoration			\$36,000	Complete	
Area 1 & 2 Wall Replacements/Repairs			\$15,000		\$245,000
Amberly (1) Entrances (Monument Area)			\$55,000	\$47,447	
Area 2 Entry Pond Area					\$37,000
Area 2 Entry Pond - Landscape Phase 2				\$50,425	
Area 2 Entry Pond - Tree Buffer			\$85,000	Complete	
Area 2 Entry Pond - Fountain & Fountain Lights			\$21,460	Complete	
Area 1 - Landscape & Irr Welcome -Amberly			\$55,000	Complete	
Area 2 - Landscape BB D (Incl Wayfinding)					\$50,000
Area 2- Landscape Amberly To Bridge			\$20,000	\$5,930	
Optional Lights					
Area 2 Entry- Roadway Bricks*			\$142,000	Complete*	
BB Downs Fencing Upgrade (Black)*	193,990				
S/T By Fiscal Year	\$286,990	\$55,583	\$706,145	\$276,249	\$505,513
Total All Projects	Actual	Actual	Actual	Actual	Estimate

MINUTES

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**MINUTES OF MEETING
TAMPA PALMS
COMMUNITY DEVELOPMENT DISTRICT**

10 The Regular Meeting of the Board of Supervisors of the Tampa Palms Community
11 Development District was held on Wednesday June 10, 2020 at 6:00 p.m. at the Compton Park
12 Recreation Building, 16101 Compton Drive, Tampa, Florida.

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FIRST ORDER OF BUSINESS - Welcome & Roll Call

19 Mr. Field called the meeting to order.

20 The Board members and staff introduced themselves for the record.

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Present

Gene Field	Chairman
Jim Soley	Vice Chairman
Jake Schoolfield	Supervisor

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Present Via Zoom (Board Members)

Jessica Vaughn	Supervisor
Mike Gibson	Supervisor
Jake Schoolfield (By phone)	Supervisor

Also present were:

Maggie Wilson	Consultant/Resident
Warren Dixon	TPOA Business Consultant
Brian Koerber	TPOA Property Manager
John Angeli	Wyndham resident
Michael Fernandez	Non-resident

Mr. Field established that a quorum, as modified by the Governor's Executive Order,
of the Board was present.

Pledge of Allegiance

Mr. Soley led the recitation of the Pledge of Allegiance.

SECOND ORDER OF BUSINESS – Strategic Planning Review

Mr. Field reviewed the most current strategic plans, noting that the focus is on those
issues which have the most immediate impact.

1 The full strategic plans and significant events were included in the advance Board
2 Package; a copy of which is attached hereto and made a part of the public record.

3

4 **THIRD ORDER OF BUSINESS - Supervisor Comments.**

5 There being none, the next item followed.

6

7 **FOURTH ORDER OF BUSINESS – Public Comments**

8

9 John Angeli attended and provide an write-up and proposed Resolution for the Board
10 to approve, the Resolution stated the CDD supported a provate NextDoor Group’s attempts to
11 have the City of Tampa assume full development and redevelopment of the a trail along the
12 power corridor which runs through Tampa Palms.

13 Gene Field noted that the Board does not consider issues not presented in advance of
14 the meeting in order to make the best decisions and Ms. Wilson noted that all Resolutions are
15 presented to the attorney for consideration prior to any vote to approve. The matter was put
16 aside for this meeting.

17 Michael Fernandez (not a resident) came to file a demand for an apology for his lady
18 friend (not a resident) who without authorization or even notice arrived at Hampton Park for
19 an event she scheduled to include about 20 people which she advised the park staff was an
20 school event for Chiles Elementary.

21 Ms. Wilson noted that all park procedures were followed.

22 The park was closed except for singles tennis

23 No events were being scheduled – even for Tampa Palms residents

24 The woman refused to leave; the park attendant called his supervisor and the protocol was
25 followed. She was warned to leave and if she did not, the police would be called and the police
26 were called.

27 Ms. Wilson stated that when notified she called Chiles and spoke to the principal who
28 stated that there were no school events scheduled, certainly not at Hampton Park. Ms. Wilson
29 stated she then called the park; children were already arriving. She stated she spoke to the
30 police officer who was very cooperative and agreed to keep kids off the playground and
31 separated as best he could. Ms. Wilson next spoke to the “teacher” and told “teacher” that in
32 order to best serve the children, they were not going to be asked to leave but the park is not a

1 public park. The “teacher” said she was a resident, gave a false name and a false address. The
2 “teacher” was later identified by Tampa Palms parents who were annoyed their children cannot
3 use the park but others were in the park.

4 No apology was provided.

5

6 **FIFTY ORDER OF BUSINESS - Approval of the May, 2020 Minutes**

7

8 On MOTION by Mr. Soley, SECONDED by Mr. Gibson WITH ALL IN FAVOR, the Board
9 approved the Minutes of the May, 2020 Board Meeting.

10

11 **SIXTH ORDER OF BUSINESS - Approval of District Disbursements**

12

13 Mr. Field noted that the check register had been reviewed.

14 On MOTION by Mr. Soley SECONDED by Mr. Schoolfield WITH ALL IN FAVOR, the
15 Board approved the Disbursements for the month ending April 30, 2020 in the amount of
16 \$133,669.30.

17

18 A copy of the Board Financial Analysis, Financial Statements and Check Register are attached
19 hereto and made a part of the public record.

20

21 **SEVENTH ORDER OF BUSINESS – Consultant Reports**

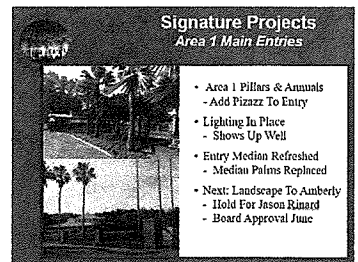
22 ♦ **Signature Projects**

23 Ms. Wilson updated the Board as to the various progress
24 with the various Signature projects, in particular the second entry
25 median for the main Area 2 entrance.

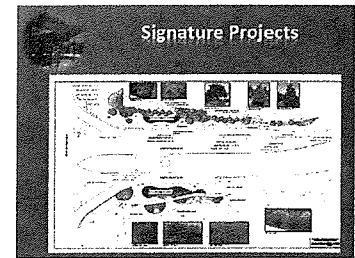
26 Low ground covers were added, along with slightly built-up brick
27 retaining wall to allow planting over the oak roots and new palms.

28 Ms. Wilson reviewed the Area 1 entry noting what has
29 been completed and what needs to be addressed to finish the area
30 which includes buffering the homes along the exit wall and
31 improving the entry, without blocking the view.

32

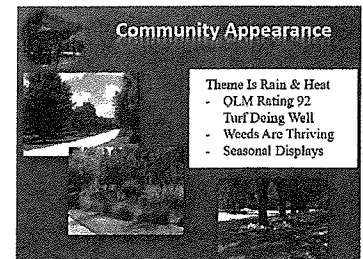


1 Jason Rinard's plan for the area was presented and
2 discussed in detail as to types of plants and locations. After
3 discussion it was agreed that based on the plan being within the
4 budgeted amount for the entry and Joe Laird confirming locations
5 (there are utility conflicts) and plant availability, work would
6 proceed.

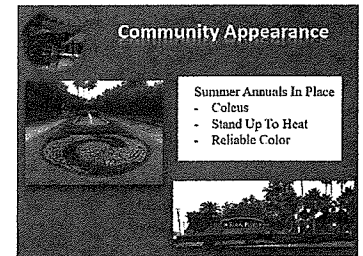


7
8 ♦ **Community Appearance**

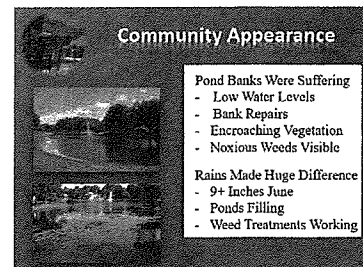
9 Ms. Wilson noted that the Tampa Palms landscape is
10 doing well and that it was rated 92 during the most current OLM
11 inspection. Given the challenges of high heat, Covid-mandated
12 scheduling and minimal rains until the last two weeks, the score
13 speaks well for the ABM team.



14 It was reported that the summer annuals are being
15 installed right now. They are coleus in mixed colors. Coleus are
16 used in the summer and early fall because they are a heat-tolerant,
17 durable annual which has very few disease and insect problems.

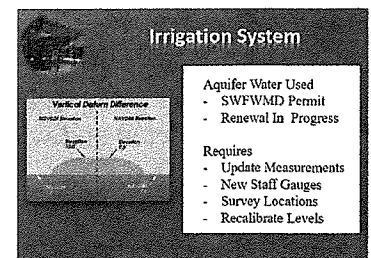


18
19 It was reported that although the ponds remained healthy
20 and noxious weeds are regularly treated, the early summer / non-
21 winter, combined with minimal to no rain from January through
22 mid-May, negatively affected the "look" of many of the ponds.



23 The pond maintenance service is on-site weekly and they
24 properly responding to both weed growth and algae blooms, which are often the result of
25 treating the weeds. Where erosion control is required, ABM is taking steps, most of the time
26 all that is needed is replenishing dirt and sod.

27 The irrigation systems were reviewed and the renewal of
28 the SWFWMD water use permit which is in progress and requires
29 new staff gauges and recalibration of the water levels to meet the
30 NAVD standards.



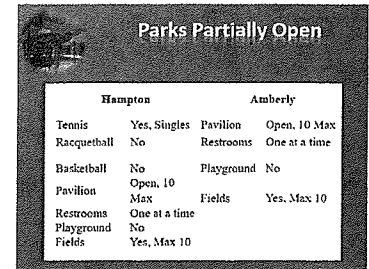
31 This work should be completed by early July.

32

1 ♦ **Park Operations**

2 Ms. Wilson reviewed the amenities that were open and
3 those that remain closed due to Covid mandates.

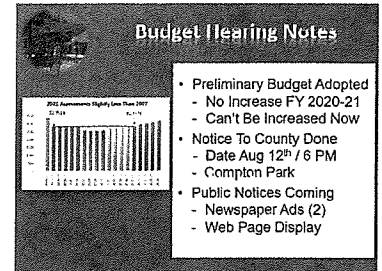
4 She noted that the CDD continues to follow the actions
5 of the City of Tampa in what to open and when and what to leave
6 closed.



	Hampton	Amberly
Tennis	Yes, Singles	Pavilion Open, 10 Max
Racquetball	No	Restrooms One at a time
Basketball	No	Playground No
Pavilion	Open, 10	Fields Yes, Max 10
Restrooms	Max	
Playground	One at a time	
Fields	No	
	Yes, Max 10	

7
8 ♦ **FY 2020-21 Budget Planning**

9 Ms. Wilson re-presented the proposed FY 2020-21
10 Budget for consideration. She noted that the budget was
11 consistent with the multi-year financial model, but was adjust
12 for current conditions and that there was no proposed increase
13 in owner assessments.



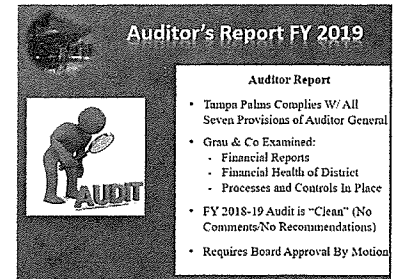
Budget Hearing Notes

- Preliminary Budget Adopted
 - No Increase FY 2020-21
 - Can't Be Increased Now
- Notice To County Done
 - Date Aug 12th / 6 PM
 - Completion Park
- Public Notices Coming
 - Newspaper Ads (2)
 - Web Page Display

14 Ms. Wilson noted that the proposed budget may be lowered but cannot be increased at the
15 Budget Hearing.

16 ♦ **Audit's Report**

17 Ms. Wilson presented the final audit report for 2019
18 noting that it was a no comment, no recommendation audit.
19 Chairman Field spoke on the number of years (18) that the
20 District had received no comment audits and this entails.



Auditor's Report FY 2019

Auditor Report

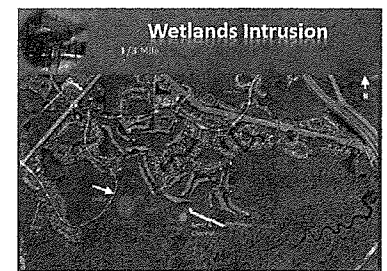
- Tampa Palms Complies W/ All Seven Provisions of Auditor General
- Grau & Co Examined:
 - Financial Reports
 - Financial Health of District
 - Processes and Controls in Place
- FY 2018-19 Audit is "Clean" (No Comments/No Recommendations)
- Requires Board Approval By Motion

21 Ms. Wilson noted that the audit should be approved by
22 motion of the Board.

23 On MOTION by Mr. Soley, SECONDED by Mr. Schoolfield, WITH ALL IN FAVOR, the
24 Board approved the Audit of the FY 2019 Financial Statements.

25
26 ♦ **Wetlands Intrusion**

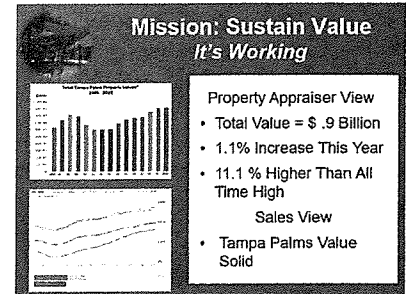
27 Ms. Wilson discussed unpermitted activity in the Tampa Palms
28 wetlands, noting that the TPOA was coordinating activities with
29 the City of Tampa. Mr. Dixon was handling the matter.



30
31
32

1 ♦ **Tampa Palms Value**

2 Ms. Wilson reviewed the value of Tampa Palms
3 property from two perspectives, the Property Appraiser and
4 actual sales as reported by Zillo.



6 **Additional Advanced Board Package Materials:**

7 Information regarding financial reports were included in the Advance Board package;
8 copy of which is attached hereto and made a part of the public record.

10 **EIGHTH ORDER OF BUSINESS – Other Matters**

11 There being none, the next item followed.

13 **NINTH ORDER OF BUSINESS – Public Comments**

14 Don Oneal from Huntington discussed the huge improvements for the Area 2 entry and
15 asked for additional palm pruning which was agreed to by Ms. Wilson for late June to be
16 completed by mid-July.

17 Warren Dixon, Business Manager for the TPOA discussed the issues with the illegal
18 development in the conservation areas.

20 **TENTH ORDER OF BUSINESS - Supervisor Comments**

21 Jim Soley reviewed the urgency with filing for CDD office noting how difficult that is
22 during a time of shutdown but that with three seats up for election, it was important.

24 **ELEVENTH ORDER OF BUSINESS - Adjournment**

25 There being no further business,

27 On MOTION by Mr. Gibson SECONDED by Mr. Schoolfield, WITH ALL IN FAVOR, the
28 meeting was adjourned.

32 **These minutes were done in summation format, not verbatim.*

1 **Each person who decides to appeal any decision made by the Board with respect to any matter*
2 *considered at the meeting is advised that person may need to ensure that a verbatim record of*
3 *the proceedings is made, including the testimony and evidence upon which such appeal is to*
4 *be based.*

5

6 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a**
7 **publicly noticed meeting held on _____.**

8

9

10 _____
Signature

_____ **Signature**

11

12 Lore Yeira

Gene Field

13 **Printed Name**

Printed Name

14 **Title:**

Title:

15 **Assistant Secretary**

Vice Chairperson

16 **District Manager**

Chairperson

COVID UPDATE

Tab 6J

Covid Update For Tampa Palms

There are numerous sources for Covid data and while they differ in display, they all use the same DOH information sources and they all show a sharp rise in cases in Hillsborough County.

The positive Covid cases continue to climb in Hillsborough County (lower chart to the right). For the period 6/20 – 6/27 there was a 123% week over week rise in the number of Covid cases county-wide.

More ominously, the percent of those tested who are found to be positive is also increasing, according to the DOH.

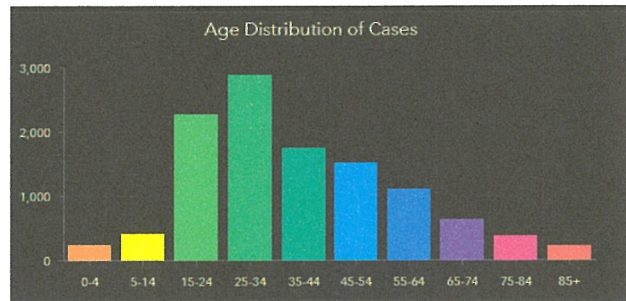
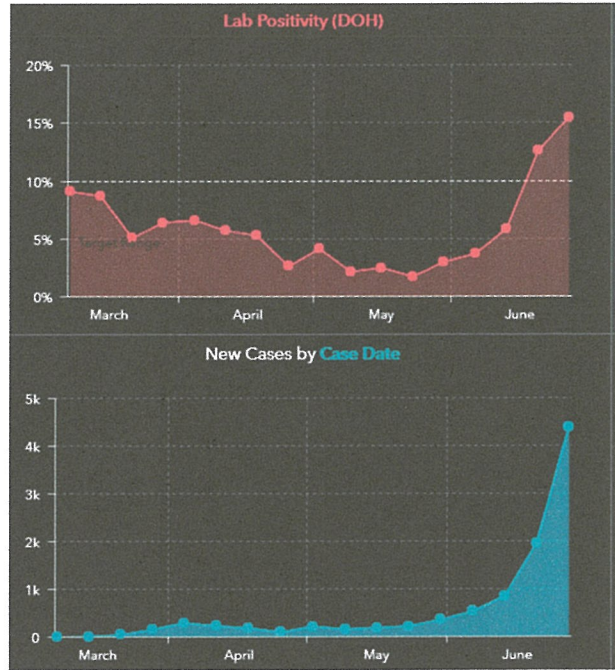
The percent positive tests is currently 15.5%, which is 6% higher than Mar 1st, when testing began and at that time ONLY those who appeared to be ill could get tested.

As of Thursday morning there are 11,807 positive cases since Mar 1st in Hillsborough County.

- 10% admitted to ER
- 6% admitted to hospitals
- 1.2% died
- 88 cases attributable to long term care facilities (staff and patients)

It has been widely noted that there is a rise in the incidence of Covid 19 among the younger age groups.

- Currently the median age in Hillsborough County is 34.
- The state-wide median age is 40



For these reasons, the City of Tampa and Hillsborough County have taken steps to reduce exposures:

- Masks are mandated for all indoor locations, excluding religious services
- Alcohol sale has been suspended for bars, bars are defined as establishments that derive more than 50% of their revenue from alcohol sales.

Tampa Palms has felt the pinch: the County garbage and recycle hauler which serves Tampa Palms and neighboring communities has been hit so hard by the Covid there are insufficient drivers to man the trucks and recycle collection has been suspended. When it will resume is unknown.

The CDD continues its protocols of daily cleaning and sanitizing the park restrooms and CDD office.

SIGNATURE UPDATE

Tab 6K

Signature Updates

Bill Shimer's worst fears about the huge littoral shelf on the Area 2 entry pond have been more than realized.

In the top picture the arrow points to tall cattails that have exploded with growth in the high temperatures and high humidity.



The cattails have been sprayed and the dying plants will be manually removed next week.

The arrows in the lower picture point to noxious weeds that have likewise been sprayed and are dying.



If there were rainfall, these dying plants would submerge and disappear but with no rainfall, they will have to be removed manually. (Cattails would not disappear- even with rainfall.)

That will be done next week as well.



This corner may be jinxed. The brick required for the monument/sign was ordered as soon as the sign was permitted and is at this time still not delivered.

Brick availability from the suppliers is limited. The order is in and if the updates can be believed, the brick should be received by next week and construction will resume.

Of minimal interest, the pillars have been inspected by the City and the construction so far is good.

There is damage to the retaining wall and staff is working to get the County to assist with permitting (need to block a lane at times) and construction drawings.

Finding the appropriate County staff is difficult in a "work remotely" environment and help is being requested from the Commissioner's office.



COMMUNITY APPEARANCE

Tab 6L

Community Appearance

The community continues to display a quality look that is consistent with the brand “Tampa Palms”. The mini-drought and high heat have had almost no impact on the landscape but a more serious effect on the ponds (see below).

Crape myrtles have sprung into action. There are really spectacular displays of crape myrtles that can be seen at the :

- Manchester entrance
- Tremont entrance
- Amberly Drive Area (village areas)

The turf and the shrubs have responded well to the *end of May* fertilizer applications.



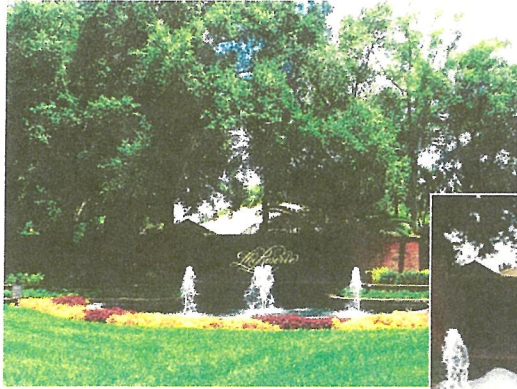
ABM took action to repair the brick planters along the Wyndham wall, across from the Reserve entry.

The bricks were damaged by the contractors placing the communications cables.

It may be necessary to deconstruct these planters in the future for a more thorough repair but mid-pandemic with limited mason availability was not the time to do that. Aesthetically they appear fine at this time.

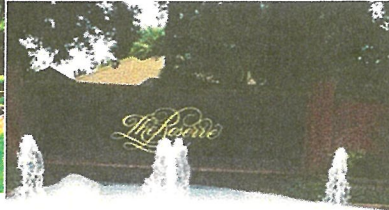


The Reserve fountains are on a roll: we have weeks with no issues, well almost none. The fountains have behaved, local children not so much.



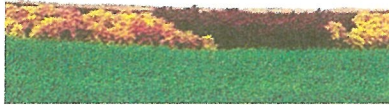
Last Saturday, sometime after midnight and before 4:30 AM, suds were added to the exit fountain.

This is normally a Christmas time treat but boredom and no school may have moved the calendar up a bit.



Fortunately for this time the perpetrators used a "green" detergent, ie low suds production.

When the fountains were observed at 4:30 the bubbles were higher that the Reserve lettering.



By the time it was light enough to take a picture the suds had reduced to almost the level of the sides



The new Canary Isle Palms requested by the Reserve have been planted.

Care was taken to remove and replace substantial soil in an effort to reduce as much as possible the opportunities for ganoderma transmission through the soil.

As can be seen in the background, the other palms at that site are not doing very well.

They have all received special nutrients, in addition to the normal palm fertilizer.



Pond aesthetics are a complicated matter.

Unfortunately the high heat and prior rainfall have had a detrimental effect on the ponds in ways that do not clear quickly and include:

- Noxious plant over- growth
- Algae blooms - both floating and filamentous
- Pond bank erosion

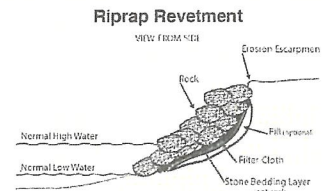
As the pond levels fall treatment in the more shallow ponds has to be suspended, giving rise to even more weed growth. As rain resumes the added problem of an influx of fertilizer-rich stormwater from the villages, provides the perfect conditions for aquatic plants to thrive.

Submerged aquatic plants are treated both with sprays and time release herbicides such as Sonar. As the aquatic plants die, they provide the perfect environment for algae which then floats on or just under the surface. (See right)



The algae can be treated (usually with cuprous sulfate) but that treatment retards the action of some of the long lasting herbicides.... waiting too long to treat the algae makes the pond look unpleasant and treating too soon brings back the noxious plants.

Where pond bank erosion occurs, ABM handles it quickly. Erosion can usually be handled fairly easily with the simple addition of dirt and sometimes riprap with no need for a bulkhead or other structure.



The picture below of the Amberly Park pond shows the fall in water level with several feet of open bank. (No erosion) This is a large pond; some relatively small ones almost go dry.



RESOLUTION REQUEST

Tab 6M

Request For CDD Resolution

A resident of Tampa Palms, John Angeli, attended the June 10th CDD Board meeting and asked the Board to adopt a Resolution that states that the TPCDD supports the *Friends of the Tampa Palms Greenway/Powerline's* (a Nextdoor social media group) recommendation that the City of Tampa assume full development and redevelopment of a "trail" along the power corridor and that the CDD will "take all actions in the furtherance of this Resolution".

Mr. Angeli passed out a two-page document with an explanation and a proposed Resolution.

Upon receipt of the document the chairman noted that the CDD Board takes no action on matters not available in the pre-meeting packet, unless there is an emergency; this process was put in place in order to give the members the opportunity to make the best possible decisions.

Staff noted that District's attorney reviews all Resolutions and this should be referred to John Vericker so the matter was tabled.

Preliminary discussions by staff with three Board members, individually, indicated that the members are (1) concerned that this is not a proper action by the CDD given that the area under discussion is not even within the CDD boundaries, (2) worried about encumbrance of the CDD [and future boards] with such a Resolution and (3) preferring to rely on individual Board members supporting privately, if individual board members wish to do so.

Upon review of the proposed Resolution, Atty John Vericker opined **that adoption of this Resolution does not constitute proper action by the Tampa Palms CDD Board**. This was due to the fact that the area in question is not within the jurisdiction of the Tampa Palms CDD.

Does the Board wish for staff to send a letter to Mr. Angeli advising him of this outcome?

Due to the fact that the CDD Board cannot act on this matter, staff is not providing a review of the memo or Resolution.

That said the proposed Resolution and the accompanying explanatory document contain a number of indications of misunderstanding of facts; some of the most important include:

- The implication that the trail is partially on CDD land (overly broad reference to a single place where the path ends on land tract, intruding for 10-20 feet).
- The reference to a 2013 Walk Bike Study, (which was revised and adopted in 2016, omitting 2013 "plans" to build a path across I 75 and relegating all mention of Tampa Palms paths to "conceptual", not planned or even future)
- The statement in the Resolution that the City *omitted consideration of the special circumstances of the trail* when it annexed Tampa Palms (annexation was 3-5 years before the trail was built)

If any Board member wishes further review, staff will provide it.

The proposed Resolution and the accompanying explanatory document follow.

An Interim Report to the Tampa Palms Community Development District (TPCDD)

June 10, 2020

Introduction. Following several presentations to the TPCDD in 2019, the Supervisors suggested a "private committee" be formed to address neighborhood concerns about the TP Greenway/Powerline. In May, 2020, the Friends of the Tampa Palms Greenway/Powerline (FTPGP) was formed using the Next Door social media app. Members live within Tampa Palms 1 and are self identified supporters. Currently the group has 35 members to whom relevant educational materials and sources of information have been distributed along with interpretation of that data. Members have offered questions, comments and support.

The Trail. It is noteworthy this report focuses solely on the Trail as a first step in addressing Greenway issues, because while there are many concerns surrounding mowing, few actionable suggestions are available at this juncture. The first points to understand about the approximately 2 mile trail is it traverses both private and publically owned lands; some within and some outside the boundaries of the TPCDD. The public lands are principally within the street right of way of Yardley Way toward it's eastern end. Recommendations for continuing and extending the Trail, in both directions are contained in a 2013 City of Tampa Bike Plan. There had been some initial criticism of the Trail as "going nowhere" but its linkages with other existing trails and planned extensions answer those comments. While portions of the existing Trail are technically not within the boundaries of the TPCDD, those sections are immediately adjacent and impact the neighborhood's quality of life. For example, TP Elementary School, Compton Park, Oak Park and River Park are linked in what could be a beautiful "parkway", if Trail plans are implemented.

Recommendation. Keeping in mind TP officials stated preference to avoid any liability and costs associated with Trail rehabilitation and ownership, the FTGP/P requests the TPCDD Board of Supervisors pass the accompanying resolution. The Resolution supports and recommends the concept of City of Tampa ownership and rehabilitation of the entire TP trail, as a public trail, throughout its entire length. In this way, the TPCDD can participate in finding a solution without cost or liability.

Tampa Palms Community Development District (TPCDD)

Resolution 20-01

A Resolution Recommending the City of Tampa Assume Full Development and
Redevelopment Responsibilities for the Tampa Palms Trail

Whereas, the Tampa Palms Trail was constructed by the developers of Tampa Palms in about 1987; and

Whereas, when Tampa Palms was annexed to the City of Tampa, the special circumstances surrounding the Trail were not considered; and

Whereas, the Trail has been completely open to the public since its inception and been a valuable recreational and transportation link for Tampa Palms and beyond; and

Whereas, the TP Trail is in need of rehabilitation; and

Whereas, the TP Trail connects to trails within the City of Tampa Trail System; and

Whereas, large portions of the TP Trail lie outside of the boundaries of the TPCDD.

NOW THEREFORE BE IT DECLARED, the TPCDD supports the Friends of the Tampa Palms Greenway/Powerline's recommendation that the City of Tampa assume full development and redevelopment responsibilities for the Tampa Palms Trail; and TPCDD officials are authorized to take all actions in furtherance of this Resolution.

Passed this ____ day of ____, 2020 by the Board of Supervisors of the TPCDD

Gene Field, Chairman

A. Michael Gibson, Asst Secretary

PARK OPERATIONS

Talb 6N

Park Operations

The CDD Parks continue to operate consistent with the City of Tampa's level of use and facility enjoyment, specifically:

	Hampton		Amberly
Tennis	Yes, Doubles	Pavilion	Open, 10 Max
Racquetball	Yes	Restrooms	One at a time
Basketball	Yes	Playground	Yes
Pavilion	Open, 10 Max	Fields	Yes, Max 10*
Restroom	One at a time		
Playground	Yes		
Fields	Yes, Max 10*		

* The maximum is for a single group for field activities.

Tampa Palms residents have been very understanding regarding the pandemic required restrictions and even with the heat, the parks have been the site of many family outings .

Most people are using the parks to

- Play tennis & racquetball
- Have small family picnics
- Walk dogs
- Play frisbee with friends



Given the unforgiving heat, staff arranged for the installation of ceiling fans in the pavilion at Amberly Park. (There are already ceiling fans in the pavilion at Hampton Park.)

The fans are connected in a manner that they are not accessible to the public, with limited on/off control, just as are the fans at Hampton Park.

They will be operational for the 4th of July weekend.

One unusual occurrence this week; a couple came into Hampton Park at about 7 PM with the intention of planting a memorial tree, possibly a small crape myrtle. The park guards and attendants stopped them and called Patrick for direction who in turn called staff. Apparently the “planters” became very angry.

In the past the Board has determined that Tampa Palms parks are not a proper place for memorials. (In 2010 a plaque was requested for a Tampa Palms maintenance employee who was killed on the way to work in 1988.) To buy a little time and not have the park staff have to confront such a situation at 7 PM, staff suggested that Patrick direct the park staff to advise the folks wishing to plant the tree that this is not normally allowed but they can make written application to the CDD, stating what they want to do and it will be reviewed.

2020
ELECTIONS

Tab 60

The 2020 Elections

There are two important election dates approaching in 2020

- August 18th, Primary Election
- November 3rd General Election

August 18th, Primary Election- IMPORTANT

Florida is a closed primary election state. Traditionally in a closed primary state, primary elections are held to determine which member of a party will represent the party in a general election.

Usually only voters who are registered members of political parties may vote for respective party candidates or nominees for an office in a primary election. This includes even the presidential preference primary election.

But there is a twist; isn't there always in Florida.

If the race is for nonpartisan offices (i.e., free from party affiliation) such as judicial and **school board offices**, nonpartisan **special districts** or local referendum questions are on the primary election ballot, then all registered voters, including those without party affiliation, are entitled to vote those races on the ballot.

Tampa Palms CDD's own Jessica Vaughn is running for Hillsborough County School Board, District 3 and will be included in the August 18th primary.

Ms. Vaughn's resignation from the CDD Board has been received and follows in this packet: she will remain an active member of the CDD Board until the time when she is scheduled to assume office for the School Board.

November 3rd, General Election- IMPORTANT

In addition to the highly publicized national election, the November ballot will contain State and local offices, some as "run-off" elections for the two top voters in non-partisan primary races where there were multiple candidates and no candidate received 50% plus 1 vote.

With so many candidates in the District 3 School Board race (6), Ms. Vaughn may be involved in a run-off in the general election.

June 28, 2020

The Honorable Ron DeSantis, Governor
The Capitol 400 S. Monroe St.
Tallahassee, FL 32399-0001
Fax: (850) 922-9002

Kristi Reid Willis,
Chief Bureau of Election Records Department of State R.A.
Gray Building, Room 316
500 S. Bronough Street Tallahassee, Florida 32399-0250
Email: kristi.willis@DOS.MyFlorida.com Fax: (850) 245-6259 or -6260

Enjoli White
601 E. Kennedy Blvd., 16th Floor
Tampa, FL 33602
Tel: (813) 272-5850
Fax: (813) 272-7043

Lore Yeira
CDD District Office
16311 Tampa Palms Bl.
Tampa, Fl 33647
813 977-3933
813 977-6571 FAX
CDD.Tampa@verizon.net

To Whom It May Concern,

Please allow this letter to serve as my resignation from Tampa Palms CDD Board. I am resigning from the Tampa Palms CDD board in order to run for Hillsborough County School Board Seat 3. My last day serving on the Tampa Palms CDD board should be in accordance with the date that I would take office, if elected.

Serving on the Tampa Palms CDD board for the last four years has been the honor of a lifetime. I will continue advocating for the residents of Tampa Palms while serving on the school board.

Sincerely,

Jessica Vaughn

Jessica Vaughn

IRRIGATION UPDATES

Tab 6P

Irrigation Updates

The irrigation systems are critical to Tampa Palms at this time. There has been minimal to trace rainfall in three weeks and temperatures in the mid to high 90's every day.

SWFWMD records rainfall by region, Tampa Palms is in the central region. (All of Hillsborough County)

Rainfall in June was a little lower than the historical average and is on the low end for year to date.

2020 Rainfall (in inches) *

	June 24	June		Year to date	January-June	
	Actual **	Historic Avg.***	Normal Range***	Actual**	Historic Avg.***	Normal Range***
North	6.73	7.56	5.26 – 8.52	17.45	23.66	19.27 – 27.50
Central	7.18	7.35	5.75 – 8.75	17.85	22.13	17.65 – 25.11
South	7.77	8.23	5.55 – 8.75	20.49	21.80	18.38 – 25.22

As reported last month, the pond fill pump for Area 2 failed: it was scheduled for replacement this year and it has now been replaced.

The next step is to adjust the floats that control the activation of the flow; Pope's Well Drilling will do that in the next few days.

The staff gauges and survey information, along with the conversion to North American Vertical Datum (NAVD), have been completed by Larry Murry of Metzger & Willard .

This information, which is required for Tampa Palms' water use permit, will be provided to SWFWMD in the coming days.

See attached for the information regarding the locations of the various pond fill and irrigation components and the NAVD conversion.

PROJECT TITLE: Tampa Palms Lake 105 Staff Gage
 WORK ORDER NUMBER: 22502.13
 CONSULTANT NAME: Metzger & Willard, Inc.
 PROJECT MANAGERS: Jeffrey H. Scott, PSM

**TAMPA PALMS
 COMMUNITY DEV DIST**

SITE CALIBRATION SURVEY FORM

SITE INFORMATION

SITE NAME: Tampa Palms Lake 105	SITE I.D. (SID): District ID No. 1, Permittee ID No. G-1
UID TYPE/ STATION/ SITE: N/A	DATE OF SURVEY: June 12 & 16, 2020
LATITUDE: 28°05'45.5386"	LONGITUDE: 82°23'49.2673"
COUNTY: Hillsborough	SECTION: 34 TOWNSHIP: 27 RANGE: 19
LAND OWNER NAME: Tampa Palms Community Dev Dist	LAND OWNER ADDRESS: 16311 Tampa Palms Blvd. W

NAVD88 MEASUREMENT POINT INFORMATION

DESCRIPTION OF MEASUREMENT POINT	NAVD88 ELEVATION OF MEASUREMENT POINT
1.) P.K. Nail & Disk (LB # 7302)	38.724 (USFEET)
2.)	(USFEET)
3.)	(USFEET)

NAVD88 VERTICAL CONTROL BENCHMARK INFORMATION (DATASHEETS ATTACHED)

BENCHMARK NAME / AGENCY: City of Tampa HV-02-0407	NAVD88 ELEVATION: 37.592 (USFEET)
LATITUDE: 28°05'52.3224	LONGITUDE: 82°24'05.6792"
BENCHMARK NAME / AGENCY: City of Tampa HV-02-0415	NAVD88 ELEVATION: 34.360 (USFEET)
LATITUDE: 28°05'57.6533"	LONGITUDE: 82°23'42.9655"
BENCHMARK NAME / AGENCY:	NAVD88 ELEVATION: (USFEET)
LATITUDE:	LONGITUDE:
BENCHMARK NAME / AGENCY:	NAVD88 ELEVATION: (USFEET)
LATITUDE:	LONGITUDE:

SURVEYORS NOTES AND CERTIFICATION

1.) ALL HORIZONTAL COORDINATES SHOWN HEREON ARE IN U.S. SURVEY FEET REFERENCED TO THE FLORIDA STATE PLANE COORDINATE SYSTEM, FLORIDA WEST ZONE (902), NORTH AMERICAN DATUM OF 1983 (NAD83), 2011 ADJUSTMENT, BASED ON THE FLORIDA PERMANENT REFERENCE NETWORK (FPRN).

2.) PARENT BENCHMARKS ARE CITY OF TAMPA SURVEY MOMUMENTS "HV-02-0407, HAVING AN ELEVATION OF 37.592 FEET, NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD88) AND "HV-02-0415", HAVING AN ELEVATION OF 34.360 FEET, NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD88).

THIS SPECIFIC PURPOSE SURVEY IS CERTIFIED TO THE TAMPA PALMS COMMUNITY DEV DIST AS MEETING OR EXCEEDING, IN QUALITY AND PRECISION, THE STANDARDS APPLICABLE FOR THIS WORK, AS SET FORTH IN CHAPTER 61G17-6, FLORIDA ADMINISTRATIVE CODE.

DATE OF SURVEY

NAME OF SURVEOR AND FLORIDA LICENSE NUMBER

SHEET INDEX
 SHEET 1: SITE CALIBRATION SURVEY INFORMATION
 SHEET 2: SITE LOCATION AERIAL OVERLAY
 SHEET 3: SITE PHOTOGRAPHS
 SHEET 4-7: FIELD NOTES



8600 Hidden River Parkway Tampa, FL.
 (813) 977-6005 FAX: (813) 977-0593
 LB # 7302

SHEET 1 OF 7

PROJECT TITLE: Tampa Palms Lake 105 Staff Gage
 WORK ORDER NUMBER: 22502.13
 CONSULTANT NAME: Metzger & Willard, Inc.
 PROJECT MANAGERS: Jeffrey H. Scott, PSM

**TAMPA PALMS
 COMMUNITY DEV DIST**

SITE CALIBRATION SURVEY FORM

SITE INFORMATION

SITE NAME: Tampa Palms Lake 105	SITE I.D. (SID):
UID TYPE/ STATION/ SITE	DATE OF SURVEY:
LATITUDE:	LONGITUDE:
COUNTY:	SECTION: TOWNSHIP: RANGE:

SITE LOCATION AERIAL OVERLAY



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**TAMPA PALMS
 COMMUNITY DEV DIST**
SITE CALIBRATION SURVEY FORM

SITE INFORMATION

SITE NAME: Tampa Palms Lake 201	SITE I.D. (SID):
UID TYPE/ STATION/ SITE	DATE OF SURVEY:
LATITUDE:	LONGITUDE:
COUNTY:	SECTION: TOWNSHIP: RANGE:

SITE PHOTOGRAPHS



Photo 1: Looking Southwest Lake 105



Photo 2: Looking Southwest Lake 105



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TAMPA PALMS
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 SITE CALIBRATION SURVEY FORM

SITE INFORMATION

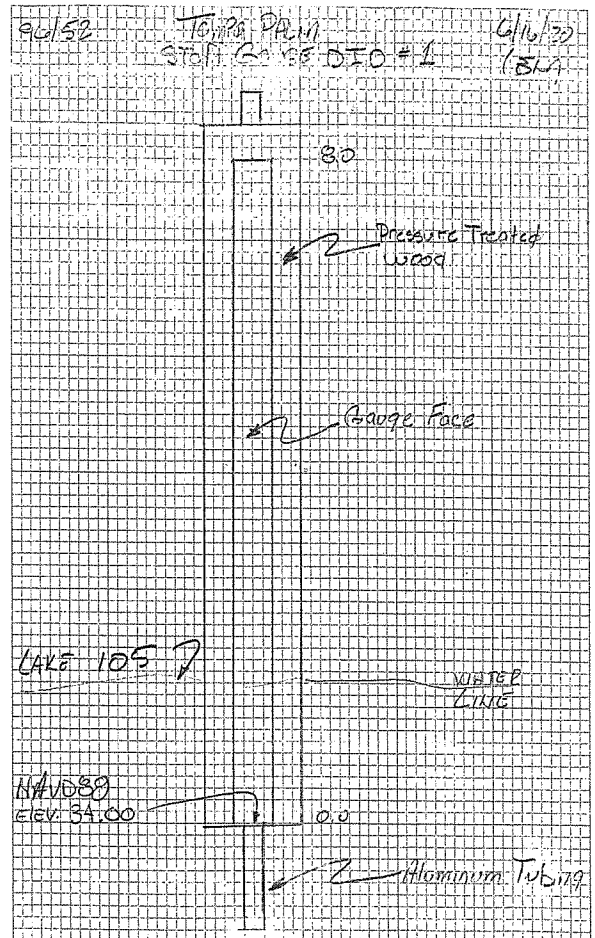
SITE NAME:	SITE I.D. (SID):
UID TYPE/ STATION/ SITE	DATE OF SURVEY:
LATITUDE:	LONGITUDE:
COUNTY:	SECTION: TOWNSHIP: RANGE:

SURVEYORS FIELD NOTES

Field Notes on Staff Gauge District ID No. 7, Lake 105

LEAD	STAFF	HT	READING	REMARKS
300	1	HT	38.724	PK #109 I.D. DISK PT. #104
		41.504		
		7.56	34.00	STAFF GAUGE DISTRICT ID # 1
		41.747		
		3.81 3.025 3.24	38.722	PK #104 I.D. DISK PT. #104
		3.025	38.720	ELEV. 38.720

#109 = 10' WITH DRAWAL POINT
 #110 = LOCATION OF STAFF GAUGE



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COUNTY:	SECTION: TOWNSHIP: RANGE:

SURVEYORS FIELD NOTES

Field Notes Cont.

BM	+	HI	-	STEV	DESC
6-17-20 Lam 135					96/45 22502.13
	7.53				
	5.76	43.3553		37.592	HV-02A07
	4.0				
	5.7633				
			7.0		
			4.72		
			2.43	38.6386	TURN 1
			4.7166		
	5.913				
	5.12	43.7554			
	4.28				
	5.1166				
			6.96		
			5.96		PK NAIL
			4.96	37.7952	PI# 104
			5.96		
	6.06			32.52	
	5.26	43.0556			
	4.46				
	5.26				
			5.965		
			5.31		PK NAIL
			4.65	37.7469	PI# 105
			5.5083		
				37.72	



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SURVEYORS FIELD NOTES

Field Notes Cont.

Tampa Palms Staff Gauges Bench Loop					Tampa Palms Staff Gauges Bench Loop				
BM	I	HI	ELEV	DESC	BM	I	HI	ELEV	DESC
7.57				PK 1016	6.45				PK 1017
6.0	43.7302		37.7469	PK #105	6.57	43.8419		40.3352	PK 1018
4.84					1.56				PK #103
6.0053					5.5017				
		8.50					8.02		PK 2
		6.24	37.5067	TOWN #2			7.12		PK 1016
		5.97					6.20	38.7252	PK #103
		6.2433					7.1167		PK #104
1.78					3.84				
4.86	42.3702				6.33	43.0585			
2.98					2.83				
4.8633					4.33				
		6.80		PK 101				9.07	
		4.31	38.0569	PK 102				7.46	TOWN #3
		1.83		PK #101				6.74	38.4552
		4.3333						7.8033	
7.38					7.35				
6.885	44.1402				6.04	41.6785			
5.465					4.74				
6.3833					6.433				
		4.96		PK 101				8.25	
		4.105	42.3352	PK 101				6.76	
		3.31		PK 102				5.15	38.4985 TOWN #4
		4.105						6.77	
				PK #103					



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TAMPA PALMS
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COUNTY:	SECTION: TOWNSHIP: RANGE:

SURVEYORS FIELD NOTES

Field Notes Cont.



BLK	HE	QLEV	DESC
96/40	Tampa Palms	6-13-20	
22502.13	STAFF GAUGES	157.05	
	BEING HILOPP		
SAS	60.06	34.9905	HORIZ # 4
S0A	60.0352		
4.62			
5.0067	6.06		HV-020412
	5.67		
	5.27	34.360	Elev. 34.36
	5.6733		



8600 Hidden River Parkway Tampa, FL.
 (813) 977-6005 Fax: (813) 977-0593
 LB # 7302

PROJECT TITLE: Tampa Palms Lake 201 Staff Gage
 WORK ORDER NUMBER: 22502.13
 CONSULTANT NAME: Metzger & Willard, Inc.
 PROJECT MANAGERS: Jeffrey H. Scott, PSM

TAMPA PALMS
 COMMUNITY DEV DIST

SITE CALIBRATION SURVEY FORM

SITE INFORMATION

SITE NAME: Tampa Palms Lake 201	SITE I.D. (SID): District ID No. 7, Permittee ID No. G-3
UID TYPE/ STATION/ SITE: N/A	DATE OF SURVEY: June 12 & 16, 2020
LATITUDE: 28°06'01.7588"	LONGITUDE: 82°23'59.9506"
COUNTY: Hillsborough	SECTION: 27 TOWNSHIP: 27 RANGE: 19
LAND OWNER NAME: Tampa Palms Community Dev Dist	LAND OWNER ADDRESS: 16311 Tampa Palms Blvd. W

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1.) ALL HORIZONTAL COORDINATES SHOWN HEREON ARE IN U.S. SURVEY FEET REFERENCED TO THE FLORIDA STATE PLANE COORDINATE SYSTEM, FLORIDA WEST ZONE (902), NORTH AMERICAN DATUM OF 1983 (NAD83), 2011 ADJUSTMENT, BASED ON THE FLORIDA PERMANENT REFERENCE NETWORK (FPRN).

2.) PARENT BENCHMARKS ARE CITY OF TAMPA SURVEY MOMUMENTS "HV-02-0407, HAVING AN ELEVATION OF 37.592 FEET, NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD88) AND "HV-02-0415", HAVING AN ELEVATION OF 34.360 FEET, NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD88).

THIS SPECIFIC PURPOSE SURVEY IS CERTIFIED TO THE TAMPA PALMS COMMUNITY DEV DIST AS MEETING OR EXCEEDING, IN QUALITY AND PRECISION, THE STANDARDS APPLICABLE FOR THIS WORK, AS SET FORTH IN CHAPTER 61G17-6, FLORIDA ADMINISTRATIVE CODE.

DATE OF SURVEY

NAME OF SURVEYOR AND FLORIDA LICENSE NUMBER

SHEET INDEX
 SHEET 1: SITE CALIBRATION SURVEY INFORMATION
 SHEET 2: LOCATION AERIAL OVERLAY
 SHEET 3: SITE PHOTOGRAPHS
 SHEET 4-7: FIELD NOTES



8600 Hidden River Parkway Tampa, FL.
 (813) 977-6005 FAX: (813) 977-0593
 LB # 7302

SHEET 1 OF 7

PROJECT TITLE: Tampa Palms Lake 105 Staff Gage
 WORK ORDER NUMBER: 22502.13
 CONSULTANT NAME: Metzger & Willard, Inc.
 PROJECT MANAGERS: Jeffrey H. Scott, PSM

**TAMPA PALMS
 COMMUNITY DEV DIST**
SITE CALIBRATION SURVEY FORM

SITE INFORMATION

SITE NAME: Tampa Palms Lake 201	SITE I.D. (SID):
UID TYPE/ STATION/ SITE	DATE OF SURVEY:
LATITUDE:	LONGITUDE:
COUNTY:	SECTION: TOWNSHIP: RANGE:

SITE LOCATION AERIAL OVERLAY



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TAMPA PALMS
 COMMUNITY DEV DIST

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SITE PHOTOGRAPHS



Photo 1: Looking Southwest Lake 201



Photo 2: Looking Southwest Lake 201



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TAMPA PALMS
 COMMUNITY DEV DIST
 SITE CALIBRATION SURVEY FORM

SITE INFORMATION

SITE NAME: Tampa Palms Lake 201	SITE I.D. (SID):
UID TYPE/ STATION/ SITE	DATE OF SURVEY:
LATITUDE:	LONGITUDE:
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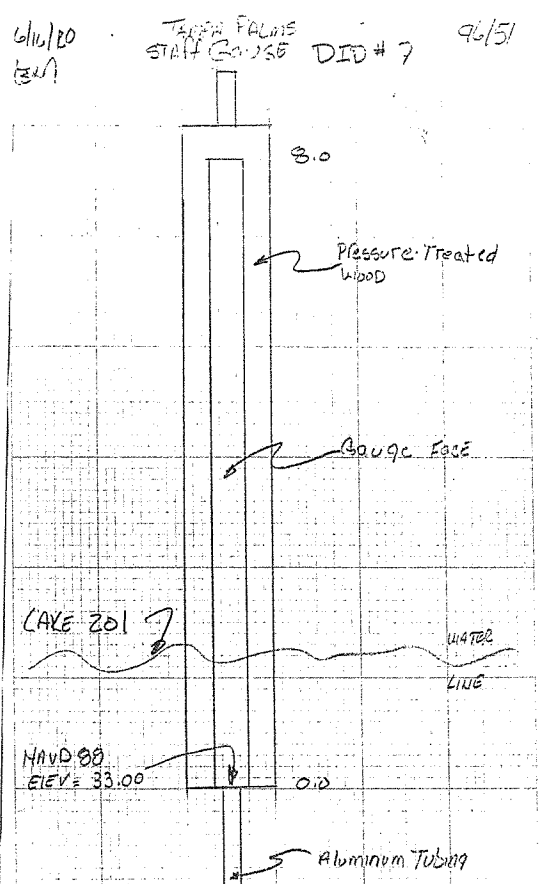
SURVEYORS FIELD NOTES

Field Notes on Staff Gauge District ID No. 1, Lake 201

6-16-20 Tampa Palms
 6:45 AM J.S. SET STAFF GAUGE
 LAKE # 201 9/14/20

BM	+ HI	ELEV.	DESC.
2.17			PLASTIC
1.90	39.69	37.795	WALL
1.102			PI#106
7.8767			
	6.29	33.00	STAFF GAUGE DISTRICT ID # 7
6.75			
6.105	39.45		
6.55			
6.45			
	2.2		PLASTIC
	1.85		DISK
	1.58	37.80	PI#106
	1.85		ELEV. 37.795

RIPR: #107 = 10" WITHDRAWAL POINT
 #108 = LOCATION OF STAFF GAUGE



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TAMPA PALMS
 COMMUNITY DEV DIST
 SITE CALIBRATION SURVEY FORM

SITE INFORMATION

SITE NAME: Tampa Palms Lake 201 SITE I.D. (SID):
 UID TYPE/ STATION/ SITE DATE OF SURVEY:
 LATITUDE: LONGITUDE:
 COUNTY: SECTION: TOWNSHIP: RANGE:

SURVEYORS FIELD NOTES

Field Notes Cont.

BM	+	HE	-	ELEV	DESC
6-12-20 LGM/JS					96/45 22502.13
	7.53				H.V. 022A07
	5.76	43.3553		37.592	
	4.0				
	<u>3.7633</u>				
			7.0		
			4.72	38.6386	TOBA 7
			2.43		
			<u>4.7166</u>		
	5.93				
	5.12	43.7552			
	4.35				
	<u>5.166</u>				
			6.96		PK N214
			5.96	37.7952	PK# 1016
			4.96		
			<u>5.96</u>		
	6.06			37.912	
	5.26				
	4.46	43.8556			
	<u>5.26</u>				
			5.965		
			5.31		PK N214
			4.65	37.7469	PK# 105
			<u>5.3083</u>		
				37.72	



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TAMPA PALMS
 COMMUNITY DEV DIST
 SITE CALIBRATION SURVEY FORM

SITE INFORMATION

SITE NAME: Tampa Palms Lake 201	SITE I.D. (SID):
UID TYPE/ STATION/ SITE	DATE OF SURVEY:
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SURVEYORS FIELD NOTES

Field Notes Cont.

BM	HI	Elev	Desc
7.57			PK 11616
6.0	43.7502	37.7469	PI # 105
4.98			
6.0033			
	8.50		
	6.24	37.5967	TURN #2
	5.97		
	6.2433		
6.78			
4.86	41.3702		
2.99			
4.8633			
	6.80		PI # 101
	4.31	38.0569	PI # 102
	1.87		PI # 103
	4.333		
7.58			
6.885			
5.445	44.1402		
6.3833			
	4.46		PI # 104
	4.405	40.3352	PI # 105
	3.811		PI # 106
	4.165		PI # 107

BM	HI	Elev	Desc
6.45			PI # 108
5.61	45.8419	40.3352	PI # 109
4.54			PI # 110
5.5067			PI # 111
	8.03		PI # 112
	7.12		PI # 113
	6.20	38.7852	PI # 114
	7.1167		PI # 115
8.24			
6.83	43.0585		
4.83			
	9.07		PI # 116
	7.46		PI # 117
	6.74	35.4552	PI # 118
	5.4033		
7.55			
6.04			
4.74	41.6285		
6.833			
	8.45		PI # 119
	6.70		PI # 120
	5.15	38.7852	PI # 121
	6.70		



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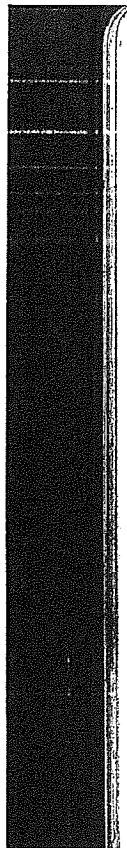
TAMPA PALMS
 COMMUNITY DEV DIST
 SITE CALIBRATION SURVEY FORM

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SURVEYORS FIELD NOTES

Field Notes Cont.



STA	HEI	LEV	DESK
96140	Tampa Palms		Gate 20
22502.13	Staff Gages		Left 13
	Basement Floor		
B/A	HEI	LEV	DESK
SAS		34.9985	Top of # 4
5.04	42.352		
4.62			
5.287			
	6.24		HY-02.01.12
	5.67		
	5.27	34.3619	Elev. 34.36
	5.6733		



8600 Hidden River Parkway Tampa, FL.
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 LB # 7302

FY 2020-21
PROPOSED
BUDGET

Tampa Palms CDD

Represented For Review 7/8/20

FY 2020-21 General Fund Budget

Executive Summary

The FY 2020-21 General Fund Budget is the first year of the Five-Year Financial Model in your Board Book of March 13th with the following changes:

- 1) Assessments have been maintained at current year levels vs a 2.2 % increase in the Model.
This is recognition of the financial impact of the coronavirus on our economy and our residents.
This is a \$ 58 K reduction from the model.
- (2) Interest Income is included at only \$ 10 K vs the previous \$ 55 K; a \$ 45 K reduction. The Federal Reserve has taken treasury yields close to zero.
- (3) Carry-forward funds are transferred from our bank reserves to cover the above two changes.

Constituent Perspective

No assessment increases, but we still assure the citizens that the District maintains the ability to preserve and protect approximately \$ 20.0 million in community assets. The FY 2020-21 assessments equate to FY 2007-08 assessment levels.

Assumptions

Signature TP 2017 to be completed this year; is not included in the model.

The following economics were used in the model:

- No change in Assessment levels, they are equal to the current year.
- Interest Income reduced to recognize Federal Reserve rate reductions.
- Expense inflation of 3.0 % on ABM and 4.0 % on all other expenses.

TAMPA PALMS CDD
PROPOSED BUDGET SUMMARY REPORT - FY 2020-21

	FY 2019-20 Adopted	FY 2019-20 Outlook	FY2020-21 Proposed	\$ INCR (DCR) VS 2019-20 Budget	% INCR (DCR) VS 2019-20
REVENUE- ALL SOURCES					
Assessments Non-Advalorem	2,737,595	2,737,595	2,737,595	-	0.0%
Early Payment Discount	-109,504	-109,504	-109,504	-	0.0%
Interest Income	55,000	55,000	10,000	(45,000)	-82%
Excess Fees	15,000	15,000	15,000	-	0.0%
Misc. Rev	1,200	1,200	1,200	-	0.0%
Carry Forward (Signature Funds) ¹	<u>15,000</u>	<u>500,257</u>	<u>85,000</u>	<u>70,000</u>	466.7%
Total Revenue	\$2,714,291	\$3,199,548	\$2,739,291	25,000	1%
EXPENDITURES					
Administrative Expenditures					
<i>S/T Personnel Services</i>	21,834	21,834	21,834	-	0%
<i>S/T Professional Services</i>	148,984	146,984	148,984	0	0%
<i>S/T Administrative Services</i>	15,685	15,685	15,685	0	0%
Total Administrative	186,503	184,503	186,503	0	0%
Field/ Operations Services					
<i>S/T Field Management Svcs</i>	343,156	343,156	342,175	-981	-0.3%
<i>S/T General Overhead</i>	185,060	191,720	198,830	13,770	7%
<i>S/T Landscape Maintenance</i>	1,153,473	1,150,873	1,157,960	4,487	0%
<i>S/T Landscape New & Enhanced</i>	165,640	162,000	163,743	-1,897	-1%
<i>S/T Facility Maintenance</i>	<u>214,995</u>	<u>214,995</u>	<u>223,595</u>	<u>8,600</u>	4%
Total Field Operations/Services	2,062,325	2,062,745	2,086,303	23,978	1%
Total Normal Operations	2,248,828	2,247,248	2,272,806	23,978	1%
Project Driven Expenses					
Total Project Driven Expenses	465,463	952,300	466,485	\$1,022	0.2%
Total Normal Operations and Project Driven Expenses	\$2,714,291	\$3,199,548	\$2,739,291	\$25,000	1%
Excess Revenue	0	0	0		

¹ Fund previously allocated for Signature restoral and brought into the budget as required.

**TAMPA PALMS CDD
PROPOSED BUDGET FY 2020-21 DETAIL**

	FY 2019-20 Adopted	FY 2019-20 Outlook	FY 2020-21 Proposed	\$ INCR (DCR) VS 2019-20 Budget	% INCR (DCR) VS 2019-20
REVENUE- ALL SOURCES					
Assessments Non-Advalorem	2,737,595	2,737,595	2,737,595	-	0.0%
Early Payment Discount	-109,504	-109,504	-109,504	-	0.0%
Interest Income	55,000	55,000	10,000	(45,000)	-81.8%
Excess Fees	15,000	15,000	15,000	-	0.0%
Misc. Rev	1,200	1,200	1,200	-	0.0%
Carry Forward	<u>15,000</u>	<u>500,257</u>	<u>85,000</u>	<u>70,000</u>	466.7%
Total Revenue	\$2,714,291	\$3,199,548	\$2,739,291	25,000	1%
EXPENDITURES					
Administrative Expenditures					
Personnel Services					
Board of Supervisors	11,000	11,000	11,000	-	0%
FICA	5,810	5,810	5,810	-	0%
FUTA/SUTA + Payroll Fees	<u>5,024</u>	<u>5,024</u>	<u>5,024</u>	-	0%
<i>S/T Personnel Services</i>	21,834	21,834	21,834	-	0%
Professional Services					
Attorneys Fees	10,000	8,000	10,000	-	0%
Annual Audit	6,813	6,813	6,813	-	0%
Management Fees	67,369	67,369	67,369	-	0%
Tax Collector	54,752	54,752	54,752	-	0%
Assessment Roll	<u>10,050</u>	<u>10,050</u>	<u>10,050</u>	-	0%
<i>S/T Professional Services</i>	148,984	146,984	148,984	0	0%
Administrative Services					
Directors and Officers Insurance	3,685	3,685	3,685	-	0%
Miscellaneous Administrative Services	<u>12,000</u>	<u>12,000</u>	<u>12,000</u>	-	0%
<i>S/T Administrative Services</i>	15,685	15,685	15,685	0	0%
Total Administrative	186,503	184,503	186,503	0	0%
Field/ Operations Services					
Field Management Services					
District Operating Staff	172,343	172,343	174,601	2,258	1%
Park Attendants	81,000	81,000	75,000	(6,000)	-7%
Park Patrols (Security Co)	69,014	69,014	71,774	2,760	4%
Field Management Contingency	<u>20,800</u>	<u>20,800</u>	<u>20,800</u>	-	0%
<i>S/T Field Management Svcs</i>	343,156	343,156	342,175	-981	0%

**TAMPA PALMS CDD
PROPOSED BUDGET FY 2020-21 DETAIL**

	FY 2019-20 Adopted	FY 2019-20 Outlook	FY 2020-21 Proposed	\$ INCR (DCR) VS 2019-20 Budget	% INCR (DCR) VS 2019-20
General Overhead					
Insurance	12,516	12,516	13,017	501	4%
Information Systems (Tel and Security)	23,766	23,766	24,717	951	4%
Water	14,560	19,000	21,000	6,440	44%
Refuse Removal	7,280	9,500	13,000	5,720	79%
Electricity	110,000	110,000	110,000	-	0%
Stormwater Fee	3,938	3,938	4,096	158	4%
Misc. Field Services	<u>13,000</u>	<u>13,000</u>	<u>13,000</u>	-	0%
<i>S/T General Overhead</i>	185,060	191,720	198,830	13,770	7%
Landscape Maintenance Standard					
Landscape and Pond Maintenance	1,041,153	1,041,153	1,044,980	3,827	0%
Landscape Monitoring Fee	18,720	18,720	18,900	180	1%
Landscape and Replacement	<u>93,600</u>	<u>91,000</u>	<u>94,080</u>	<u>480</u>	<u>1%</u>
<i>S/T Landscape Maintenance</i>	1,153,473	1,150,873	1,157,960	4,487	0%
Landscape Maintenance New & Enhanced					
Property Mowing	94,640	91,000	98,426	3,786	4%
County Pond	26,000	26,000	18,517	(7,483)	-29%
NPDES Pond Program	<u>45,000</u>	<u>45,000</u>	<u>46,800</u>	<u>1,800</u>	<u>4%</u>
<i>S/T Landscape New & Enhanced</i>	165,640	162,000	163,743	(1,897)	-1%
Facility Maintenance					
Irrigation System	101,148	101,148	105,194	4,046	4%
Fountain	25,754	25,754	26,784	1,030	4%
Facility Maintenance	85,493	85,493	88,913	3,420	4%
Janitorial/Park Supplies	<u>2,600</u>	<u>2,600</u>	<u>2,704</u>	<u>104</u>	<u>4%</u>
<i>S/T Facility Maintenance</i>	214,995	214,995	223,595	8,600	4%
Total Field Operations/Services	2,062,325	2,062,745	2,086,303	\$23,978	1%
Total Normal Operations	2,248,828	2,247,248	2,272,806	23,978	1%

**TAMPA PALMS CDD
PROPOSED BUDGET FY 2020-21 DETAIL**

	FY 2019-20 Adopted	FY 2019-20 Outlook	FY 2020-21 Proposed	\$ INCR (DCR) VS 2019-20 Budget	% INCR (DCR) VS 2019-20
Project Driven Expenses					
Signature TP 2017	18,676	505,513	0	(18,676)	-100.0%
Renewal and Replacement & Deferred Mtc	195,000	195,000	207,426	12,426	6.4%
Capital Projects	195,000	195,000	200,000	5,000	2.6%
NPDES/Clean Water	56,787	56,787	59,059	2,272	4.0%
Total Project Driven Expenses	465,463	952,300	466,485	1,022	0.2%
Total Normal Operations and Project Driven Expenses	\$2,714,291	\$3,199,548	\$2,739,291	\$25,000	1%
Excess Revenue	0	0	0		
¹ Fund previously allocated for BB Downs restoral and brought into the budget as required.					

**TAMPA PALMS COMMUNITY DEVELOPMENT DISTRICT CDD
PROPOSED FY 2020-21 RESIDENTIAL ASSESSMENTS**

Total Revenue Assessed		FY 2019-20		FY 2019-20		Increase \$		% Incr	
		\$2,737,595		\$2,737,595		\$0		0.0%	
	Avg Lot Size	Acreage	Units	Per Unit FY 2019-20	Assessment FY 2020-21	Per Unit 2020-21	\$ Incr Vs 2019-20	% Incr FY 2019-20	
Single Family Villages									
Asbury	0.4234	47.42	112	1,153.32	129,172	\$1,153	\$0	0.0%	
Ashmont	0.3485	9.06	26	985.25	25,617	\$985	\$0	0.0%	
Cambridge 1	0.4028	14.50	36	1,107.08	39,855	\$1,107	\$0	0.0%	
Cambridge 2	0.3723	29.78	80	1,038.61	83,089	\$1,039	\$0	0.0%	
Cambridge 3	0.3639	11.28	31	1,019.81	31,614	\$1,020	\$0	0.0%	
Canturbury	0.5185	14.00	27	1,366.70	36,901	\$1,367	\$0	0.0%	
Coventry	0.4137	19.03	46	1,131.57	52,052	\$1,132	\$0	0.0%	
Enclave	0.2611	43.34	166	789.26	131,017	\$789	\$0	0.0%	
Estates at River Park	0.7700	8.47	11	1,930.78	21,239	\$1,931	\$0	0.0%	
Huntington	0.4693	19.71	42	1,256.26	52,763	\$1,256	\$0	0.0%	
Kensington	0.4681	22.00	47	1,253.57	58,918	\$1,254	\$0	0.0%	
Manchester	0.2641	33.80	128	795.94	101,880	\$796	\$0	0.0%	
Nottingham	0.2000	11.40	57	652.24	37,178	\$652	\$0	0.0%	
Palma Vista II	0.0637	5.10	80	346.63	27,730	\$347	\$0	0.0%	
Reserve	0.7651	87.22	114	1,919.76	218,853	\$1,920	\$0	0.0%	
Sanctuary	0.1453	11.48	79	529.59	41,837	\$530	\$0	0.0%	
Sterling Manor	0.1350	13.90	103	506.34	52,153	\$506	\$0	0.0%	
Stonington	0.4615	27.23	59	1,238.86	73,093	\$1,239	\$0	0.0%	
Tremont	0.3691	44.29	120	1,031.51	123,781	\$1,032	\$0	0.0%	
Turnbury Wood	0.7700	3.08	4	1,930.78	7,723	\$1,931	\$0	0.0%	
Wellington	0.2788	20.91	75	829.00	62,175	\$829	\$0	0.0%	
Westover	0.5446	33.22	61	1,425.18	86,936	\$1,425	\$0	0.0%	
Wyndham	0.2807	49.97	178	833.33	148,332	\$833	\$0	0.0%	
Apartments									
5100 LIVE OAKS BLVD LLC	0.0600	46.20	770	338	260,427	\$338	\$0	0.0%	
JWC TAMPA BP LLC	0.0597	20.30	340	338	114,770	\$338	\$0	0.0%	
HENLEY	0.0729	23	315	367	115,668	\$367	\$0	0.0%	
Remote Site Apartments									
EAGLES POINT VENTURES LLC	0.0617	11.84	192	204	39,098	\$204	\$0	0.0%	
LANDMARK AT GRAYSON PARK LP	0.1696	69.21	408	204	83,083	\$204	\$0	0.0%	
Condo's									
Faircrest	0.0725	19.13	264	366	96,669	\$366	\$0	0.0%	
Palma Vista I	0.0725	2.90	40	366	14,650	\$366	\$0	0.0%	
Subtotal Single Family					\$1,643,907				
Subtotal Apartments					\$490,865				
Subtotal Condo's					\$111,319				
Subtotal Remote Site					\$122,181				
Subtotal Commercial					\$368,906				
Total Assessed					\$2,737,177				
Total Budget					\$2,737,595				
Rounding Error					-\$418				

PROPOSED FY 2020-21 COMMERCIAL ASSESSMENTS BY ENTITY

Name	Folio	TSF (000) *	ITE Code**	ITE Factor	Trips	% Trips	ROW	Parks	Admin Asmt	FY 2019-20 Total	FY 2020- 21 Total	\$ Incr Vs 2019-20	% Incr Vs 2018- 19
Shoppes of Amberly 1 LLC	347560960	90.86	820	42.94	3901	18.82%	67,976	\$0.0	\$278	\$68,254	\$68,254	\$0	0.0%
2 REAL SUB LLC	339790402	176.16	820	42.94	7564	36.50%	131,797	\$0.0	\$278	\$132,075	\$132,075	\$0	0.0%
3 REAL SUB LLC	339790403	7.53	912	156.48	1179	5.69%	20,541	\$0.0	\$278	\$20,818	\$20,818	\$0	N/A
NCNB NATIONAL													
4 PROPERTIES DEPT	347555055	5.30	912	156.48	829	4.00%	14,447	\$0.0	\$278	\$14,725	\$14,725	\$0	0.0%
PLTP INVESTORS													
5 LLC	347555070	97.58	710	11.01	1074	5.18%	18,719	\$0.0	\$278	\$18,996	\$18,996	\$0	0.0%
6 CAMBRIDGE LLC	347555090	16.01	720	36.13	578	2.79%	10,079	\$0.0	\$278	\$10,357	\$10,357	\$0	0.0%
JEFFERSON BANK													
7 OF FLORIDA	347555080	5.39	912	156.48	843	4.07%	14,690	\$0.0	\$278	\$14,968	\$14,968	\$0	0.0%
8 15802 AMBERLY LLC	347566444	3.61	710	11.01	40	0.19%	693	\$0.0	\$278	\$971	\$971	\$0	0.0%
9 TAMPA PALMS OFFI	347566442	14.40	565	79.26	1141	5.51%	19,886	\$0.0	\$278	\$20,164	\$20,164	\$0	0.0%
ENHANCEMENT													
10 HOLDINGS LLC	347555505	2.57	720	36.13	93	0.45%	1,617	\$0.0	\$278	\$1,895	\$1,895	\$0	0.0%
11 SMO59 LLC	347555506	2.04	710	11.01	22	0.11%	392	\$0.0	\$278	\$669	\$669	\$0	0.0%
CARL D AND													
12 MARTHA J YATES	347555508	3.99	710	11.01	44	0.21%	766	\$0.0	\$278	\$1,044	\$1,044	\$0	0.0%
LI MANAGEMENT													
13 RESOURCE LLC	347555510	2.63	710	11.01	29	0.14%	505	\$0.0	\$278	\$782	\$782	\$0	0.0%
14 FMC SOMERSET LLC	347555515	6.11	720	36.13	221	1.07%	3,846	\$0.0	\$278	\$4,124	\$4,124	\$0	0.0%
ST GEORGE													
15 SERVICES LLC	347555517	2.56	710	11.01	28	0.14%	492	\$0.0	\$278	\$770	\$770	\$0	0.0%

PROPOSED FY 2020-21 COMMERCIAL ASSESSMENTS BY ENTITY

RAYMOND W 16 MATHEWS SR	347555518	2.04	710	11.01	22	0.11%	392	\$0.0	\$278	\$669	\$669	\$0	0.0%
17 CERILLO FAMILY LLC SOMMERSET PARK 18 LLC	347555521 347555523	2.57 2.57	720 720	36.13 36.13	93 93	0.45% 0.45%	1,620 1,619	\$0.0 \$0.0	\$278 \$278	\$1,897 \$1,897	\$1,897 \$1,897	\$0 \$0	0.0% 0.0%
PAUL H AND SUSAN 19 M L DUGA CO BEACHDALE	347555529	4.18	720	36.13	151	0.73%	2,628	\$0.0	\$278	\$2,906	\$2,906	\$0	0.0%
20 PROPERTIES L C RODENT REALTY	347555527	4.12	720	36.13	149	0.72%	2,594	\$0.0	\$278	\$2,872	\$2,872	\$0	0.0%
21 INC ROLLI PROPERTY	347555525	2.54	720	36.13	92	0.44%	1,600	\$0.0	\$278	\$1,878	\$1,878	\$0	0.0%
22 INVESTMENTS LLC TAMPA PALMS ANIMAL HOSPITAL	347555452	2.69	720	36.13	97	0.47%	1,694	\$0.0	\$278	\$1,972	\$1,972	\$0	0.0%
23 INC 24 ALLMAY INC	347555454 347555456	2.60 2.60	710 710	11.01 11.01	29 29	0.14% 0.14%	498 498	\$0.0 \$0.0	\$278 \$278	\$776 \$776	\$776 \$776	\$0 \$0	0.0% 0.0%
25 SYLVAN ROAD LLC	347555458	2.64	720	36.13	95	0.46%	1,662	\$0.0	\$278	\$1,940	\$1,940	\$0	0.0%
26 L C GIGINO TAMPA PALMS 27 CLUB INC	347555460 347560154	2.64 92.64	720 495	36.13 22.88	95 2120	0.46% 10.2%	1,662 36,932	\$0.0 \$0.0	\$278 \$278	\$1,940 \$37,210	\$1,940 \$37,210	\$0 \$0	0.0% 0.0%
28 KEVIN MELKER LLC	347555502	2.04	720	36.13	74	0.36%	1,285	\$0.0	\$278	\$1,563	\$1,563	\$0	0.0%
Totals					20727		\$361,131	\$0.0	\$7,775	\$368,906	\$368,906	\$0	0.0%

* Total Square Feet: Source: Hillsborough County Property Appraiser

** ITE / Land Use Classification Source: Hillsborough County Property Appraiser